

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COUNCIL Minutes for February 20, 2008

A meeting of the University of Houston Undergraduate Council convened at 3:04 p.m. on Wednesday, February 20, 2008, in room 220 of the E. Cullen Building.

Members Present: Josie Anderson, Libby Barlow, Betty Barr, Roger Blakeney, Joel Bloom, Simon Bott, Lawrence Curry, Agnes DeFranco, William Dupré, Luces Faulkenberry, Sarah Fishman, Nancy Graves, Martha Haun, Natalie Houston, Nathan Jarvis, Richard Kasschau, Iain Morrison, Charles Peters, Laurence Rapp, Maria Soliño, Dalibor Torbica, Lawrence Williams

Members Absent: Elaine Charlson, Partha Krishnamurthy, Barbara Lewis, William Munson, Norma Olvera, Barbara Snelling, Rebecca Achee Thornton, George Trail, John Zemanek

Guests: Glenn Cordúa (HRM), Sal Loria (Financial Aid), Kevin Simon (HRM)

Staff: Izzy Anderson, Marsha Daly

I Call to Order; Minutes for 1/23/08

Council was called to order by Dr. Joel Bloom at 3:04 p.m. Minutes from 1/23/08 were accepted.

II Announcements

A NOTE: All meetings are held in the President's Boardroom, #220 E. Cullen, unless otherwise noted.
Spring 2008 Meetings: 1/23/08, 2/20/08, 3/12/08, 4/16/08, 6/4/08, 7/9/08

B Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.html>
Core Curriculum Website Address: <http://www.uh.edu/academics/corecurriculum/>
Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

C E-mail listserves:

UNDERGRAD-COUNCIL@LISTSERV.UH.EDU
UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU
UC-CORE-CURRICULUM@LISTSERV.UH.EDU
UC-NEWS@LISTSERV.UH.EDU (Minutes only)

D Dr. Rothman: is home recovering. He will return to UH in September.

E George Magmer Award for Excellence in Undergraduate Academic Advising and Provost Faculty Advising Award for Excellence in Undergraduate Academic Advising deadlines are coming up: Friday, March 7th.

III Administration Representatives Reports: None

IV PeopleSoft update: Libby Barlow, Registrar

Web address: <http://www.uh.edu/peoplesoft/>

The Default Semester patch should be in place on Monday.

Class schedule development is underway for Summer and Fall 2008. AdAstra training will be held again in the future with representatives from the company.

Class Roster – drops: currently you need to look elsewhere for those, this is being worked on

Query: They are being written so users can run. Reporting Tables are also being built to allow departments to run reports.

V Achieving the Dream Update:

Coaches will be on campus March 6-7th.

Draft report is due by March 15th. The final report is due May 15th. Our plan start date is July 1st.

Advisors: UH advisors will be located at Community Colleges to talk with students.

VI UC 9725 08S: Report on English for Non-Native Speaking Students

VII Committee Reports

A Academic Policies and Procedures Committee:

UC 8857 06S: Scholarship processing issues: When this report originally came in Financial Aid was in flux. The Committee was waiting on a report.

UC 9724 08S: Financial and Scholarship processing issues: There is a committee in place that is working on these issues. Mr. Loria pointed out that timing is of the essence. Improvements must be implemented *now* if there are to be effective for Fall 2008. Consultants are on campus and will make suggestions soon. Financial Aid and the Bursar's Office attended one of Dr. Kasschau's classes to discuss the issues with them directly.

There must be one official way to communicate with students.

B Core Curriculum Committee: no report

C Degree Programs Committee:

UC 9726 08S: Degree Programs Committee Report 1/29/08: Approved

UC 9727 08S: Degree Programs Committee Report 2/6/08: Approved

UC 9728 08S: Degree Programs Committee Report 2/13/08: Approved

VIII Old Business/New Business

IX Adjournment at 4:10 pm