UNIVERSITY of HOUSTON

**UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Minutes for February 22, 2017
Faculty Senate Office (306 M.D. Anderson Library)
3pm – 5pm**

Members Present: Mara Affre, Kerry Creelman, Shea Culpepper, Daniel Currie, Guillermo De Los Reyes Heredia, Bret Detillier, Martha Dunkelberger, Kayla Fischer, Rebecca Forrest, Jeff Fuller, Tomika Greer, Kristen Hassett, Debbie Henry, Arturo Hernandez, Michelle Ivey, Heidi Kennedy, Christine LeVeaux-Haley, Lorianna Mapps, Jeremy May, Susan Miertschin, Michael Murray, Raresh Pascali, Maria Peden, Miguel Ramos, Marina Sebastijanovic, Lori Selzer, Shishir Shah, David Shattuck, Robert Shimko, Natalie Sumrow, Chris Taylor, Len Trombetta

Members Absent: Carolyn Boone, Sarah Fishman, Donald Foss, Rebecca George, Sean Glaser, Cathy Horn, Bruce Jones, Sandy Lee, Teri Longacre, Dong Liu, Olivia Miljanic, William Munson, David Peng, Ruxandra Prodan-Boul, Shafik Rifaat, Nina Tucci, Lawrence Williams

Guests in Attendance: Lesley Sisk, Sharon Hill, Haider Malki, Katherine Frazier, Jaime Ortiz

I. **Call to Order -** The Committee was called to order by Shishir Shah, Chair, at 3:01 pm
    a. Meeting Minutes from November 30 and December 7, 2016 were approved

II. **Announcements**
    a. **NOTE**: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.
        i. **Scheduled meetings for 2016-2017:**
            – Fall 2016: August 24, September 28, October 26, November 30, December 7
            – Spring 2017: ~~January 25~~, February 22, March 22, April 26, May 17
    b. **Helpful Websites**:
        i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
        ii. Current (2016-2017) Undergraduate Catalog: www.uh.edu/catalog-undergraduate
            – UH Core Curriculum section: www.uh.edu/academics/corecurriculum/
    c. **E-mail Listservs:**
        i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
        ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
        iii. UC Subcommittees:
            – UC-CORE-CURRICULUM@LISTSERV.UH.EDU
            – UC-DP_CBM_1@LISTSERV.UH.EDU
            – UC-DP_CBM_2@LISTSERV.UH.EDU
            – UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
            – UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
            – UC-UGRD-CATALOG@LISTSERV.UH.EDU
        ii. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU

III.   UC Business

    a.   Proposal status as of 2/22/17:

       Submitted for 2016-2017 review (for 2017-2018 UG Catalog) – 311 total:
          https://share.uh.edu/uc/Lists/ProposalSubmissionAndTracking/ProposalsByYear.aspx

IV.   Administration Representatives' Reports

    a.   Core Assessment – Miguel Ramos, Director of Institutional Effectiveness, Assessment and Accreditation presented overview of 3 Core Assessments: Communication, Critical Thinking, Social Responsibility; discussion of methods to improve future assessments
    b.   Office of Admissions (Jeff Fuller submitted and presented report)
    c.   Office of Scholarships and Financial Aid (Briget Jans presented report)
    d.   The following reports will be provided in writing (if any):
       i. Office of the University Registrar - no report submitted
       ii. Student Success – no report submitted

V.   Subcommittee Reports
    a.   **Student Success Subcommittee (**Kerry Creelman **presented and submitted report)**
       i.   Following course revisions were presented, discussed and **approved** by UC in vote
          NUTR 3335 Commercial Food Production II

       ii.   **Items tabled** to March meeting pending further clarification
          Advanced Placement (AP) Test Credits: HB 1992 –
          concerns were raised if the AP score designations were in compliance with new state AP guidelines

          Undergraduate Global Citizens Credential – Creation
          Concerns were raised seeking clarity and assurance that the courses that contribute to the credential would not cause excess hours for students; recommendation to table the vote pending the sub-committee offering an open invitation for shareholders to attend the next meeting to answer concerns that were presented

    b.   **DP/CBM 2 Subcommittee** – (Dan Currie **presented and submitted report**)
       i.   Following administrative/program revision was presented, discussed and **approved** by UC in vote
          BS in Biotechnology

       ii.   **Items tabled** to March meeting
          CNST 2351 Construction Estimating I
          ELET 2303 - Digital Systems
          ELET 4315 Telecommunications
          HLT 2320 - Introduction to Public Health
          HLT 3301 - HLT Behavior Theory & Practice
          MECT 4275- Senior Design Project I
          Degree plan Changes Computer Engineering Technology
          Degree plan Changes Electrical Power Engineering Technology

    c.   **APP Subcommittee** - **tabled** to March meeting

    b.   **Catalog Subcommittee** – **tabled** to March meeting

    c.   **Core Subcommittee** – **tabled** to March meeting

    d.   **DP/CBM 1 Subcommittee** – **tabled** to March meeting

VI.   **New Business** – tabled

VII.   **Adjournment** at 5:00 pm.