

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Minutes for March 22, 2017
Faculty Senate Office (306 M.D. Anderson Library)
3pm – 5pm

Members Present: Mara Affre, Carolyn Boone, Daniel Currie, Guillermo De Los Reyes Heredia, Bret Detillier, Martha Dunkelberger, Kayla Fischer, Rebecca George, Tomika Greer, Kristen Hassett, Debbie Henry, Michelle Ivey, Heidi Kennedy, Sandy Lee, Christine LeVeaux-Haley, Teri Longacre, Lorianna Mapps, Mardell Maxwell, Jeremy May, Olivia Miljanic, Raresh Pascali, Maria Peden, Lori Selzer, Shishir Shah, David Shattuck, Natalie Sumrow, Chris Taylor, Len Trombetta

Members Absent: Kerry Creelman, Shea Culpepper, Sarah Fishman, Rebecca Forrest, Donald Foss, Jeff Fuller, Sean Glaser, Arturo Hernandez, Cathy Horn, Bruce Jones, Dong Liu, Susan Miertschin, Michael Murray, William Munson, David Peng, Miguel Ramos, Ruxandra Prodan-Boul, Shafik Rifaat, Marina Sebastijanovic, Robert Shimko, Nina Tucci, Lawrence Williams

Guests in Attendance: Katherine Frazier, Jaime Ortiz

I. **Call to Order** - The Committee was called to order by Shishir Shah, Chair, at 3:04 pm

a. Meeting Minutes from February 22, 2017 were approved

II. **Announcements**

a. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

i. **Scheduled meetings for 2016-2017:**

- Fall 2016: August 24, September 28, October 26, November 30, December 7
- Spring 2017: ~~January 25~~, February 22, March 22, April 26, May 17

b. **Helpful Websites:**

- i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
- ii. Current (2016-2017) Undergraduate Catalog: www.uh.edu/catalog-undergraduate
 - UH Core Curriculum section: www.uh.edu/academics/corecurriculum/

c. **E-mail Listservs:**

- i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
- ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
- iii. UC Subcommittees:
 - UC-CORE-CURRICULUM@LISTSERV.UH.EDU
 - UC-DP_CBM_1@LISTSERV.UH.EDU
 - UC-DP_CBM_2@LISTSERV.UH.EDU
 - UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
 - UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
 - UC-UGRD-CATALOG@LISTSERV.UH.EDU
- ii. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU

III. UC Business

- a. Proposal status as of 3/10/2017:
Submitted for 2016-2017 review (for 2017-2018 UG Catalog) – 311 total
Submitted for 2017-2018 review (for 2018-2019 UG Catalog) – 4 total

<https://share.uh.edu/uc/Lists/ProposalSubmissionAndTracking/ProposalsByYear.aspx>

IV. Administration Representatives' Reports

- a. Student Affairs – Mara Affre presented updates on behalf of Dan Maxwell shared update of resources provided at [UH Sugarland](http://www.uh.edu/sugarland) <http://www.uh.edu/sugarland> ; introduced new [Executive Director of Admissions, Mardell Maxwell](#)
- b. The following reports were provided in writing (if any):
 - i. Office of the University Registrar
 - ii. Office of Admissions
 - iii. Office of Scholarships and Financial Aid (report submitted)

V. Subcommittee Reports

- a. **Student Success Subcommittee** (Maria Peden [presented and submitted report](#))

Following course revisions were presented, discussed and **approved** by UC in vote

- MSCI 1210 Introduction to the Army
- MSCI 1220 Foundations of Agile & Adaptive Leadership
- MSCI 2210 Leadership & Decision Making
- MSCI 2220 - Army Doctrine & Team Development
- MSCI 3310 - Training Management and the Warfighting Functions
- MSCI 3320 - Applied Leadership in Small Unit Operations
- MSCI 4310 - The Army Officer
- MSCI 4320 - Company Grade Leadership

Following policy revision was presented, discussed and **approved** by UC in vote
Advanced Placement (AP) Test Credits: HB 1992

Following program creation was presented, discussed and **approved** by UC in vote:
Undergraduate Global Citizens Credential – Creation

- b. **DP/CBM 2 Subcommittee** – Dan Currie [presented and submitted report](#)
Following course revisions were presented, discussed and **approved** by UC in vote:

- CNST 2351 Construction Estimating I
- ELET 2303 - Digital Systems
- ELET 4315 Telecommunications
- HLT 2320 - Introduction to Public Health
- MECT 4275- Senior Design Project I

Following course revisions were **tabled** to discuss next UC meeting
HLT 3301 - HLT Behavior Theory & Practice

Following degree program revisions were presented, discussed and **approved** by UC in vote

Degree plan Changes Computer Engineering Technology
Degree plan Changes Electrical Power Engineering Technology

Following policy revisions were addressed, recommendation continued that these and similar proposals be discussed as a group with a view to articulating a strategic approach to these proposals:

COMM Minimum GPA proposal
College of Technology, Admission requirements – further sub-committee review

- c. **APP Subcommittee** - Martha Dunkelberger [presented and submitted report](#)
Following course creations were presented, discussed and **approved** by UC in vote
LACP 2111 - Liberal Arts Career Planning

Following policy revisions were presented, discussed and **approved** by UC in vote
EAS Fieldwork Policy
ENVS Fieldwork Policy

Following policies were presented and discussed:

Revisions to Grade Replacement Policy proposal - final copy to reworked and formal response to be presented next UC meeting)

Transfer Admissions Requirement - notes for addendum; recommendation for proposal next cycle to remove statement of automatic admission with Associate Degree

- d. **Catalog Subcommittee** – Sandy Lee [presented and submitted report](#)
Following policy revisions were presented, discussed and **approved** by UC in vote:
CLASS Maximum Course Load Policy
- e. **Core Subcommittee** – Guillermo de los Reyes Heredia presented report on status of review
- f. **DP/CBM 1 Subcommittee** – Rebecca George [presented and submitted report](#)
Following course creations were presented, discussed and **approved** by UC in vote:
ECE 5180
ECE 5385

Following course revisions to be discussed at next UC meeting:

ASLI 1302
ASLI 2301
ASLI 2302

VI. New Business – tabled

VII. Adjournment at 4:50 pm.