

U N I V E R S I T Y *of* H O U S T O N

UNIVERSITY COORDINATING COMMISSION

Minutes for March 10, 2008

A meeting of the University Coordinating Commission convened at 11:02 am on Monday, March 10, 2008, in room 311Q of the E Cullen Building.

Members Present: Wynne Chin, Joel Bloom, Elaine Charlson, Joe Kotarba, Robert McPherson, David Papell, David Rosen

Members Absent: John Antel, Keith Kowalka, Dan Wells

Staff:: Marsha Daly

I Call to Order; Minutes for 12/7/07

Wynne Chin called the meeting to order at 12:04 pm. Minutes for 12/7/07 were approved.

II Announcements

A Spring 2008 meeting dates: April 14

B E-mail listserves:
UC-COORD-COMMISSION@LISTSERV.UH.EDU - Commission members
UCC-NEWS@LISTSERV.UH.EDU - Commission news: UH community members may subscribe by sending an e-mail request to madaly@uh.edu

C Website: <http://www.uh.edu/ucc/>

III UCC 0041 08S: Affiliation with the Workers Rights Consortium and the Designated Suppliers Program (UB44009)

This document was submitted by SGA
This documents has been reviewed by SGA
No response to requests for information on others that have already reviewed document.
Forward to: Staff Council and Faculty Senate
Replies due: 4/8/08

IV UCC 0042 08S: Student Academic Bill of Rights

This document was submitted by SGA
This documents has been reviewed by SGA
No response to requests for information on others that have already reviewed document
Document will be returned to SGA for clarification of new and existing policy (per Mr. Rosen's request).

V UCC 0043 08S: Graduate Student Assistantships

This document was submitted by SACS Reaffirmation Director

This document has been reviewed by Faculty Senate
Graduate & Professional Studies Council: Dr. McPherson will make sure it has been seen by
GPSC. Dr. Mariotto indicated to Dr. Chin that it had been reviewed there.
Deans Council and Associate Deans: Dr. Charlson will make sure they see it.
Document is Certified: upon confirmation that GPSC has seen it.

VI UCC 0044 08S: SACS Faculty Credentials Guidelines

This document is the supporting material for UCC 0043 08S. It will be merged into one document
numbered UCC 0043 08S.

No further action needed.

VII Review of current operating procedure including strategies for soliciting proposed policies

VIII Review of the definition of "policy"

What is the population of impact?

Who are we helping? Administration?

“Procedure” is implementation of a policy.

It is unclear to others what “policy” is. We need to educate groups.

A presentation at the Cabinet meetings.

Invite VPs to a UCC meeting to discuss our purpose.

Meet with Dr. Khator to discuss Faculty Governance at UH.

We are attempting to change a culture.

IX Mandatory vs. voluntary submission to UCC

We cannot enforce having all policy submitted to us.

We are a service to aid getting documents approved by Administration.

Administration should require all groups to submit policy to us before they will sign.

We are attempting to change a culture.

X Old Business/New Business

XI Adjournment: 1:12 pm