

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Minutes for December 2, 2015
Faculty Senate Office (Room 306, M.D. Anderson Library)
3pm – 5pm

Members Present: Leonard Bachman, Simon Bott, Andrea Burrige, Kerry Creelman, Daniel Currie, Bret Detillier, Martha Dunkelberger, Albert Flavier, Rebecca George, Maria Alejandra González-Peréz, Debbie Henry, Michelle Ivey, Heidi Kennedy, Christine LeVeaux-Haley, Teri Longacre, Daniel Maxwell, Jeremy May, Sandra McNeely, Susan Miertschin, Raresh Pascali, Ruxandra Prodan-Boul, Amy Ramirez, Miguel Ramos, Jagannatha (JR) Rao, Hugo Salinas, Lori Selzer, Robert Shimko, Natalie Sumrow, D. Christopher Taylor, Len Trombetta, Chad Wayne, Djuana Young

Members Absent: Mara Affre, Teresa Chapman, Wynne Chin, Cheryl Craig, Jose Guillermo De Los Reyes, William Epling, Sarah Fishman, Donald Foss, Bruce Jones, Clint Kirchoff, Ognjen Miljanić, Andra Olivia Miljanić, Scott Moore, William Munson, Michael Murray, Maria Peden, Kamran Riaz, Shishir Shah, Jonathan Snow, Nina Tucci, Lawrence Williams

Guests: David Gratvol (SGA), Imelda Rodriguez (OUR), Shaun Theriot-Smith (SGA)

Staff: Dina Galley

I. Call to Order

- a. The Committee was called to order by Dr. Dunkelberger at 3:05 pm
- b. Minutes from 11/18/2015 were approved
 - i. Confirming a couple notes from last month's rolling deadline discussion:
 1. HRM: August 1 deadline preferred, as opposed to July 1; Kevin Simon is the contact
 2. Nursing: late Spring deadline is OK

II. Announcements

- a. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted. We're glad to be back in our regular location, and don't anticipate further room changes.
- b. **Remaining 2015-2016 Meetings:**
 - i. Spring 2016 Meetings: January 27, February 24, March 23, April 20, May 11
- c. **Helpful Websites:**
 - i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
 - ii. Curriculog: <https://uh.curriculog.com/>
 - iii. Curriculog Training & "How Tos" (including Curriculog Support Team contact information): <https://ssl.uh.edu/about/offices/enrollment-services/registrar/curriculog-training/index.php>
 - iv. Undergraduate Catalog: catalog.uh.edu
 1. Core Curriculum: <http://catalog.uh.edu/content.php?catoid=8&navoid=1471>
- d. **E-mail Listservs:**
 - i. General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
 - ii. Subcommittees: UC-CORE-CURRICULUM@LISTSERV.UH.EDU
UC-DEGREE-PROG_CB3_1@LISTSERV.UH.EDU
UC-DEGREE-PROG_CB3_2@LISTSERV.UH.EDU
UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
UC-URGD-CATALOG@LISTSERV.UH.EDU
 - iii. Sharing Agenda & Minutes with Membership & Campus Partners: UC-NEWS@LISTSERV.UH.EDU

III. New Business: none at this time

IV. Administration Representatives' Reports

a. Student Success (presenting in person)

- i. New initiative – Student Success Collaborative, an early warning system
 1. Gives advisors tools to intervene by identifying specific type of risk
 2. Currently being piloted in Bauer, Education, Engineering, and Exploratory Studies
 3. Spring 2016 – full roll out of initiative on campus
 4. Feedback from colleges already using Collaborative: shortcut for analyzing student risk – saves time, able to filter for better targeting, useful got enrollment management/scheduling, list of students updated constantly – always current
 5. Will look at pilot data soon and will provide advisor training across campus; Deans will receive analytics to help drive advising, identify success markers; lots of possibilities, only getting started
 6. Discussion: this will not interface with MAP Works – different software and based on different data; major mapping will be available, information on who's coming into the college/major, and from where, as well as who's transferring out of the college/major and where they going; Major Matcher – advising tool; will not be used for admission purposes, and Freshman do not have a risk score; Risk score is only based on grades earned at UH, advisors will be able to see AP and transfer grades, but these will not factor into the risk score

b. The following reports are provided in writing:

- i. **Admissions: Important Admissions and Orientation dates for December and January:** New Student Conferences for spring 2016 are scheduled to begin new week. As of December 1st, there are 1240 students registered to attend orientation.
 - December 9th – New Student Orientation - 456 students registered to attend
 - December 11th – New Student Orientation - 441 students registered to attend
 - December 18th - Spring 2016 application deadline
 - January 6th - last date to submit documents completing the spring 2016 admissions application
 - January 8th – New Student Orientation – 305 students registered to attend
 - January 11th and 12th orientation sessions opened for students to register on December 1, 2015
 - January 15th - the last orientation before school beings will open for students to register on December 18th
- ii. **Financial Aid:** nothing at this time
- iii. **Office of the University Registrar:** nothing at this time
- iv. **Student Affairs:** nothing at this time

V. Subcommittee Reports

a. Curriculog 1 Subcommittee Report: Andrea Burrige, Chair

- i. Report enclosed; subcommittee recommends approval for all, including business courses, with the caveat that catalog reflect forthcoming definition of Good Academic Standing; all items approved by UC, no objections

b. Curriculog 2 Subcommittee Report: Jagannatha Rao, Chair

- i. Report enclosed; subcommittee recommends approval for all, including temporary SCH increase for five Music degrees; UC will work with Music in the upcoming cycle to address SCH issues; all items approved by UC, no objections

c. Core Curriculum Subcommittee Report: Simon Bott, Chair

- i. Report enclosed; subcommittee recommends approval for items listed under sections 1, 2, 3, and 5 (section 2 approved upon receipt of appropriate syllabi) – sections approved by UC.
- ii. Subcommittee does not recommend approval for items in section 4 – UC rejects the following two proposals:
 1. HIST 3303 Disease, Health and Medicine in American History – scope too narrow for American History category
 2. HIST 3338 Native American History – redundant for American History inclusion because prerequisite classes of HIST 1377 and 1378 will fulfill the student's American History requirement.

d. Student Success Subcommittee Report: Larry Williams, Chair

- i. Nothing to report at this time

e. Academic Policies & Procedures Subcommittee Report: Daniel Currie, Chair

- i. Report enclosed, APP recommends approval of program revisions to the Honors Biomedical Sciences program and to the Business Risk Management and Insurance Certificate, UC approves without objections
- ii. Business policy revision: "Business - Two BBA Degrees Not Allowed", concerned with the phrasing that "students may not pursue two BBA degrees simultaneously or *consecutively*." Does the College have the authority to no allow consecutive BBAs? Further discussion is required before decision can be made on this proposal.

f. Undergraduate Catalog Subcommittee Report: Michael Murray, Chair

- i. Nothing to report at this time

VI. Old Business

- a. Discussion of rolling deadlines for next UC submission cycle: calendar forthcoming
- b. **Good Academic Standing** – Need to resolve outstanding questions, but leaving this till Spring 2016:
 - i. Clarifying major GPA vs. cumulative GPA?
 - ii. Clarifying/delineating financial vs. disciplinary vs. academic good standing?

Language proposed by Catalog Subcommittee:

Good academic standing is defined as an overall grade point average of 2.00 or the minimum established by the college in which the student is enrolled as a major, whichever is higher, or in the case of transfer students in their first semester of enrollment the minimum academic standards established by the college in which they are enrolled as a major. Students who fall below minimum standards may return to good academic standing when their overall grade point average is 2.00 (or the minimum established by their college), and they have fulfilled the terms of any academic suspension or probation. The college maintains final authority to determine academic status.

Disciplinary actions and certain circumstances may impact or prevent enrollment or academic progress regardless of academic standing. Such actions may include but are not limited to, violations of academic honesty, conduct code violations, or payment default of financial responsibility to the university.

Language, for consideration, from Heidi Kennedy:

Good academic standing is defined as an overall grade point average of 2.00 or higher. Students who fall below minimum standards may return to good academic standing when their overall grade point average is 2.00 or higher. Colleges may have their own limits and definitions of good academic standing. The dean of the college maintains final authority to determine academic standing for student majors under a college.

Disciplinary actions and certain circumstances may impact or prevent enrollment or academic progress regardless of academic standing. Such actions may include but are not limited to, violations of academic honesty, conduct code violations, or payment default of financial responsibility to the university.

Other reference items:

UG Catalog - definition of terms (no definition listed for academic standing)

http://catalog.uh.edu/content.php?catoid=14&navoid=3715#Definition_of_Terms

UG Catalog - section on academic standing

<http://catalog.uh.edu/content.php?catoid=14&navoid=3520>

- c. **SGA Grade Replacement proposal:** Dr. Dunkelberger updated committee on progress of the proposal, currently in committee waiting on new data from SGA concerning DWIF classes and the classifications of students who enroll in them. Dr. Dunkelberger and SGA President, Shaun Theriot-Smith, will send student body an email communication letting them know that this proposal is still in negotiations (send Friday, December 4, 2015)

VII. Adjournment at 3:58 pm

UNIVERSITY of HOUSTON

To: Martha Dunkelberger, Chair,
Undergraduate Studies

From: Andrea BurrIDGE, Chair
Degree Programs–Curriculog 1 Subcommittee

Subject: Subcommittee Report

Date: December 2, 2015

The Degree Programs/Curriculog 1 Subcommittee met on November 4th and 11th, 2015. The committee met in 112P Farish Hall. Subcommittee members present were Andrea BurrIDGE, Teresa Chapman, Albert FlavIER, Michelle Ivey, Susan Miertschin, Ognjen Miljanic, Len Trombetta, and Chris Taylor. Further discussion with Frank Kelly (BAUER) and the committee occurred over email throughout November.

For the following sets of new and revised courses, the subcommittee recommends approval with the stipulation that the catalog language regarding course prerequisites, specifically “Academic good standing,” will be clarified. As part of that stipulation, “Academic good standing” will maintain the meaning as specified current policy as outlined by the catalog. “Academic good standing” is considered with respect to University of Houston good standing of a GPA greater than or equal to 2.0, or a student in their first semester of attendance at the University of Houston and thus without a University of Houston GPA.

New Courses

1. MARK - 4332 - Social Media Marketing
2. MARK - 4333 - Search Engine Marketing
3. MARK - 4377 - Selling for Social Impact
4. MARK - 4378 - Selling Financial Services
5. ENTR - 3311 - Technology Entrepreneurship
6. ENTR - 3321 - Social Entrepreneurship
7. ENTR - 3341 - Family Business
8. ENTR - 4110 - Entrepreneurial Values and Leadership
9. ENTR - 4393 - RED Labs Pre-accelerator
10. ENTR - 4394 - RED Labs Accelerator

Course Changes

1. ACCT - 3366 - Financial Reporting Frameworks
2. ACCT - 3367 - Intermediate Accounting I
3. ACCT - 3368 - Intermediate Accounting 2
4. ACCT - 3371 - Accounting Information Systems
5. ACCT - 3377 - Cost Accounting
6. FINA - 3333 - Money & Capital Markets
7. FINA - 3332 - Principles of Financial Management
8. INTB - 3350 - Introduction To International Business
9. MANA - 3335 - Introduction to Organizational Behavior and Management
10. MARK - 3336 - Introduction to Marketing
11. MARK - 3339 - Marketing Strategy & Planning
12. MARK - 4365 - Introduction to Digital Marketing
13. ENTR - 3310 - Entrepreneurship

UNIVERSITY of HOUSTON

To: Martha Dunkelberger
Chair, Undergraduate Committee

From: J.R. Rao,
Curriculog-2 Subcommittee

Subject: Subcommittee Report

Date: November 17, 2015

After the UC meeting on 11-17-2015, the Curriculog-2 subcommittee has discussed and voted on the following proposals by email conferences.

The Moores School of Music

Proposals for New courses:

MUSI - 4251 - Advanced Performance Pedagogy

MUSI - 4160 - Internship in Piano Teaching I

MUSI - 4161 - Internship in Piano Teaching II

These new courses are designed for the new concentration area of "Piano Pedagogy" in the Bachelor of Music degree. The subcommittee recommends that these new courses be approved.

New concentration area of Piano Pedagogy with the Bachelor of Music Degree

With the above three new courses, the Moores School of Music is proposing to introduce a new concentration area of Piano Pedagogy for the Bachelor of Music Degree. This concentration area is meant to serve the needs of student teachers. The subcommittee recommends approval for this proposal.

SCH Revision for the Bachelor of Arts in Music Degree

SCH Revision for the Bachelor of Music (Area of Elective Studies) Degree

SCH Revision for the Bachelor of Music Composition Degree

SCH Revision for the Bachelor of Music in Applied Music Degree

The proposed revision changes the total SCH for these degrees from 120 to 123. This change is triggered because the required course – MUSI 2210: Music Theory – which is required for the above mentioned degree programs, was previously approved for the Math/Reasoning core component area but is no longer approved as a core course. Thus, the students are required to take an additional course under the Math/Reasoning core, leading to an increase in 3 credit hours for these degree programs.

The proposal also emphasizes that this is a temporary change, and that in the next year's Curriculog cycle, they will propose changes that will bring back the total SCH count to 120.

The subcommittee recommends that this degree plan change for these degree programs be approved.

SCH Revision for the Bachelor of Music in Music Theory

The proposed revision changes the total SCH for this degree from 121 to 124. The reason is exactly the same as above, namely that students now have to take an extra course to satisfy the Math/Reasoning core. The proposal emphasizes that in the next Curriculog cycle, changes will be proposed to make this a 120 hour degree program.

The subcommittee recommends that this proposal be approved.

Department of History

The following proposals from the department of History have been studied and recommended by the Curriculog-2 subcommittee.

New Minor in Food and Society

15 credit hours, at least 9 at the advanced level.

New Courses

HIST - 2347 - History of Jewish Food

HIST - 2355 - The Global History of Food

HIST - 4317 - Food Fads and Scares in American History

HIST - 4325 - Sex and Violence in the Old South

HIST - 4380 - Arab Revolutions I 1879-1948

HIST - 4381 - Arab Revolutions II 1948-Present

Course Revisions

HIST - 4321 - Topics in Environment in the Americas

The subcommittee recommends approval for these proposals.

To: Martha Dunkelberger
From: Simon Bott, Chair Core Sub-Committee
Re: Core Subcommittee Report, December 2nd, 2015

12.2.2015

The Core subcommittee has met electronically several times as a whole and as subgroups.

1. The following courses are **recommended for inclusion** in the designated core area.

CLAS	3350	Law and Society in Ancient Rome	LPC
CUIN	2320	Math for EC-6 Teacher	MR
ECON	3344	History of Economic Doctrine	LPC
ECON	3350	American Economic Growth	WID
HISP	3373	Spanish Culture and Civilization	LPC
HISP	3374	Spanish American Culture and Civilization	LPC
HISP	3375	United States Hispanic Culture and Civilization	LPC
HON	3300	Intro to Social Medicine	WID and Soc/ Beh Sci
IDNS	4392	History of 20th Century Science	WID
WCL	3348	Enlightenment Stories	WID

2. The following courses are **recommended for inclusion** in the designated core area upon receipt of an appropriate syllabus:

DAN	2307	Introduction to Dance	Creative Arts
HIST	2348	US Latino/a Histories	American History

3. The following existing core courses have been changed and are still **suitable for inclusion** in the core in the designated area:

POLS	3343	Democratic Theory	LPC
IGS	3364	Early Civilizations: South Asia to 1600	LPC
ENGI	2304	Technical Communications for Engineers	WID

4. The following courses are **not recommended** for addition to the core.

HIST	3303	Disease, Health and Medicine in American History	American History
HIST	3338	Native American History	American History

The former is too narrow in scope for inclusion in American History. The latter is redundant as it has as its prerequisite classes both 1377 and 1378 (thus fulfilling the American History requirement!)

5. The following courses are **recommended for inclusion** in the American History core area as permitted by the Legislative decree reproduced below.

HIST	2341	Texas to 1865	American History
HIST	2343	Texas Since 1865	American History
HIST	3317	Making of Ethnic America	American History
HIST	3320	US Women's History Since 1840	American History
HIST	3330	African American History to 1865	American History
HIST	3331	African American History from 1865	American History
HIST	3332	Chicano History to 1910	American History
HIST	3333	Chicano History since 1910	American History

Sec. 51.302. AMERICAN OR TEXAS HISTORY. (a) In this section, "general academic teaching institution" has the meaning assigned by Section 61.003.

(b) Except as provided by Subsection (c), a college or university receiving state support or state aid from public funds may not grant a baccalaureate degree or a lesser degree or academic certificate to any person unless the person has credit for six semester hours or its equivalent in American History. A student is entitled to submit as much as three semester hours of credit or its equivalent in Texas History in partial satisfaction of this requirement. The college or university may determine that a student has satisfied this requirement in whole or part on the basis of credit granted to the student by the college or university for a substantially equivalent course completed at another accredited college or university, or on the basis of the student's successful completion of an advanced standing examination administered on the conditions and under the circumstances common for the college or university's advanced standing examinations. The college or university may grant as much as three semester hours of credit or its equivalent toward satisfaction of this requirement for substantially equivalent work completed by a student in the program of an approved senior R.O.T.C. unit.

(c) The governing board of a general academic teaching institution that offers a joint baccalaureate degree program under a contract with a foreign college or university may exempt a student enrolled in the joint degree program from the course requirement prescribed by Subsection (b) if the student:

(1) enrolled in the foreign college or university before enrolling in the joint degree program or is otherwise considered to be primarily a student of the foreign college or university; and

(2) successfully completes the American Way course described by Section 51.301(d) at the institution the student attends or, with the approval of that institution, at another general academic teaching institution that offers the course.

Acts 1971, 62nd Leg., p. 3072, ch. 1024, art. 1, Sec. 1, eff. Sept. 1, 1971. Amended by Acts 1995, 74th Leg., ch. 5, Sec. 1, eff. March 23, 1995.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 539 (S.B. 1051), Sec. 2, eff. June 16, 2007.

TO: Martha Dunkelberger, Chair
Undergraduate Committee

FROM: Daniel Currie, Chair
APP Subcommittee

SUBJECT: Subcommittee Report

DATE: December 2, 2015

The APP subcommittee met several times over the last four weeks with some members in attendance, sometimes.

Members present: Shishir Shah, Jose Guillermo De Los Reyes, Willie Munson, Christine LeVeaux-Haley and Daniel Currie.

Degree Plan Changes

The APP Subcommittee recommends the approval of the following degree plan change:

1. Honors Biomedical Sciences (HBS)

- a. Revisions are requested for the HBS program degree plan owing to: 1. Changes in the MCAT which require increased coverage of Psychology and Human Physiology; and 2. Experience gained in operating the program for three years which revealed opportunities for ongoing improvements to the program.

Certificate Program Changes

Subject to minor editorial changes, the Subcommittee recommends the approval of the following certificate program change:

2. 2016-2017 - Business - RMI_Certificate

- a. The Bauer College requests approval of modification to the *Risk Management and Insurance Track* in order to provide students with more direction in their course of study while widening the breadth of courses allowed for Risk-related Finance electives. The required coursework will give students the background and abilities needed to succeed in careers in Risk Management and Insurance.

Academic Policy Changes

Subject to minor editorial changes, the Subcommittee recommends the approval of the following policy change:

3. 2016-2017 - Business - Two_BBA_Degrees_Not_Allowed

- a. The Bauer College requests changes in catalog wording that would prevent students from pursuing multiple BBA degrees. Under this change, this wording would be added to the catalog: “*Students may not pursue two B.B.A. degrees simultaneously or consecutively.*”
- b. The rationale for such a policy is that “pursuing a second B.B.A., either simultaneously or consecutively, requires an additional thirty hours at a minimum, and delays a timely graduation without adding significant value to the career or professional goals of a student.” Students are allowed to double major toward a B.B.A. degree in business.

■ *Respectfully submitted this 2nd day of December, 2015.*