

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

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www.tsbpa.state.tx.us

APPLICATION OF INTENT CHECK LIST

An applicant who wants to have their education and moral character requirements evaluated to take the Uniform Certified Public Accountants Examination must submit the following items.

<input type="checkbox"/>	Application of Intent
<input type="checkbox"/>	Check for \$50, payable to the Texas State Board of Public Accountancy, (Application fee is non-refundable)
<input type="checkbox"/>	Official transcripts from all colleges and universities attended
<input type="checkbox"/>	2 – Photographs
<input type="checkbox"/>	Government issued identification document – (State issued driver's license, state identification card, current US passport, or current foreign passport. Notarized copy is required.)
<input type="checkbox"/>	Social Security Card – (Notarized copy is required)
<input type="checkbox"/>	Authorization and Release form – (Must be notarized)
<input type="checkbox"/>	Verification of Legal Status - (Certified or notarized copy required)
<input type="checkbox"/>	Official certificate of good moral character – (See Background Investigation for explanation)
<input type="checkbox"/>	ADA document packet – (See Request for Testing Accommodations for information)

➤ APPLICATION OF INTENT PROCESS INFORMATION

Additional information can be found on the Board's website titled *Application of Intent Process*. The information contains statutory requirements, Board Rules and frequently asked questions.

**FORM LISTED BELOW CANNOT
BE PRINTED FROM OUR WEBSITE.
CALL (512)305-7851 OR E-MAIL US AT
exam@tsbpa.state.tx.us
TO REQUEST FORMS.**



➤ REQUEST FOR EVALUATION OF FOREIGN CREDENTIALS

Applicants who attended a college or university outside of the United States may need to have their foreign credentials evaluated.