

# U N I V E R S I T Y *of* H O U S T O N

## UNIVERSITY COORDINATING COMMISSION

### Minutes

February 28, 2007

A meeting of the University Coordinating Commission convened at 12:01 pm on Wednesday, February 28, 2007, in room 220 of the E Cullen Building.

Members Present: Carol Barr, Joel Bloom, Bruno Breitmeyer, Elaine Charlson, Wynne Chin, Katy Greenwood, Joseph Kotarba, Brian Knoll

Members Absent: John Antel, Francisco Zelaya

Staff:: Marsha Daly

#### **I Call to Order; Minutes for 1/31/07**

UCC Chair, Joe Kotarba called the meeting to order at 12:00 pm. Minutes for 1/31/07 were approved with the following addition.

- VII. Annual Report to Faculty Senate Executive Committee: The UCC is operative through May 2007. Dr. Kotarba will draft the report over the summer and distribute to Commission members for review. This report will be outcome based and include recommendations for the coming year (continuation of the UCC, suggestions for changes, etc.).

#### **II Announcements**

##### **A Meeting dates:**

**All meetings are from 12 noon – 1:00 pm in the President’s Boardroom, E. Cullen room 220 unless otherwise noted.**

Spring 2007 Meetings: February 28, March 28. April 25, May 16 (optional)

##### **B E-mail listserves:**

[UC-COORD-COMMISSION@LISTSERV.UH.EDU](mailto:UC-COORD-COMMISSION@LISTSERV.UH.EDU) - Commission members

[UCC-NEWS@LISTSERV.UH.EDU](mailto:UCC-NEWS@LISTSERV.UH.EDU) - Commission news: UH community members may subscribe by sending an e-mail request to madaly@uh.edu

##### **C Website: <http://www.uh.edu/ucc/>**

#### **III Requests for Extensions of 30 Day Period:**

Concerns have been voiced that submitting documents to the UCC slows the process down. To that end we will need to consider carefully any request for an extension of the deadline for replies.

Perhaps Council’s can appoint people or subcommittees from their group to expedite the document though the process more quickly.

#### **IV UCC 0013 07S: Response to UCC 0012 07S: Copyright in Works of Authorship**

Dr. Breitmeyer will contact Dr. Fishman about her question.

Small grants are considered “ordinary”. Grants are considered “extraordinary” only if contracted as such.

**Vet to:** Faculty Senate

- V UCC 0014 07S: Policy on Research Misconduct**  
**UCC 0015 07S: Primary Changes from Old Rule**

These documents are replaced by UCC 0018 07S: Policy on Research Misconduct.

- VI UCC 0016 07S: Drop Policy**  
**Vet to:** Student Government  
Faculty Senate

- VII Distribution of the list for the 36 Standing Committees:** There are now only 33 Standing Committees. A new list will be obtained, Councils will be added to that list and it will be made available at meetings as we consider documents for vetting.

- VIII Annual report to the Faculty Senate Executive Committee:** Due September 1, 2007

See number I above.

The report will be distributed to all Councils also.

- IX Old Business/New Business:**

New: **Faculty listserv** – The listserv owned by the Provost’s Office and monitored by Brian McKinney is all faculty, not just tenure and tenure-track.

**UCC 0017 07S: Core/General Education Assessment:**  
**Vet to:** Student Government

**UCC 0018 07S: Policy on Research Misconduct:** The Research Council and Graduate and Professional Council representatives have already met on this and their suggested changes are reflected in this document.

**Vet to:** Faculty Senate with explanatory note that it has been reviewed by Bruno Breitmeyer, Doug Eikenburg, Brian Knoll, and Chuck Lane.

Old: **MAPPS and SAMs** – These documents have dates of first proposed and revisions printed at the bottom of the document.

- X Adjournment at 1:02 pm**