

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Minutes for May 17, 2017
Faculty Senate Office (306 M.D. Anderson Library)
3pm – 5pm

Members Present: Carolyn Boone, Kerry Creelman, Daniel Currie, Guillermo De Los Reyes Heredia, Bret Detillier, Martha Dunkelberger, Sarah Fishman, Rebecca Forrest, Rebecca George, Tomika Greer, Kristen Hassett, Debbie Henry, Arturo Hernandez, Michelle Ivey, Briget Jans, Heidi Kennedy, Sandy Lee, Teri Longacre, Lorianna Mapps, Jeremy May, Olivia Miljanic, Michael Murray, Raresh Pascali, Amy Ramirez, Miguel Ramos, Lori Selzer, Shishir Shah, David Shattuck, Chris Taylor

Members Absent: Mara Affre, Shea Culpepper, Kayla Fischer, Donald Foss, Jeff Fuller, Sean Glaser, Cathy Horn, Bruce Jones, Christine LeVeaux-Haley, Dong Liu, Dan Maxwell, Mardell Maxwell, Susan Miertschin, William Munson, Maria Peden, David Peng, Ruxandra Prodan-Boul, Shafik Rifaat, Marina Sebastijanovic, Robert Shimko, Johnathan Snow, Natalie Sumrow, Len Trombetta, Nina Tucci, Lawrence Williams

Guests in Attendance: Julie Fix, Temple Northup

- I. **Call to Order** - The Committee was called to order by Shishir Shah, Chair, at 3:01 pm
 - a. Meeting Minutes from April 26, 2017 were approved

- II. **Announcements**
 - a. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.
 - i. **Scheduled meetings for 2016-2017:**
 - Fall 2016: August 24, September 28, October 26, November 30, December 7
 - Spring 2017: ~~January 25~~, February 22, March 22, April 26, May 17
 - b. **Helpful Websites:**
 - i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
 - ii. Current (2016-2017) Undergraduate Catalog: www.uh.edu/catalog-undergraduate
 - UH Core Curriculum section: www.uh.edu/academics/corecurriculum/
 - c. **E-mail Listservs:**
 - i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
 - ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
 - iii. UC Subcommittees:
 - UC-CORE-CURRICULUM@LISTSERV.UH.EDU
 - UC-DP_CBM_1@LISTSERV.UH.EDU
 - UC-DP_CBM_2@LISTSERV.UH.EDU
 - UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
 - UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
 - UC-UGRD-CATALOG@LISTSERV.UH.EDU
 - ii. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU

III. UC Business

- a. Proposal status as of 5/10/2017:
<https://share.uh.edu/uc/Lists/ProposalSubmissionAndTracking/ProposalsByYear.aspx>

Submitted for 2016-2017 review (for 2017-2018 UG Catalog)
proposals pending: 2
Submitted for 2017-2018 review (for 2018-2019 UG Catalog)
proposals submitted: 16

IV. Administration Representatives' Reports

- a. The following reports provided in writing, if any:
 - i. Office of Admissions
 - ii. Scholarships and Financial Aid – [report submitted](#)
 - iii. Office of the University Registrar
 - iv. Student Success

V. Subcommittee Reports

- a. **APP Subcommittee** - Martha Dunkelberger , [presented and submitted report](#)
Following policy clarification was presented, discussed and **approved** by UC in vote
Undergraduate Grade Exclusion Policy

APP to launch summer review of transfer admissions across programs,
and collect data for evidence based decision making
- b. **Catalog Subcommittee** – Sandy Lee, [presented and submitted report](#)
Following catalog language was presented, discussed and **approved** by UC in vote
Curricular Practical Training (CPT) overview catalog language
- c. **Core Subcommittee** – Guillermo de los Reyes Heredia, **no report of proposals to present**
- d. **DP/CBM 1 Subcommittee** – Bekki George, [presented and submitted report](#)
Following degree plan revision was presented, discussed and **approved** by UC in vote:
CIS Degree Plan Amendment
- e. **DP/CBM 2 Subcommittee** – Dan Currie, [presented and submitted report](#)
Following degree plan revision was presented, discussed and **approved** by UC in vote:
Update to Course Requirements for the Jack J. Valenti School of Communication

Following policy revision was presented, discussed and **disapproved** by UC in vote:
COMM Minimum GPA Proposal
- f. **Student Success Subcommittee** – Kerry Creelman, **no report of proposals to present**

VI. New Business –

- a. UC nominations and appointments 2017-2018 – postponed, electronic election
- b. Meeting dates for 2017-2018

- i. Fall 2017: August 30, September 27, October 25, November 29;
- ii. Spring 2018: January 31, February 28, March 28, April 25, May 16
- c. Bylaws – call for review and alignment; UC members interested in serving on task-force contact UC Chair Shah

VII. Adjournment at 4:17 p.m.