

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE

Minutes for
August 29, 2018
Rockwell Pavilion (2nd Floor, M.D. Anderson Library)
3pm – 5pm

Members Present: Karina Acuna, Mara Affre, Swati Basu, Sandy Berger, Whitney Breslin, Daniel Chang, Kerry Creelman, Shea Culpepper, Bret Detillier, Martha Dunkelberger, Medhat El Nahas, Rebecca Forrest, Rebecca George, Dustin Gish, Michelle Ivey, Arturo Hernandez, Briget Jans, Heidi Kennedy, Julia Kleinheider, Sandy Lee, Shonnita Leslie, Teri Longacre, Holley Love, Lorianna Mapps, Jeremy May, Mardell Maxwell, Brian Metrovich, Susan Miertschin, Michael Murray, Arunachalam Narayanan, Donna Pattison, Melissa Pierson, Miguel Ramos, Raul Ramos, Nouhad Rizk, Todd Romero, Lori Selzer, David Shattuck, Chris Taylor, Amber Thompson, Andrew Trinh, Curtis Wallace, Jeylan Yassin

Members Absent: Jagdeep Chadha, Carolyn Boone, Rachel Bush, Donald Foss, Daniel Maxwell, Olivia Miljanić, Dan O'Connor, Shafik Rifaat, Marina Sebastijanovic, Howard Shanken, Julie Fix

Guests Present: Jeronimo Cortina

- I. **Call to Order** - The Committee was called to order by Martha Dunkelberger, Chair, at 3:00 pm
 - a. Minutes from 2017-2018 UC Meetings are available [here](#)

- II. **Announcements**

Raul Ramos – Presented new developments from the Faculty Safety and Emergency Preparedness Symposium
Rebecca George – Requesting volunteers for Emergency Management Service training

- III. **Administrative Reports**

Admissions - Mardell Maxwell, presented updates on current enrollment numbers, new transfer GPA requirements

- IV. **UC Business**

Proposal Status <https://uofh.sharepoint.com/sites/uc/SitePages/Home.aspx>

Total proposals: 182
Course proposals: 157
Degree program related: 20
Policy related: 5

Approved by UC to date: 0

Old Business

- a. Jeronimo Cortina - Review of the Center for Mexican American Studies Proposal, motion for Approval
- b. Martha Dunkelberger – Review of [bylaw revisions](#), vote to approve bylaws will be on September 26th

V. New Business

[Appointment of Committee Assignments](#)

Proposal Order:

- a. Course deletions, course creations and course revisions (not including CORE)
- b. Course deletions and revisions not completed in September (deadline for submission is October 1) and New Non-Core courses
- c. Core course proposals, revisions, deletions
- d. All remaining proposals still outstanding

[Report Template](#) for Fall Course Proposals

- a. Reports are due no later than 8:00am before each UC meeting

VI. Subcommittee Report

- a. **APP Subcommittee** (no report presented or submitted)

Following proposal was presented, discussed and **approved** by UC in vote:

Creation of a Mexican American Studies Program

College of Liberal Arts & Social Sciences

VII. Resources

NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

- a. **Scheduled meetings for 2018-2019:**
Fall 2018: August 29, September 26, October 31, November 28, December 19
Spring 2019: January 30, February 27, March 27, April 24, May 15 (as needed)
- b. **Helpful Websites:**
 - i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
 - ii. Current (2018-2019) Undergraduate Catalog: www.uh.edu/catalog-undergraduate
– UH Core Curriculum section: www.uh.edu/academics/corecurriculum/
- c. **E-mail Listservs:**
 - i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
 - ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
 - iii. UC Subcommittees:
 - CREELMAN-SUBCOMMITTEE@LISTSERV.UH.EDU
 - FORREST-SUBCOMMITTEE@LISTSERV.UH.EDU
 - GEORGE-SUBCOMMITTEE@LISTSERV.UH.EDU
 - LEE-SUBCOMMITTEE@LISTSERV.UH.EDU
 - PATTISON-SUBCOMMITTEE@LISTSERV.UH.EDU
 - SHATTUCK-SUBCOMMITTEE@LISTSERV.UH.EDU

ii. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU

VIII. **Adjournment** at 4:33 p.m.