CBM003 ADD/CHANGE FORM

1. Department: CCS  College: CLASS

2. Faculty Contact Person: Thomas Behr  Telephone: 713-743-4943  Email: tbehr@uh.edu

3. Course Information on New/Revised course:
   - Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title:
     ILAS / 3150 / Liberal Studies Internship Practicum
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     ILAS / 3150 / INTERNSHIP PRACTICUM
   - SCH: 1.00  Level: JR  CIP Code: 24.0101.00.01  Lect Hrs: 0  Lab Hrs: 1
   - Term(s) Course is Offered (*see CBM003 instructions about selection):
     Contact Your Academic Advisor

4. Justification for adding/changing course: To meet instructional needs of students

5. Was the proposed/revised course previously offered as a special topics course?  ☐ Yes  ☒ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     _____ / _____ / _____
   - Course ID: _____  Effective Date (currently active row): _____

6. Authorized Degree Program(s): B.A. in Liberal Studies
   - Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☒ No
   - Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☒ No
   - Can the course be repeated for credit?  ☐ Yes  ☒ No (if yes, include in course description)

7. Grade Option: Letter (A, B, C, ...)  Instruction Type: practicum  (Note: Lect/Lab info. must match item 3, above. *See CBM003 instructions.)

8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   _____ / _____ / _____
   - Course ID: _____  Effective Date (currently active row): _____

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 1. (1-0):  Prerequisites: ENGL 1304 and approval of Director of Liberal Studies or CCS Chair
   Description (30 words max.): Independent study option to document acquired experience in an approved
   internship program for credit towards fulfillment of the Liberal Studies Practicum requirement.

10. Dean’s Signature: ___________________________  Date: 10/14/13
    Print/Type Name: Sarah Fishman