

U N I V E R S I T Y *of* H O U S T O N

UNIVERSITY COORDINATING COMMISSION

Minutes for May 21, 2010

A meeting of the University Coordinating Commission convened at 12:00 pm on Friday, May 21, 2010, in room 306 (Faculty Senate Office) of the M.D. Anderson Library.

Members Present: Elaine Charlson, Mark Clarke, Doug Eikenburg, James Garson, Monica McHenry, Joe Papick on behalf of Ann McFarland, Dan Wells, Lawrence Williams

Members Absent: William Fitzgibbon, Prince Wilson

Staff: Jeanette Morales

I Call to Order; Minutes for 4/30/10

UCC Chair Mark Clarke called the meeting to order at 12:09 pm. Minutes for 4/30/10 were accepted.

II Announcements

A E-mail listserves:

UC-COORD-COMMISSION@LISTSERV.UH.EDU - Commission members

UCC-NEWS@LISTSERV.UH.EDU - Commission news: UH community members may subscribe by sending an e-mail request to ucc@uh.edu

B Website: <http://www.uh.edu/ucc/>

UCC Documents certified:

III UCC 0147 10S: Proposed Student Affairs MAPP: Conduct Assessment and Response Team (CART)

This document was submitted by University Policies & Procedures (UPP)

This document has been reviewed by VP for Student Affairs

Submitter's recommendation for further review: no recommendation made

Forward to: Council of Chairs, Deans Council, Emergency Management Team, Faculty Senate (Faculty Affairs Committee), General Counsel, GPSC, ISSSO, Staff Council, SGA, Safety & Security Advisory Board, University of Houston Commission on Women

Replies due: 5/19/10

Replies received:

UCC 0154 10S: Undergraduate Council Response to UCC 0147 10S: Proposed Student Affairs MAPP: Conduct Assessment and Response Team (CART)

UCC 0155 10S: Staff Council Response to UCC 0147 10S: Proposed Student Affairs MAPP: Conduct Assessment and Response Team (CART)

UCC 0156 10S: International Student and Scholar Services Office (ISSSO) Response to UCC 0147 10S: Proposed Student Affairs MAPP: Conduct Assessment and Response Team (CART)

UCC 0157 10S: Emergency Management Team and Safety & Security Advisory Board Response to UCC 0147 10S: Proposed Student Affairs MAPP: Conduct Assessment and Response Team (CART)

UCC 0159 10S: University Commission on Women Response to UCC 0147 10S: Proposed Student Affairs MAPP: Conduct Assessment and Response Team (CART)

Document Status: Certified 5/21/2010. Will be forwarded to UPP (Sara Carter) for the June 7, 2010 3rd Quarter MAPP Review Cycle.

IV UCC 0152 10S: GPS Proposed Change in Business Procedure when Students Change Program/Plan/Career Level

This document was submitted by Graduate and Professional Studies
This document has been reviewed by Graduate and Professional Studies Council
Submitter's recommendation for further review: no recommendation made
Forward to: Council of Chairs, Council of Deans, Faculty Senate (Educational Policies & Student Affairs Committee), UC, SGA, AVP for Student Access & Success, Dean of Students
Replies due: 5/19/10
Replies received:
UCC 0158 10S: Faculty Senate (EPSAC) Response to UCC 0152 10S: GPS Proposed Change in Business Procedures when Students Change Program/Plan/Career Level

UCC 0160 10S: Council of Chairs Response to UCC 0152 10S: GPS Proposed Change in Business Procedures when Students Change Program/Plan/Career Level

UCC 0161 10S: AVP for Student Access and Success Response to UCC 0152 10S: GPS Proposed Change in Business Procedure when Students Change Program/Plan/Career Level

Doug Eikenburg informed the UCC that this policy was intended to make students aware of the ramifications of change program/plan/career level. UCC 0152 10S is also supposed to steer students towards their advisors for adequate advising before making substantial changes. The UCC felt that this policy should be rewritten to better reflect the purpose of the policy as discussed in the meeting. Also, the UCC discussed the possibility of modifying the General Petition to add change of program/plan/etc. if needed. UCC chair Mark Clarke inquired if there's an electronic/online workflow process for tracking/approving/disapproving program changes, etc (esp. in PeopleSoft). Elaine Charlson said she would look into this issue.

Document Status: Tabled for further modification. The UCC will reconsider UCC 0152 10S at the beginning of the fall 2010 semester.

V Old Business

A UCC 0122 09F: UCC 0122 09F: MAPP 01.01.02 University Coordinating Commission

This document was submitted by the Faculty Senate
This document has been reviewed by the Faculty Senate
Submitter's recommendation for further review: no recommendation made
Forwarded to: Dean's Council, Faculty Senate, Graduate & Professional Studies Council, President's Office, Provost's Office, Research Council, Staff Council, Student Government Association, Undergraduate Council, VP for Student Affairs
Replies due: 3/25/2010
Replies received: Recommended amendments by General Counsel were added to the MAPP language.

Document Status: Certified 5/21/2010. Will be forwarded to UPP (Sara Carter) for the June 7, 2010 3rd Quarter MAPP Review Cycle.

B UCC 0126 10S: SGA Bill to Institute Professor Evaluations when a Student Withdraws from a Class

This document was submitted by Student Government Association
This document has been reviewed by Student Government Association
Submitter's recommendation for further review: no recommendation made
Forward to: Council of Chairs, Council of Deans, Faculty Senate (Educational Policies & Student Affairs Committee), General Counsel, GPSC, UC, AVP for Student Access & Success
Replies due: 4/26/10
Replies received:
UCC 0137 10S: Undergraduate Council Response to UCC 0126 10S: SGA Bill to Institute Professor Evaluations when Student Withdraws from a Class
UCC 0138 10S: GPSC Response to UCC 0126 10S: SGA Bill to Institute Professor Evaluations when a Student Withdraws from a Class

UCC 0139 10S: AVP for Student Access & Success Response to UCC 0126 10S: SGA Bill to Institute Professor Evaluations when a Student Withdraws from a Class
UC 0140 10S: Council of Chairs Response to UCC 0126 10S: SGA Bill to Institute Professor Evaluations when a Student Withdraws from a Class
UCC 0144 10S: Faculty Senate Response to UCC 126 10S: SGA Bill to Institute Professor Evaluations when a Student Withdraws from a Class

Document Status: Returned to SGA for further discussion. UCC Chair Mark Clarke contacted SGA President Prince Wilson and asked him to meet with Faculty Senate (Educational Policies & Student Affairs Committee) to assist SGA in rethinking this proposed policy.

C UCC Membership changes for fall 2010 semester

Graduate & Professional Studies Council	Roger Boltz
Research Council	Dmitri Litvinov
Staff Council	Carol Barr
Undergraduate Council	Simon Bott

VI Meeting adjourned at 12:56pm.