Memorandum

To: Larry Williams, Chair, Undergraduate Council

From: Simon Bott, Director Undergraduate Affairs and Advising, Chemistry

Date: March 17, 2009

Re: Credit for Chemistry Labs

We currently award General Chemistry credit for 1331/1372 based on student AP or IB credit or CLEP scores. However, we do NOT automatically accompany this with lab credit (1111 or 1117, respectively). We have always inspected the lab books from students and then awarded credit appropriately.

Recent changes in how credit is to be given necessitate that we formalize this arrangement. So, we would like to add in the appropriate table of the catalog the following information:

<table>
<thead>
<tr>
<th>Course</th>
<th>Test</th>
<th>Minimum Score</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 1111, 1117</td>
<td>Departmental Assessment</td>
<td>Determined by Dept of Chemistry</td>
<td>1</td>
</tr>
</tbody>
</table>

Please contact me if you have any questions.

Thanks!