Subject:

University Coordinating Commission (UCC): College Deans' Response Needed for UCC Agenda Item (UCC 0314 13F)

From: Karson, Kitty J [mailto:KKarson@Central.UH.EDU]

Sent: Wednesday, December 11, 2013 1:37 PM

**To:** jmorales@uh.edu **Cc:** Tedesco, Joseph W

Subject: FW: University Coordinating Commission (UCC): College Deans' Response Needed for UCC Agenda Item (UCC)

0314 13F)

Jeanette,

I'm sending this message on behalf of Dean Tedesco. In his review, the Dean asked Associate Dean Dave Shattuck for his feedback, which I understand he has already provided to you. The Dean agrees with Dr. Shattuck's assessment. I'm copying it again in our message to keep everything together.

"We discussed this issue in the Cullen College of Engineering Undergraduate Curriculum Committee at some length. We agreed that it was an important goal to have the catalog for the coming fall in place at the time students enrolling in the spring before that. We understood that this was the driving reason behind the proposed changes.

We decided that we could accept a change in the deadline for catalog changes, being moved from March 1 to October 1 of the previous semester. The exact date is open to discussion, but could be in the same general period as the deadline for CBM003 forms. I know that for our committee, these two things are closely tied in any case. The committee thought that having a date like October 1 for both submissions could allow the above goal to be met, and still allow for changes to the courses, curricula, and degree plans, to occur within one year. Particularly for our programs that are trying to adjust quickly, especially with regard to accreditation issues, maintaining a one-year delay for changes for would be a very important goal as well."

Thanks, Kitty

Kitty Karson
Assistant to the Dean
Cullen College of Engineering
E421 Engineering Building 2
University of Houston
Houston, TX 77204-4007

A Carnegie-designated Tier One public research university

PH: 713-743-4242 FAX: 713-743-4214

From: Morales, Jeanette F

Sent: Friday, December 06, 2013 8:31 AM

**To:** Alderman, Richard M; Bowen, John T; Colby, Ira; Fitzgibbon, William E; McPherson, Robert H; Monroe, William; Oliver, Patricia B; Pritchard, Lamar; Ramchand, Latha; Roberts, John W; Wells, Dan; Tedesco, Joseph W; Boltz, Roger L

Cc: Wingfield, Elizabeth M

**Subject:** FW: University Coordinating Commission (UCC): College Deans' Response Needed for UCC Agenda Item (UCC 0314 13F)

Dear College Deans:

If you haven't done so already, this is a friendly reminder that college deans' comments related to the attached items are due to the UCC this Monday (February 25<sup>th</sup>). Thank you in advance for your help during this busy time of the semester. It is appreciated!

Regards, Jeanette

## Jeanette F. Morales

Office of Academic Program Management
Division of Academic Affairs
University of Houston
A Carnegie-Designated Tier One Research University
Ezekiel Cullen Building, #109
Houston, TX. 77204-2035
(713)743-0919
imorales@uh.edu

From: Morales, Jeanette F

**Sent:** Friday, November 22, 2013 10:40 AM

**To:** Alderman, Richard M; Bowen, John T; Colby, Ira; Fitzgibbon, William E; McPherson, Robert H; Monroe, William; Oliver, Patricia B; Pritchard, Lamar; Ramchand, Latha; Roberts, John W; Rooks, Dana C; 'Smith, Earl L'; Tedesco, Joseph

W; Wells, Dan Cc: Solino, Maria E

**Subject:** University Coordinating Commission (UCC): Associate Deans' Response Needed for UCC Agenda Item (UCC 0314 13F)

Dear College Deans:

The purpose of the University Coordinating Commission (UCC) is to facilitate discussion throughout the University Community on proposals that have been formulated but not yet approved/implemented. The UCC will try to ensure that proposed policies and procedures will be available to those university groups for whom they may be relevant, as quickly as possible.

The UCC has received the proposal numbered UCC 0314 13F. The UCC has decided that this proposal may be relevant to your group. Please review the enclosed document(s) and, if relevant, relay your comments, suggestions, and any questions to the group/originator making the proposal (Undergraduate Committee, Larry Williams, <a href="mailto:lrwilliams@uh.edu">lrwilliams@uh.edu</a>) and the UCC (ucc@uh.edu or Jeanette Morales, <a href="mailto:jmorales@uh.edu">jmorales@uh.edu</a>) no later than 12/11/2013.

Sincerely,

María Elena Soliño, Chair

**University Coordinating Commission** 

mesolino@uh.edu http://www.uh.edu/ucc/

Jeanette F. Morales