

Memo

APPROVED APR 24 2013



To: Dr. Larry Williams, Chair Undergraduate Studies Committee
From: Melissa Pierson, Undergraduate Catalog Subcommittee
Date: 4/23/2013
Re: catalog recommendations related to Course Enrollment

Subcommittee members present: Debbie Henry, Leigh Leasure, Michael Murray, Ron Singer, Jerry Waite

Staff Support: Heidi Kennedy, Jeanette Morales

The Undergraduate Studies Catalog Subcommittee continued to review the Academic Regulations, Degree Requirements, and General Policies sections of the Undergraduate Catalog. The subcommittee met in person on 3/6 and 3/20, and by email on 3/27, 4/3, 4/10, and 4/17.

Course Enrollment Restrictions

<http://www.uh.edu/academics/catalog/policies/academ-reg/course-enroll-restrictions/index.php>

Discussion: The text in #1 on this page was confusing. The committee discussed clearer language for #1. The text in #2-4 remained the same with just minor edits for accuracy (e.g., changing "credits" to "semester credit hours.")

The current catalog text for #1 reads as follows:

Freshmen who have fewer than 24 semester hours may not take a course on the 2000-level except when the actual prerequisites for the courses have been fulfilled. Sophomores may take 3000-level courses and juniors may take 4000-level courses when the prerequisites for the courses have been fulfilled.

The subcommittee recommends the following edited text for #1:

Students must complete prerequisites for all courses in which they enroll.
