

UC 11379 11F
Revised 11/2011

APPROVED FEB 22 2012
was amended.

RECEIVED FEB 06 2012

TO: Simon Bott, Chair
Undergraduate Council

FROM: Richard Scamell
Academic Policies and Procedures Committee

SUBJECT: UC 11379 11F: Proposal for Changes to the Admission Requirements to the
Conrad N. Hilton College of Hotel and Restaurant Management

DATE: November 16, 2011

The Academic Policies and Procedures Committee met on Wednesday, November 2 to consider a proposal to change the admission requirements to the Conrad N. Hilton College of Hotel and Restaurant Management. Participating in the discussion were committee members Leonard Bachman, Bill Dupre, Tamara Fish, Richard Scamell, Kevin Simon and Jerry Waite. Nancy Hughes attended the meeting as a guest.

Background

The Conrad N. Hilton College of Hotel and Restaurant Management has experienced a continued growth in its undergraduate student enrollment over the past ten years. The Undergraduate enrollment increased from 638 in Fall 2002 to 1022 in Fall 2011. The proposed changes are in line with the University of Houston System's Strategic Initiatives to strive for academic excellence in undergraduate education. The justification for increasing the SAT I score, ACT score and transfer GPA is meant to improve the overall academic qualifications for students intending to enroll at the University of Houston's Conrad N. Hilton College of Hotel and Restaurant Management. This will lead the college to produce graduates who are better prepared to pursue careers in the hospitality industry.

Freshman Admission

Automatic Admissions Criteria

Freshman applicants who graduate in the top 10 of their high school class will be automatically admitted to the University of Houston Conrad N. Hilton College of Hotel and Restaurant Management. All applicants, regardless of class rank, must submit SAT I or ACT scores.

Regular Admission Criteria

Applicants will be admitted to the University of Houston Conrad N. Hilton College of Hotel and Restaurant Management if they meet the following criteria:

- Rank in the top 25 percent of their high school class and have a minimum 1000 **1050** SAT I (critical reading and mathematics) or ACT of 21.
- Rank in the top 50 percent of their high school class and have a minimum 1050 **1100** SAT I (critical reading and mathematics) or ACT 23 **24**.
- ~~Rank in the top 75 percent of their high school class and have a minimum 1150 SAT I (critical reading and mathematics) or ACT 25.~~
- Rank above 50% *may* will have their application individually reviewed.

Transfer Student Admission Criteria

Applicants to the Conrad N. Hilton College of Hotel and Restaurant Management who have earned 15 or more semester credit hours at another university must have a cumulative grade point average of 2.75 **2.85** or higher for regular admission. Likewise applicants to the Conrad N. Hilton College of Hotel and Restaurant Management who have earned 15 or more semester credit hours at the University of Houston desiring to change their major must have a cumulative

Comment [m1]: Kevin, pages 3 and 4 of UC 11379 11F contain a few comments that justify the proposed changes to freshman and transfer admissions requirements. Would you please review this material and add whatever else you feel is appropriate as a way to justify the proposed changes? This is no big deal but I if possible I like reports of this type to begin with a bit of background information that establishes the context for what is being proposed.

Comment [KSS2]: Background and justification.

Comment [RS3]: This part of their admission criteria is a problem. The University policy effective Fall 2012 states that students who do not rank in the top 50 percent of their high school class will have their applications individually reviewed. The catalog explanation of what individual review means is as follows:

*The University of Houston continues to review those applicants who do not meet the assured admissions criteria in light of the applicant's academic rigor, community service, extracurricular activities, and surmounting obstacles to pursue higher education. Letters of reference from high school teachers, counselors, supervisors, and activity leaders along with personal statements are welcome additions to an applicant's file.

Nancy Graves sent me an email message in November requesting to meet with our committee to discuss this inconsistency but indicated that she could not meet until January or February. I spoke to Agnes about this briefly in December. Agnes feels as I do that the admissions criteria of a College should at a minimum meet the University admissions criteria. Anyhow, we need to put this issue to bed before presenting our report to the Undergraduate Council.

Comment [KSS4]: We are eliminating requested changes for Rank of over 50% and will use UH catalog language for individual review listed above.

Comment [KSS5]: Addition for students ranked above 50%

UC 11379 11F

Revised 11/16/11

grade point average of 2.85 or higher to be accepted into the Conrad N. Hilton College of Hotel and Restaurant Management.

Discussion

The Committee's comments centered primarily on if it was the intention of the College of Hotel and Restaurant Management to require a 2.85 cumulative grade point average or higher to apply to both students transferring from other universities and community colleges as well as to current University of Houston students seeking to transfer from another college (e.g., the College of Liberal Arts and Social Sciences) or from the Undergraduate Scholars Division. Subsequent discussion by the faculty in the College confirmed that the 2.85 cumulative grade point average applied to both groups of students.

Recommendation

The Committee unanimously recommends approval of UC 11379 11F.