

**From:** Smesny, Andrea L  
**Sent:** Friday, December 06, 2013 11:02 AM  
**To:** Shattuck, David P; Fishman, Sarah; Morales, Jeanette F; Boger, Carl (cboger@uh.edu); Evans, Ian; Kelley, Frank W; Kirkland, Lannis; Koszegi, Jodie (jfkoszegi@uh.edu); Lewallen, Fred (lewallen@uh.edu); Pierson, Melissa E; Irwilliams@uh.edu; ucc@uh.edu; jmorales@uh.edu; Shattuck@UH.EDU  
**Cc:** Rao, Jagannatha R; Sisk, Lesley  
**Subject:** RE: University Coordinating Commission (UCC): Associate Deans' Response Needed for UCC Agenda Item (UCC 0314 13F)

I agree with Sarah and David.

Andrea L. Smesny, MPH, PharmD, RPh  
 Associate Dean for Academic Affairs and  
 Clinical Associate Professor  
 University of Houston College of Pharmacy  
 Science and Research Bldg 2, Room 141  
 4800 Calhoun  
 Houston, Texas 77204-5000



"Houston's Carnegie designated Tier One public research university"

**Confidentiality Notice**

This communication from the University of Houston may contain privileged and/or confidential information. You may not directly or indirectly reuse or redisclose this information for any purpose other than to provide the services for which you are receiving the information. It is intended solely for the use of the addressee. If you are not the intended recipient, you are strictly prohibited from disclosing, copying, distributing or using any of this information. If you receive this communication in error, please contact the sender immediately and destroy the material in its entirety, whether electronic or hard copy.

**From:** Shattuck, David P  
**Sent:** Friday, December 06, 2013 10:56 AM  
**To:** Fishman, Sarah; Morales, Jeanette F; Boger, Carl (cboger@uh.edu); Evans, Ian; Kelley, Frank W; Kirkland, Lannis; Koszegi, Jodie (jfkoszegi@uh.edu); Lewallen, Fred (lewallen@uh.edu); Pierson, Melissa E; Smesny, Andrea L; Irwilliams@uh.edu; ucc@uh.edu; jmorales@uh.edu; Shattuck@UH.EDU  
**Cc:** Rao, Jagannatha R; Sisk, Lesley  
**Subject:** RE: University Coordinating Commission (UCC): Associate Deans' Response Needed for UCC Agenda Item (UCC 0314 13F)

Greetings,

I have opinions which are similar to Sarah's here. We discussed this issue in the Cullen College of Engineering Undergraduate Curriculum Committee at some length. We agreed that it was an important goal to have the catalog for the coming fall in place at the time students enrolling in the spring before that. We understood that this was the driving reason behind the proposed changes.

We decided that we could accept a change in the deadline for catalog changes, being moved from March 1 to October 1 of the previous semester. The exact date is open to discussion, but could be in the same general period as the deadline for CBM003 forms. I know that for our committee, these two things are closely tied in any case. The committee thought that having a date like October 1 for both submissions could allow the above goal to be met, and still allow for changes to the courses, curricula, and degree plans, to occur within one year. Particularly for our programs that are trying to adjust quickly, especially with regard to accreditation issues, maintaining a one-year delay for changes for would be a very important goal as well.

Thanks for the opportunity to be heard,  
Dave  
Dr. David P. Shattuck  
Associate Dean for Undergraduate Programs  
Cullen College of Engineering  
University of Houston  
Phone: 713-743-4422; Email: [Shattuck@uh.edu](mailto:Shattuck@uh.edu)

**From:** Fishman, Sarah

**Sent:** Friday, December 06, 2013 9:41 AM

**To:** Morales, Jeanette F; Boger, Carl ([cboger@uh.edu](mailto:cboger@uh.edu)); Evans, Ian; Kelley, Frank W; Kirkland, Lannis; Koszegi, Jodie ([jfkoszegi@uh.edu](mailto:jfkoszegi@uh.edu)); Lewallen, Fred ([lewallen@uh.edu](mailto:lewallen@uh.edu)); Pierson, Melissa E; Shattuck, David P; Smesny, Andrea L

**Cc:** Rao, Jagannatha R

**Subject:** RE: University Coordinating Commission (UCC): Associate Deans' Response Needed for UCC Agenda Item (UCC 0314 13F)

Some of you are well aware of my feelings. This pushes things back, such that it will take 1 ½ years to get a new course into the inventory, not a year. For catalogue changes, even minor ones, which now can be sent to the UC by March 1 and be in the catalog by the very next Fall semester, now they can still be submitted in the spring of one year, but won't take effect until a full year after the following fall.

So, a department submits a change to a minor, adding a course to the list or something simple, any time in any given year, but it cannot be in effect until the year AFTER the next year, ie submit the memo January 2014, effective not Fall 2014, or Spring 2015, but Fall 2015.

This is not an improvement in my opinion. I understand that having changes in place can help students as they plan in the spring for the following Fall's courses, but I think we're putting the cart in front of the horse here and making departmental/program planning a process that will take WAY too much time and will frustrate faculty, chairs, directors, and , because I get the moaning and groaning, me.

I'm also less than thrilled to be even more brutally honest, that having shepherded the usual CLASS business of nearly 200 new courses and 10+ memos through to submission for this round, I'm now going to have to announce a new round for this spring and manage that, or else have to tell everyone that if they send things in next year, even by the first day of the semester, they'll have to wait not until Fall 2015 but Fall 2016.

I was clearly outnumbered and had no support from the members of the UC when the memo came up, so I dropped it and did not vote against it. But I still have strong reservations, and was just asked to share my comments, so here they are! Take them or leave them, no hard feelings, just crankiness, to which, at my age, I feel entitled!

Sarah

Sarah Fishman  
Associate Dean for Undergraduate Studies  
College of Liberal Arts and Social Sciences  
University of Houston  
713-743-3098  
[sfishman@uh.edu](mailto:sfishman@uh.edu)