

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE

Minutes for March 29, 2023

Hybrid Meeting (Microsoft Teams and MD Anderson 306)

3pm – 5pm

Members Present: Melahat Almus, Julia Babcock, Whitney Breslin, Samuel Brower, Dan Burleson, Barbara Carlin, Arkadiusz Czader, Bret Detillier, Veronica Douglas, Medhat El Nahas, Jerry Evans, Lisa Farmer, Jeff Feng, Rebecca Forrest, Dustin Gish, Mark Goldberg, Susie Gronseth, Kristen Hassett, Michelle Ivey, Andrew Joseph Pegoda, Heidi Kennedy, Julia Kleinheider, Shonnita Leslie, Patrick Lukingbeal, Holley Love, Ana Medrano, Mike Murray, Melissa Pierson, Pattie Schrader, David Shattuck, James Simpson, Chad Wayne, David Womble, Blerina Xhabli, Zhiwen Xiao

Members Absent: Aryana Azizi, Nikhil Celly, Daniel Chang, Tejendra Gill, Rachel Honora, Briget Jans, Teri Longacre, Mardell Maxwell, Daryl Robinson, Todd Romero, Scott Sawyer, Lori Selzer, Elizabeth Simas, Natalie Sumrow, Chris Taylor, Monica Thompson

Guests Present: Emily Messa

I. **Call to Order** - The Committee was called to order by Holley Love, UC Chair, at 3:08 pm
Minutes from the [February 22, 2023](#) UC meeting were approved.

II. **Welcome & Announcements**

a) A message from Faculty Senate President, David Shattuck

III. **UC Business**

Proposal Status <https://uofh.sharepoint.com/sites/uc/SitePages/Home.aspx>

Proposals Submitted for the 2023-2024 UC Catalog Implementation Cycle *as of 2/21/2023*

Total proposals: 343

Course proposals: 208

Degree programs: 67

Administrative: 1

Policy: 12

Approved by UC to date: 321

Withdrawn: 22

IV. **Subcommittee Reports**

- a. Breslin Subcommittee – Tech / CLASS – Poli Sci and COMD (Whitney Breslin, no report presented or submitted)
- b. Burleson Subcommittee – Ed / CLASS – Hist and Soci (Dan Burleson, no report presented or submitted)
- c. Brower Subcommittee – Hobby / HRM / Bauer / Nursing / COTA / CLASS (Samuel Brower, no report presented or submitted)
- d. Hassett Subcommittee - Honors / NSM / CLASS – MCL (Kristen Hassett, no report presented or submitted)
- e. Medrano Subcommittee – Engr / CLASS – Engr (Ana Medrano, no report presented or submitted)

V. Old Business

- a. Bylaws revision
 - align calendar to match proposed Senate Bylaws and Constitutional amendments (II.B. and II.B.4.d, II.C.1.c, II.C.2.b, II.F.1.b, II.H.3.b; III.B.1, III.C.2, III.C.4; IV.C.2),
 - add item about core assessment to Executive Committee duties? (create IV.C.3?),
 - add timeframe to report and presentation delivery? (III.B.2.m-n are now silent)
 - add queer visibility and display pronouns in Canvas
- b. Queer visibility and the missing option at UH
 - display pronouns in Canvas
 - Faculty Senate aware and working with Canvas implementation team

VI. New Business

- a. Update on Cougar Textbook Assistance Program, Emily Messa
- b. Core course inventory
 - Create guidance documents on adding courses to core curriculum and/or reviewing current core offerings
 - Volunteers: Julia Kleinheider, Heidi Kennedy, Mark Goldberg, Mike Murray, Kristen Hassett, Chad Wayne
- c. Nominating committee for chair-elect identification – call for volunteers:
 - Medhat El Nahas
 - Chad Wayne

VII. Meeting Adjourned at 4:31 p.m.

Resources

- a. **Meeting Location:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless otherwise noted (2022-2023 meetings are hybrid and have a Teams option).
- b. **Scheduled meetings for 2022-2023:**
Fall 2022: August 24 (orientation meeting), August 31, September 28, October 26, November 16, December 7
Spring 2023: January 25, February 22, March 29, April 26, May 10
- c. **Helpful Websites:**
 - Undergraduate Committee: www.uh.edu/undergraduate-committee/
 - Current (2022-2023) Undergraduate Catalog: <http://publications.uh.edu/index.php>
 - UH Core Curriculum section: www.uh.edu/academics/corecurriculum/
- d. **E-mail Listservs:**
 - i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
 - ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
 - iii. UC Subcommittees:
 - BRESLIN-SUBCOMMITTEE@LISTSERV.UH.EDU
 - BURLESON-SUBCOMMITTEE@LISTSERV.UH.EDU
 - HASSETT-SUBCOMMITTEE@LISTSERV.UH.EDU
 - BROWER-SUBCOMMITTEE@LISTSERV.UH.EDU
 - MEDRANO-SUBCOMMITTEE@LISTSERV.UH.EDU