TO: Karina Acuna, Mara Affre, Swati Basu, Alan Bruton, Whitney Breslin, Ruxandra Boul, Rachel Bush, Daniel Chang, Teresa Chapman, Kerry Creelman, Bret Detillier, Martha Dunkelberger, Medhat El Nahas, Julie Fix, Rebecca Forrest, Rebecca George, Dustin Gish, Kristen Hassett, Kelly Hopkins, Michelle Ivey, Briget Jans, Heidi Kennedy, Julia Kleinheider, Shonnita Leslie, Teri Longacre, Holley Love, Patrick Lukingbeal, Mardell Maxwell, Olivia Miljanić, Michael Murray, Melissa Pierson, Miguel Ramos, Raul Ramos, Nouhad Rizk, Todd Romero, Scott Sawyer, Jinny Sisson, Lori Selzer, David Shattuck, Brent Spraggins, Pattie Schrader, Giulia Toti, Chris Taylor, Jenna Tucker, Benjamin Tamber-Rosenau, Amber Thompson, Carrie Young

FROM: Martha Dunkelberger, Chair, Undergraduate Committee
       David Shattuck, Chair Elect, Undergraduate Committee

I. Call to Order
   a) Agendas and minutes from all 2018-2019 UC meetings are available here

II. Welcome Back & Announcements

III. UC Business

   Proposal Status as of 08/14/19: https://uofh.sharepoint.com/sites/uc/SitePages/Home.aspx

   Total Proposals Approved by UC for the 2019-2020 Catalog Implementation Year: 483!

   Proposals Submitted for the 2020-2021 UC Catalog Implementation Cycle to date:
   Total proposals: 126
   Course proposals: 85
   Degree program related: 36
   Administrative: 0
   Policy related: 5

IV. Administration Representatives’ Report(s)
   a) Admissions - Mardell Maxwell

V. Appointments and Role Announcements:
   a) Call for volunteers: 1 year term Teaching Excellence Awards Committee for 2019-2020
      i. UC representative

VI. Consent Agenda Items

VII. Old Business
   a) UC review and approval of the: Corporate Communication Minor Correction proposal
VIII. New Business
   a) Undergraduate Catalog Template for New Majors
      ii. PPT
      iii. Template
   b) Committee Assignments
   c) Proposal Order
   d) Subcommittee Report Template

IX. Adjournment

Resources:
   a. NOTE: All meetings are held in the Faculty Senate Office (306 M.D. Anderson Library), unless otherwise noted.
   b. Full Committee 2019-2020 Meetings:
      i. Fall 2019: August 28, September 25, October 30, November 20, December 11 (as needed)
      ii. Spring 2020: January 29, February 26, March 25, April 29, May 13 (as needed)
   c. Helpful Websites:
      iii. Undergraduate Committee: www.uh.edu/undergraduate-committee/
      v. UH Core Curriculum section: www.uh.edu/academics/corecurriculum/
   d. E-mail Listservs:
      i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
      ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
      iii. UC Subcommittees:
         − BRESLIN-SUBCOMMITTEE@LISTSERV.UH.EDU
         − CREELMAN-SUBCOMMITTEE@LISTSERV.UH.EDU
         − FORREST-SUBCOMMITTEE@LISTSERV.UH.EDU
         − GEORGE-SUBCOMMITTEE@LISTSERV.UH.EDU
         − IVEY-SUBCOMMITTEE@LISTSERV.UH.EDU
         − THOMPSON-SUBCOMMITTEE@LISTSERV.UH.EDU
      iv. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU