

## CBM003 ADD/CHANGE FORM

Undergraduate Council  
 New Course  Course Change  
Core Category: NONE Effective Fall 2009

or

Graduate/Professional Studies Council  
 New Course  Course Change  
Effective Fall     

1. Department: HRMA College: HRM  
*Abbas Jaffer* 3-2528
2. Person Submitting Form: Jeremy L. Daffoe Telephone: 33740 RECEIVED OCT 22 2008
3. Course Information on New/Revised course:  
• Instructional Area / Course Number / Long Course Title:  
HRMA / 3329 / Catering & Food Styling  
*Van*  
• Instructional Area / Course Number / Short Course Title (30 characters max.):  
HRMA / 3329 / CATERING & FOOD STYLING  
*Van*  
• SCH: 3.00 Level: JR CIP Code: 5209010016 Lect Hrs: 2 Lab Hrs: 4
4. Justification for adding/changing course: Successfully taught as a selected topics course
5. Was the proposed/revised course previously offered as a special topics course?  Yes  No  
If Yes, please complete:  
• Instructional Area / Course Number / Long Course Title:  
HRMA / 4396 / Catering & Food Styling  
• Course ID: 27328 Effective Date (M/D/YY) : 1/20/09
6. Authorized Degree Program(s): B.S., Hotel & Restaurant Management  
• Does this course affect major/minor requirements in the College/Department?  Yes  No  
• Does this course affect major/minor requirements in other Colleges/Departments?  Yes  No  
• ~~Are special fees attached to this course?~~  Yes  No  
• Can the course be repeated for credit?  Yes  No
7. Grade Option: Letter (A, B, C ...) Instruction Type: lecture laboratory (Note: Lect/Lab info. must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title  
     /      /       
• Effective Date (M/D/YY) :      Course I.D.:
9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)  
Cr: 3. (2-4). Prerequisites: HRMA 1422. Description (30 words max.): Food preparations for large banquet/catering operations. Laboratory experience in ordering food, costing recipes, labor calculations, and preparation and presentation of food.
10. Dean's Signature: [Redacted] Date: 10/23/08  
Print/Type Name: Dr. Carl Boger, Jr.