

U N I V E R S I T Y *of* H O U S T O N

UNIVERSITY COORDINATING COMMISSION

Minutes for October 1, 2007

A meeting of the University Coordinating Commission convened at 10:02 am on Monday, October 1, 2007, in room 209 of the E Cullen Building.

Members Present: Keith Kowalka, Larry Williams for Joel Bloom, Elaine Charlson, Wynne Chin, Joseph Kotarba, Robert McPherson, David Papell.

Members Absent: John Antel, Katy Greenwood, David Rosen

Staff:: Marsha Daly

I Call to Order; Minutes for 4/25/07

UCC Chair, Joe Kotarba called the meeting to order at 10:02 am. Minutes for 4/25/07 were approved.

II Announcements

A Meeting dates: members are asked to send Marsha the days and times that would not work for this meeting.

B E-mail listserves:
UC-COORD-COMMISSION@LISTSERV.UH.EDU - Commission members
UCC-NEWS@LISTSERV.UH.EDU - Commission news: UH community members may subscribe by sending an e-mail request to madaly@uh.edu

C Website: <http://www.uh.edu/ucc/>

III Election of new chair:

In light of no guiding by laws, a discussion was held on the chair position.
It was decided: The chair must be a faculty member. The term for a chair is the academic year (including summer).

Dr. Chin was nominated for and elected as our new chair.

IV UCC 0025 07S: Resolution in Support of GLBT Students, Faculty and Staff

This document was submitted to UCC by Joe Kotarba, Faculty Senate.
This document has been seen by Faculty Senate.
No further distribution necessary.
This is not a policy and therefore **does not need to be certified**

V UCC 0026 07F: Student Government Association Bills

This document was submitted to UCC by Elwyn Lee, Student Affairs.
This document has been seen by Faculty Senate and SGA.
No further distribution necessary.
This is not a policy and therefore **does not need to be certified**
Remind SGA that we only need policy documents.

- VI UCC 0027 07F: Proposal for a Policy for Certificate Programs**
This document was submitted to UCC by Graduate & Professional Studies Council.
This document has been seen by Graduate & Professional Studies Council.
No further distribution necessary.
This is not yet a policy and therefore **does not need to be certified.**
- VII UCC 0028 07F: Proposed Policy on Enrollment as COOP: Financial Aid Requirements**
This document was submitted to UCC by Graduate & Professional Studies Council (GPSC);
Undergraduate Council (UC) is also aware of this issue and working with GPSC.
This document has been seen by GPSC and UC.
No further distribution necessary.
This is not yet a policy and therefore **does not need to be certified.**
- VIII UCC 0029 07F: Undergraduate Council Annual Report Fall 2006-Spring 2007 – FYI only**
This document was submitted to UCC by Joel Bloom, UC.
This document has been seen by Faculty Senate, UC, and Administration.
No further distribution necessary.
This is not a policy and therefore **does not need to be certified.**
- IX UCC 0030 07F: SGA Resolution to Address Financial Aid Dilemma**
This document was submitted to UCC by Ryan Free and David Rosen, Student Government Association (SGA).
This document has been seen by SGA and Administration.
No further distribution necessary.
Document is certified.
- X UCC 0031 07F: GSA Bill Establishing a Financial Aid Advisory Committee**
This document was submitted to UCC by Ryan Free and David Rosen, Student Government Association (SGA).
This document has been seen by SGA [no response from submitters on other reviewers].
No further distribution necessary.
This is not a policy and therefore **does not need to be certified**
Suggest they discuss this with University Advancement.
- XI UCC 0032 07F: SGA Bill Establishing a Student Academic Bill of Rights Taskforce**
This document was submitted to UCC by Ryan Free and David Rosen, Student Government Association (SGA).
This document has been seen by SGA [no response from submitters on other reviewers].
No further distribution necessary.
This is not a policy and therefore **does not need to be certified**
- XII UCC 0033 07F: SGA Bill Establishing Fair Practices**
This document was submitted to UCC by Ryan Free and David Rosen, Student Government Association (SGA).
This document has been seen by SGA [no response from submitters on other reviewers].
This document will be sent to Faculty Senate, Undergraduate Council, Graduate & Professional Studies Council and Dean’s Council. **Replies will be due to SGA on 10/30/07.**
- XIII UCC 0034 07F: SGA Resolution to Establish Textbook Policy**
This document was submitted to UCC by Ryan Free and David Rosen, Student Government Association (SGA).
This document has been seen by SGA [no response from submitters on other reviewers].

This document will be sent to Faculty Senate, Undergraduate Council, Graduate & Professional Studies Council and Dean's Council. **Replies will be due to SGA on 10/30/07.**

XIV UCC 0035 07F: Net Income Distribution Proposal

This document was submitted to UCC by Elaine Charlson, Exec. Assoc. VC/VP, Academic & Faculty Affairs.

This document has been seen by the Administration.

This document will be sent to Faculty Senate, Undergraduate Council, Graduate & Professional Studies Council, Research Council, Staff Council, Dean's Council, and Faculty Senate Council of Chairs. **Replies will be due to Dr. Charlson on 10/30/07.**

XV Old Business/New Business

Old Business:

What is policy? See item VIII in the April 25, 2007 minutes for components.

When do we want to know about policy? As early in the formation processes as possible. This would alert us so we can have meetings set.

Purpose: Last year we worked out procedures in our mission to improve communication across UH.

Reminders: Dr. Kotarba will remind the Faculty Senate Executive Committee and SGA about the UCC.

New Business:

Dr. Foss suggested to the Faculty Senate Executive Committee that they actively follow up on final status of documents submitted for approval. A reminder will be given to Dr. Foss that UCC does not address MAAPs or SAMs.

XVI Adjournment: 11:05 am