TO: Karina Acuna, Mara Affre, Swati Basu, Tomas Bryan, Whitney Breslin, Ruxandra Boul, Daniel Chang, Teresa Chapman, Kerry Creelman, Bret Detillier, Martha Dunkelberger, Medhat El Nahas, Julie Fix, Rebecca Forrest, Rebecca George, Dustin Gish, Kristen Hassett, Kelly Hopkins, Michelle Ivey, Brigit Jans, Heidi Kennedy, Margaret Kidd, Julia Kleinheider, Timothy Koozin, Shonnita Leslie, Patrick Lukingbeal, Teri Longacre, Holley Love, Mardell Maxwell, Dan Maxwell, Ana Medrano, Olivia Miljanić, Michael Murray, Melissa Pierson, Jaana Porra, Ziad Qureshi, Miguel Ramos, Raul Ramos, Nouhad Rizk, Todd Romero, Scott Sawyer, Pattie Schrader, Lori Selzer, David Shattuck, Jimmy Sisson, Brent Spraggins, Chris Taylor, Benjamin Tamber-Rosenau, Amber Thompson, Giulia Toti, Jenna Tucker, Chad Wayne, Carrie Young

FROM: Martha Dunkelberger, Chair, Undergraduate Committee
David Shattuck, Chair Elect, Undergraduate Committee

I. Call to Order
   a) Review of Meeting Minutes from November 20, 2019

II. Welcome & Announcements

III. UC Business

Proposal Status as of 12/05/19: https://uofh.sharepoint.com/sites/uc/SitePages/Home.aspx

Proposals Submitted for the 2020-2021 UC Catalog Implementation Cycle to date:
Total proposals: 474
Course proposals: 357
Degree program: 103
Administrative: 1
Policy: 12
Credential: 1
Approved by UC to date: 202
Withdrawn: 4

IV. Old Business

V. Subcommittee Reports
   a) Breslin Subcommittee – TECH / HRM / AAS / CCS – RELS
   b) Creelman Subcommittee – Bauer / HHP/ HON / CCS - LS & ANTH
   c) Forrest Subcommittee – MCL / SOC/ COMM
   d) George Subcommittee – POLS / ENGI/ ENGL
   e) Ivey Subcommittee – EDUC / HIST / NSM
   f) Thompson Subcommittee – COTA / NURS/ EXPL / ECON/ PHIL
VI. New Business
   a) Section 3 of the catalog language template – Review, discussion and charge (see catalog language form WordDoc)
   b) Section 4 of the catalog language template – Review, discussion and charge (see catalog template development PPT)

VII. Adjournment

Resources:
   a. NOTE: All meetings are held in the Faculty Senate Office (306 M.D. Anderson Library), unless otherwise noted.
   b. Full Committee 2019-2020 Meetings:
      i. Fall 2019: August 28, September 25, October 30, November 20, December 11 (as needed)
      ii. Spring 2020: January 29, February 26, March 25, April 29, May 13 (as needed)
   c. Helpful Websites:
      i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
      iii. UH Core Curriculum section: www.uh.edu/academics/corecurriculum/
   d. E-mail Listservs:
      i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
      ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
      iii. UC Subcommittees:
         − BRESLIN-SUBCOMMITTEE@LISTSERV.UH.EDU
         − CREELMAN-SUBCOMMITTEE@LISTSERV.UH.EDU
         − FORREST-SUBCOMMITTEE@LISTSERV.UH.EDU
         − GEORGE-SUBCOMMITTEE@LISTSERV.UH.EDU
         − IVEY-SUBCOMMITTEE@LISTSERV.UH.EDU
         − THOMPSON-SUBCOMMITTEE@LISTSERV.UH.EDU
      iv. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU