

U N I V E R S I T Y *of* H O U S T O N

UNIVERSITY COORDINATING COMMISSION

Minutes for October 9, 2009

A meeting of the University Coordinating Commission convened at 12:00 pm on Friday, October 9, 2009, in room 323 of the Technology Building.

Members Present: Elaine Charlson, Mark Clarke, Doug Eikenburg, William Fitzgibbon, T. Randall Lee on behalf of Wynne Chin, Prince Wilson on behalf of Kenneth Fomunung, James Garson, Joe Papick, Dan Wells, and Lawrence Williams

Staff: Jeanette Morales

I Call to Order; Minutes for 9/4/09

Mark Clarke called the meeting to order at 12:10 am. Minutes for 9/4/09 were approved.

II Announcements

A Fall 2009 meeting dates: November 20, 2009 and December 18, 2009
Spring 2009 meeting dates: will be determined after January the change in membership

B E-mail listserves:
UC-COORD-COMMISSION@LISTSERV.UH.EDU - Commission members
UCC-NEWS@LISTSERV.UH.EDU - Commission news: UH community members may subscribe by sending an e-mail request to ucc@uh.edu

C Website: <http://www.uh.edu/ucc/>

III UCC 0105 09S: MAPP 14.01.01 Campus Sustainability

This document was submitted by the Faculty Senate

This document has been reviewed by the Faculty Senate

Submitter's recommendation for further review: no recommendation made

Forward to: Deans' Council, Faculty Senate, SGA, Staff Council, Purchasing & Plant Operations Committee, and Executive VP for Administration & Finance

Replies due: 10/5/09

Replies received:

UCC 0115 09F – Executive VP for Administration & Finance Response

UCC 0117 09F – Staff Council Response

UCC 0118 09F – Purchasing & Plant Operations Committee Response

Document status: Certified 10/9/09

VI UCC 0111 09S: Course Withdrawal Procedures for Students in Graduate Programs

This document was submitted by Graduate & Professional Studies Council

This document has been reviewed by the Faculty Senate

Submitter's recommendation for further review: no recommendation made

Forward to: Associate Deans, Council of Chairs, International Student and Scholar Services Office (ISSSO), SGA, Undergraduate Council, and RAR

Replies due: 10/5/09

Replies received:
UCC 0116 09F – RAR Response
UCC 0120 09F – ISSSO Response
UCC 0121 09F – UC Response
Document status: Certified 10/9/09

GPSC chair Doug Eikenburg explained to the UCC the need for changes to the existing graduate course withdrawal policy and procedures. Essentially, graduate students are not fully aware of the ramifications of dropping courses. Dropping courses can affect graduate students' full-time enrollment, GATF, and immigration status if graduate student is an international student. Also, he had mentioned that other colleges/departments need to know the ramifications of graduate students dropping courses and how it affects their graduate students' employment in other departments.

V UCC 0112 09S: Proposal to Raise Freshman Admission Standards in 2011

This document was submitted by Undergraduate Council
This document has been reviewed by Undergraduate Council
Submitter's recommendation for further review: Dean's Council, SGA, Undergraduate Council
Forward to: SGA and Athletics Department
Replies due: 10/5/09
Responses received:
UCC 0119 09F – Athletics Department Response
Document Status: Certified 10/9/09

VI Old Business

UCC Chair Mark Clarke informed the UCC members that a MAPP which will officially establish the UCC at the University of Houston is in process as well as a MAPP on Course Syllabi. Both MAPPs will be coming to the UCC soon. The UCC MAPP should lay out the UCC workflow process and insert the UCC early in the workflow process (especially when creating MAPPs). Randall Lee and the Faculty Governance Committee will create a UCC workflow process plan and will present to the UCC at the next meeting. The UCC was encouraged to send comments to Randall Lee regarding this task.

Mark Clarke also reiterated that the mission of the University Coordinating Commission is to acknowledge proposed policies and ensure that they are distributed to appropriate campus groups. The UCC's goal is not to change policy. Elaine Charlson had mentioned that the UCC has done a good job at upholding the UCC's mission. Mark Clarke expressed President Renu Khator's concerns to the UCC members that the UCC processing timeline will not increase and hold up proposed policies that otherwise need to be implemented in a timely manner. Secondly, the UCC needs to ensure a "fast track" process is finalized so that proposed policies that need to be expedited, can be processed quicker rather than going through the standard thirty-day processing period. Currently, the UCC Chair holds the administrative power to utilize the fast track method to certify proposed policies. It was suggested that maybe 2-3 key UCC members can help fast track a proposed policy. Mark Clarke will review and seek advice.

VII Adjournment: 12:55 pm