CBM003 ADD/CHANGE FORM

Undergraduate Council  
New Course  Course Change
Core Category: DWE  Effective Fall 2009

or

Graduate/Professional Studies Council  
New Course  Course Change
Effective Fall __

1. Department: HDGS  College: TECH
2. Person Submitting Form: Dr. Carole Goodson  Telephone: 3-4046
3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     TRDE / 4350 / Foundations in Human Resources Development
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     TRDE / 4350 / FOUNDATIONS IN HRD
   - SCH: 3.00  Level: SR  CIP Code: 52.1005  Lect Hrs: 3  Lab Hrs: 0
4. Justification for adding/changing course: To meet instructional needs of students
5. Was the proposed/revised course previously offered as a special topics course?  Yes  No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     ___ / ___ / ___
   - Content ID: ___  Start Date (yyyy3): ___
6. Is this course offered for undergraduate credit only?  Yes  No
7. Authorized Degree Program(s): BS CSM
   - Does this course affect major/minor requirements in the College/Department?  Yes  No
   - Does this course affect major/minor requirements in other Colleges/Departments?  Yes  No
   - Are special fees attached to this course?  Yes  No
   - Can the course be repeated for credit?  Yes  No
8. Grade Option: Letter (A, B, C ... )  Instruction Type: lecture
9. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   ___ / ___ / ___
   - Start Date (yyyy3): ___  Content ID: ___
10. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
    Cr: 3. (3-0). Prerequisites: Undergraduate standing  Description (30 words max.): Alternative supporting
    theories and philosophies that provide perspective for human resources development.
11. Dean's Signature: ___________________________  Date: 10/23/08
    Print/Type Name: Fred Lewallen, Associate Dean