

# U N I V E R S I T Y *of* H O U S T O N

## UNIVERSITY COORDINATING COMMISSION

### Minutes for November 13, 2008

A meeting of the University Coordinating Commission convened at 1:06 pm on Thursday, November 13, 2008, in room 311Q of the E Cullen Building.

Members Present: Elaine Charlson, Wynne Chin, Sandy Coltharp, Kathy Greenwood, Catherine Patterson, Jerry Waite, Dan Wells

Members Absent: Robert Advincula, John Antel, Sam Dike

Staff:: Marsha Daly

#### **I Call to Order; Minutes for 10/9/08**

Dan Wells called the meeting to order at 1:06 pm. Minutes for 10/9/08 were approved.

#### **II Announcements**

**A Fall 2008 meeting dates: November 13, December 11**  
**Spring 2009 meeting dates: will be determined after January the change in membership**

**B E-mail listserves:**  
[UC-COORD-COMMISSION@LISTSERV.UH.EDU](mailto:UC-COORD-COMMISSION@LISTSERV.UH.EDU) - Commission members  
[UCC-NEWS@LISTSERV.UH.EDU](mailto:UCC-NEWS@LISTSERV.UH.EDU) - Commission news: UH community members may subscribe by sending an e-mail request to [ucc@uh.edu](mailto:ucc@uh.edu)

**C Website: <http://www.uh.edu/ucc/>**

#### **III UCC 0062 08S: SAM: Safety Administration**

This document was submitted by the Faculty Senate

This document has been reviewed by the Faculty Senate

Submitter's recommendation for further review: no recommendation made

Forward to: Dean's Council, Graduate & Professional Studies Council, Undergraduate Council,  
Safety and Security Advisory Board

Replies due: 11/7/08

Replies received: UCC 0074 08F (Dean's Council) and UCC 0075 08F (GPSC)

**Certification pending Deans Council Meeting 11/18/08**

**Document is Certified.**

#### **IV UCC 0063 08S: MAPP: Cash Handling**

This document was submitted by the Faculty Senate

This document has been reviewed by the Faculty Senate

Submitter's recommendation for further review: no recommendation made

Forward to: Dean's Council, Staff Council, SGA, Athletic Advisory Board, Health Center Policy Board, Purchasing and Plant Operations Committee, Safety and Security Advisory Board, Housing, Student Affairs, Student Publications Committee, Library Committee, Transportation and Parking Advisory Board, University Center Policy Board

Replies due: 11/7/08  
Replies received: UCC 0076 08F (Staff Council) and UCC 0077 08F (Dean's Council)  
**Certification pending Deans Council Meeting 11/18/08**  
**Document is Certified.**

**V UCC 0065 08F: Posthumous Graduate Degrees**

This document was submitted by the Provost's Office  
This document has been reviewed by the Graduate & Professional Studies Council, Provost's Office  
Submitter's recommendation for further review: Dean's Council, SGA, Undergraduate Council  
Forward to: Dean's Council, Faculty Senate, Research Council, SGA, Undergraduate Council  
Replies due: 11/7/08  
Replies received: UCC 0078 08F (Dean's Council)  
**Certification pending Deans Council Meeting 11/18/08**  
**Document is Certified.**

**VI UCC 0066 08F: Drop policy**

This document was submitted by the Undergraduate Council  
This document has been reviewed by the Undergraduate Council and the Provost's Office  
Submitter's recommendation for further review: Graduate & Professional Studies Council, Dean's Council, SGA  
Forward to: Dean's Council, Faculty Senate, Graduate & Professional Studies Council, SGA  
Replies due: 11/7/08  
Replies received: UCC 0079 08F (Dean's Council) and UCC 0080 08F (GPSC)  
**Certification pending Deans Council Meeting 11/18/08**  
**Document is Certified.**

**VII UCC 0067 08F: Foreign Language Wavier Policy**

This document was submitted by the Undergraduate Council  
This document has been reviewed by the Undergraduate Council and the Provost's Office  
Submitter's recommendation for further review:  
Forward to: Dean's Council, Graduate & Professional Studies Council, SGA, International Student and Scholars Services Office  
Replies due: 11/7/08  
Replies received: UCC 0081 08F (Dean's Council) and UCC 0082 08F (ISSSO)  
**Certification pending Deans Council Meeting 11/18/08**  
**Document is Certified.**

**VIII UCC 0070 08F: Registration Policy**

This document was submitted by the Undergraduate Council  
This document has been reviewed by the Undergraduate Council and the Provost's Office  
Submitter's recommendation for further review: Graduate & Professional Studies Council, Dean's Council, SGA  
Forward to: Dean's Council, Faculty Senate, Graduate & Professional Studies Council, SGA  
Replies due: 11/7/08  
Replies received: UCC 0083 08F (Dean's Council) and UCC 0084 08F (GPSC)  
**Certification pending Deans Council Meeting 11/18/08**  
**Document is Certified.**

**IX UCC 0071 08F: SGA: Bill to Establish the Environmental and Sustainability University Committee**

This document was submitted by the Student Affairs

This document has been reviewed by the Student Affairs and SGA

Submitter's recommendation for further review: no recommendation made

Forward to: Purchasing and Plant Operations Committee, UH Environmental & Sustainability Committee

Replies due: 11/7/08

Replies received: UCC 0085 08F (UH Envir & Sustain Committee)

**Document is certified.**

**X Document procedures and processing**

In the interest of offering "interested parties the opportunity to inform the creation and implementation of policies and procedures relevant to them" (FSCoug) documents forwarded to representatives should be shared with all members of the Council or Committee.

Certification: The document submitted and all responses received are forwarded to the appropriate UH administrators for action.

**XI Old Business/New Business**

**NEW BUSINESS:**

**Term of Representation:** It was voted that each member serve a one year term on the UCC, with the option of reappointment at the end of the year.

**Attendance:** It was noted that several groups are often not represented at meetings. If the appointed representative for the group cannot make the meetings, they should send some in their place.

**XII Adjournment: 1:43 pm**