CBM003 ADD/CHANGE FORM

1. Department: HDCS  College: TECH
2. Faculty Contact Person: Holly Hutchins  Telephone: 3-4059  Email: hmhutchins@uh.edu
3. Course Information on New/Revised course:
   - Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title:
     HRD / 4352 / Facilitation Strategies
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     HRD / 4352 / FACILITATION STRATEGIES
   - SCH: 3.00  Level: SR  CIP Code: 52.1005.00.16  Lect Hrs: 3  Lab Hrs: 0
   - Term(s) Course is Offered (*see CBM003 instructions about selection): Fall
4. Justification for adding/changing course: To more accurately reflect course content/level
5. Was the proposed/revised course previously offered as a special topics course? □ Yes □ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     ____ / ____ / ____
   - Course ID: ____  Effective Date (currently active row): ____
6. Authorized Degree Program(s): HRDBS
   - Does this course affect major/minor requirements in the College/Department? □ Yes □ No
   - Does this course affect major/minor requirements in other Colleges/Departments? □ Yes □ No
   - Can the course be repeated for credit? □ Yes □ No (if yes, include in course description)
7. Grade Option: Letter (A, B, C,...)  Instruction Type: lecture ONLY  (Note: Lect/Lab info. must match item 3, above. *See CBM003 instructions.)
8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   HRD / 4352 / Instructional Design for the Training Environment
   - Course ID: 46055  Effective Date (currently active row): 8222011
9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (3-0).  Prerequisites: Junior standing or consent of instructor.  Description (30 words max.):
   Facilitation strategies in small group, team, and training settings to support learning, development and performance improvement.
10. Dean’s Signature: ____________________________ Date: 10/8/13

Print/Type Name: Fred Lewallen, Associate Dean for Academic Affairs

- Created on 10/8/2013 11:16:00 AM -