

# U N I V E R S I T Y *of* H O U S T O N

## UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE Minutes for January 28, 2015

A meeting of the University of Houston Faculty Senate Undergraduate Committee convened at 3:00 p.m. on Wednesday, January 28, 2015, in room 306, M.D. Anderson Library (Faculty Senate Office).

Members Present: Mara Affre, Leonard Bachman, Simon Bott, Andrea Burrige, Jyoti Cameron, Wynne Chin, Kerry Creelman, Daniel Currie, Bret Detillier, Martha Dunkelberger, Sarah Fishman, Donald Foss, Rebecca George, Christina Gola, Maria Alejandra Gonzalez-Perez, Debbie Henry, Christine LeVeaux-Haley, Teri Longacre, Andra Olivia Miljanic, Michael Murray, Raresh Pascali, Trang Phan, Ruxandra Prodan Boul, Jagannatha Rao, Hugo Salinas, Lori Selzer, Shishir Shah, Robert Shimko, Lesley Sisk, Jonathan Snow, David Christopher Taylor, Nina Tucci, Chad Wayne, Lawrence Williams, Djuana Young

Members Absent: Roger Blakeney, Teresa Chapman, Cheryl Craig, Jose Guillermo De Los Reyes, Michelle Ivey, Clint Kirchhoff, Daniel Maxwell, Ognjen Miljanic, Williams Munson, Donna Stokes

Guests: Amy Ramirez (OUR), Kevin Simon (HRM), Paige Pitman (PHAR), Andrea Smesney (PHAR), Tom Behr, (CCS/CLASS), Lois Zamora (CCS/CLASS), Jerald Jackson (POLs/CLASS)

Staff: Jeanette Morales and Heidi Kennedy

### **I Call to Order; Minutes for 12/3/2014**

The Committee was called to order by Dr. Martha Dunkelberger at 3:02pm. Minutes from 12/3/14 were approved.

### **II Announcements**

**A** NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

Spring/Summer 2015 Meetings: February 25, March 25, April 22, June 10 (tentative), July 8 (tentative)

**B** Undergraduate Committee Web Address: <http://www.uh.edu/undergraduategouncil/index.html>  
Core Curriculum Web Address: <http://catalog.uh.edu/content.php?catoid=3&navoid=624> (or Google search "UH Core Curriculum")  
Undergraduate Catalog Web Address: <http://catalog.uh.edu/> (or [www.uh.edu/catalog](http://www.uh.edu/catalog))

### **C E-mail listservs:**

UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU  
UC-CORE-CURRICULUM@LISTSERV.UH.EDU  
UC-DEGREE-PROG\_CB3\_1@LISTSERV.UH.EDU  
UC-DEGREE-PROG\_CB3\_2@LISTSERV.UH.EDU  
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU

**D Welcome New UC Members**

UC Chair Martha Dunkelberger welcomed Donald Foss (PSYC/CLASS) and David Christopher Taylor (HRM) as the newest UC members. Donald Foss will serve on the Student Success Subcommittee. Christopher Taylor will serve on the Degree Programs/CMB003 Subcommittee #2.

**III Administration Representatives' Reports**

**A Djuana Young, Office of Admissions**

Total enrollment for spring 2015 increased by 4%. SCH enrollment is up by 4.4%. Admissions will wait until ORD to finalize official numbers. Head count for transfer student enrollment is 2331. Ninety six freshmen enrolled this spring term. A UC member asked if Admissions had data on how many students took advantage of the extended application deadline. Djuana said that her office will be gathering data for that specific group.

**B Debbie Henry, Office of the University Registrar**

Undergraduate degrees were processed. NR grades are lower this term, especially for undergraduate courses.

**C Teri Longacre, Undergraduate Student Success**

**UH in 4 (fall 2014):** UH in 4 students attempted 15.3 SCH (higher than non-UH in 4 students). Students enrolled in UH in 4 program passed their courses was 14.26% (higher than non-UH in 4 students). UH in 4 students' GPA average is 3.4 (compared to 2.80 for non-UH in 4 students). Only 10.8 percent of UH in 4 students were on academic warning (16% for non-UH in 4). UH in 4 students (15.02%) signed up for more SCH in the spring term (compared to 14.01% for non-UH in 4).

Academic Advising Survey is moving forward. Teri Longacre's office will have two more colleges to forward the survey.

**D Heidi Kennedy, Undergraduate Academic Affairs**

UC leadership has been meeting with GPSC leadership to merge the academic honesty policies of undergraduates and graduates. The final draft should be ready by March 2015.

**IV Subcommittee Reports**

**A Academic Policies & Procedures Subcommittee Reports: Christine LeVeaux-Haley, Chair**

Dr. LeVeaux-Haley acknowledged her subcommittee members and their hard work.

**Final Residency Policy Report – 1/28/15**

Dr. LeVeaux-Haley briefly summarized her report. The subcommittee vetted this proposal to the ACT group for input. A survey was also created before the winter break for advisor feedback regarding final residency. Advisors had responded that many final residency petitions were about

foreign language lower level courses. It was also mentioned that Undergraduate Academic Affairs received final residency exception petitions in which the majority of courses were core and lower level courses.

Q&A session followed.

Clarification on intention was asked to make sure that petitions weren't needed when this policy goes into effect. It was suggested that inserting language for students to see their advisor would help reduce petitions. It was also recommended that the last sentence (always consult your UH academic advisor....) be its own separate paragraph. UC chair asked that suggestions be emailed over the UC listserv to make final wording edits. There's not sufficient time to edit during the general meeting.

UC members should also bring back policy change to their respective colleges/departments.

A few UC members asked to see data on student petitions, especially since inserting exceptions in policies would set a negative precedence. Christine LeVeaux-Haley said the data is available and she can send it out those who are interested.

UC chair Martha Dunkelberger thanked the subcommittee for their hard work. The Committee made an amendment to make the last sentence a separate paragraph.

The majority of the Committee approved as amended with four nays.

#### **Grade Exclusion Policy Report – 1/28/15**

Christine LeVeaux-Haley briefly summarized her report. Her subcommittee checked other peer institutions and found that many of them were moving away from grade exclusion. Catalog language was added to reinforce catalog year the student enrolled. Some UC members felt that the added language was unnecessary and would encourage students to seek exceptions. The UC decided to delete language pertaining to catalog year and policy implementation.

The Committee approved the policy as amended.

#### **B Degree Programs/CBM003 Subcommittee #1 Report – 1/22/15: Andrea Burrige, Chair**

Program Proposals:

- Architecture - College Name Change - change college name: Gerald D. Hines College of Architecture
- Department of Communication Sciences and Disorders - Communication Sciences and Disorders Minor
- Department of Comparative Cultural Studies - New Major - Bachelor of Science with a major in Liberal Studies
- Department of Comparative Cultural Studies - Change to Major - Liberal Studies – BA
- Department of Comparative Cultural Studies - New Major - Bachelor of Science with a major in Liberal Studies
- Department of Political Science - Change to Major - Political Science BS and BA
- Department of Political Science - Change to Major - CLASS - Political Science BA-MA accelerated program
- Hotel and Restaurant Management - Change to Major - HRM BS change

- Hotel and Restaurant Management - Change to Minor - Beverage Management and Marketing Minor
- Hotel and Restaurant Management - New other type of program - Accelerated HRMA BS/MS program
- Department of Computer Science - Change to Major: NSM - Computer Science, B.S.
- Department of Educational Psychology - Change to Major - EDUC - HDFS 120-hour waiver memo for B.S. in Human Development and Family Studies with EC-6 Certification
- Pharmacy - Change to Major - Major dissolution: Pre-Pharmacy

The Committee approved the above-mentioned items.

#### New Course Requests:

ANTH	4383	Applied Archaeology
BIOL	4103	Integration of Biological Knowledge
GEOL	4341	Dynamic Meteorology
GEOL	4379	Groundwater and Engineering Geophysics
ILAS	3350	Power Writing
POLS	3309	Democratization
POLS	3310	Introduction to Political Theory
POLS	3330	International Political Economy: Policy-Making in a Global World
POLS	3349	Foundations in American Political Thought
POLS	3367	United States Campaigns and Elections
POLS	3389	European Union Politics
BCHS	3201	Biochemistry I Laboratory
BCHS	4272	Cellular and Developmental Biology Laboratory
COSC	3360	Fundamentals of Operating Systems
COSC	4353	Software Design
COSC	4368	Artificial Intelligence Programming
MATH	1312	Introduction to Mathematical Reasoning
MARK	3336	Introduction to Marketing
MARK	4376	Sales CRM

#### Course Change Requests:

ANTH	4386	Method and Theory in Applied Archaeology
ANTH	4387	Analysis and Report Writing in Applied Archaeology
CCS	3356	Comparative Modernisms: The Global South
CCS	3357	Global English Literature
CCS	3355	Approaches to World Literature: Texts and Traditions
GEOL	4367	Geochemical Reaction Modeling
GEOL	4385	Introduction to Marine Geophysics
GIS	4350	Global Business Cultures: India and the U.S.
GIS	2365	Modern India Since 1600: Society, Culture, Religion, Politics
GIS	3321	Gender and Transnational Studies
POLS	3336	Globalization

POLS	3346	Human Rights
POLS	3348	Left, Right, and Center
POLS	3382	Politics and Religion in South Asia
POLS	3386	Criminal Law and the Criminal Justice System
POLS	3391	Political Scandals
POLS	3394	Selected Topics in Political Theory and Methodology
POLS	3395	Selected Topics in American Government
POLS	3396	Selected Topics in Comparative Politics and International Politics
POLS	3397	Selected Topics in Public Law
POLS	4334	Strategy in International Relations
POLS	4342	Political Economy and Ethics of the Market Processes
RELS	3323	Continuities: Jewish and Christian Texts and Traditions
RELS	3331	Spiritual and Artistic Traditions of Orthodox Christianity
RELS	3332	Religion and the Visual Arts
RELS	3355	Yoga and Philosophy
RELS	3365	Stories from the Bible and the Qur'an
RELS	3367	Violence and Martyrdom in Christian Tradition
COSC	1430	Introduction to Programming
COSC	2430	Programming and Data Structures
COSC	2440	Computer Organization and Architecture
COSC	3336	Computing Structures
IDNS	1147	Freshman Interest Group
ACCT	3172	Analysis of Accounting Data with Excel
ACCT	3377	Cost Accounting
ACCT	3378	Management Accounting
MARK	4370	Luxury Marketing
MARK	4379	Personal Branding

The Committee approved the course requests.

FYI Item:

Department of Educational Psychology - Department Name Change - Department of Educational Psychology (EPSY) change to Department of Psychological, Health, and Learning Sciences (PHLS)

UC action not needed since this department name change proposal was already approved by the Coordinating Board.

Dr. Burridge thanked her subcommittee for their hard work. She mentioned that her subcommittee is working on recommended minimum standards for course and program changes. Establishing a standard rubric will help subcommittees in their work.

**C Student Success Subcommittee Oral Report: Larry Williams, Chair**

Larry Williams informed the UC that his subcommittee will meet the next three weeks. They will summarize tasks and suggestions for CORE 1101.

## **V Faculty Senate Leadership 2015**

Drs. Wynne Chin (President) and Jonathan Snow (President-elect) introduced themselves to the Undergraduate Committee.

Dr. Chin asked UC senators to inform their colleagues to take the Climate Survey II. (it's anonymous, etc.). Senators were encouraged to send any UC input about the survey to Martha Dunkelberger to take to the Executive Committee meeting.

President Chin charged the UC to think of ideas of discussion items regarding strategic planning for the Faculty Senate retreat in March.

FS leadership asked UC senators to connect with students. They encouraged UC senators to attend the SGA meeting this evening.

## **VI FYI Item**

### **A Department name changes (EDUC and PHAR) approved by the Coordinating Board (1/9/15)**

College of Education: Change Dept. of Educational Psychology to Dept. of Psychological, Health, and Learning Sciences.

College of Pharmacy: Change Dept. of Clinical Sciences and Administration to Dept. of Pharmacy Practice and Translational Research.

### **B Change in Proposal Submission Calendar, Martha Dunkelberger, UC Chair**

It was announced that Amy Ramirez of OUR will be sending out a survey to collect feedback about users' experience with Curriculog. Also, signing into Curriculog with UH log-on credentials is drawing closer.

Dr. Dunkelberger with the help of the Undergraduate Catalog Subcommittee is streamlining workflow in Curriculog. A proposed plan to stagger college submission deadlines in order for all proposals to be approved by December has been vetted to associate deans. So far, Dr. Dunkelberger hasn't received any negative feedback.

She is also working on UC bylaw amendments (minor cosmetic changes).

### **C Jeanette Morales will be sending out call for catalog edits. Heidi Kennedy asked UC members to take back to their departments when doing catalog edits to think in terms of UH in 4 (i.e., degree plans should match UH in 4 maps).**

UC members thanked Jeanette for helping colleges move proposals through Curriculog.

## **VII Adjournment**

Meeting adjourned at 4:32pm.