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(FYI item only. UC action  
not needed.)

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## Memorandum

To: Undergraduate Committee, University of Houston  
Submitting through Dr. Simon Bott, Chair of the Committee  
From: David Shattuck, Associate Dean for Undergraduate Programs,  
Cullen College of Engineering  
Date: May 1, 2012  
Re: Closing Down the Pre-Engineering Program

*D. S. Bott*

The Cullen College of Engineering has decided that it must end the Pre-Engineering Program. Due to changes in institutional mission and priorities, the college is convinced that the Pre-Engineering Program no longer is aligned with our values. In addition, funding issues in the future contribute to making this program unsustainable moving forward.

We will continue to serve the students who are currently in the Pre-Engineering Program, until they have changed their major into an engineering degree program or out of the Cullen College of Engineering. In addition, we will serve students who have been admitted to this program for the Fall 2012 semester. This will include advising and offering courses to the best of our abilities, within the constraints of the mentioned funding issues. However, we plan to stop approving major changes from within the university effective with petitions submitted after today's date. We may make exceptions as needed to be fair to students who were previously advised to pursue Pre-Engineering. In addition, we would like to have the Admissions Office stop admitting students, both transfer and FTIC, to Pre-Engineering after the Fall 2012 semester.

The Cullen College of Engineering would like to formally request that this program be ended, under the terms described here. Thank you for your consideration. I would be happy to answer questions as needed by the committee concerning this request.

cc: Joseph Tedesco, Dean, Cullen College of Engineering  
Djuana Young, Admissions Office  
Agnes DeFranco, Provost's Office

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