

New Program Request Form for Bachelor and Master's Degrees

RECEIVED FEB 10 2009

Directions: An institution shall use this form to propose a new bachelor's or master's degree program. In completing the form, the institution should refer to the document *Standards for Bachelor's and Master's Programs*, which prescribes specific requirements for new degree programs. Note: This form requires signatures of (1) the Chief Executive Officer, certifying adequacy of funding for the new program; (2) a member of the Board of Regents (or designee), certifying Board approval, and (3) if applicable, a member of the Board of Regents or (designee), certifying that criteria have been met for staff-level approval. Note: An institution which does not have preliminary authority for the proposed program shall submit a separate request for preliminary authority. That request shall address criteria set in Coordinating Board rules Section 5.24 (a).

Information: Contact the Division of Academic Affairs and Research at 512/427-6200 for more information.

APPROVED APR 22 2009

Administrative Information

1. Institution:

University of Houston

2. Program Name – Show how the program would appear on the Coordinating Board's program inventory (e.g., *Bachelor of Business Administration degree with a major in Accounting*):

Bachelor of Fine Arts degree with a major in Theatre (track: Acting)

3. Proposed CIP Code: 50.0506.00

4. Brief Program Description – Describe the program and the educational objectives:

The Bachelor of Fine Arts degree in Theatre (Acting track) is a pre-professional actor training program, designed to prepare students to move directly into the field upon graduation. This intense, comprehensive four-year program focuses on moving students from fundamental to advanced level actor training, integrating knowledge, understanding, application, analysis, evaluation and synthesis of the art form.

Other information on the program, educational objectives and justifications:

- In keeping with the University of Houston's mission toward Tier One status, a BFA degree in Acting at the UH School of Theatre & Dance will be a desirable and competitive degree within the state of Texas and nationally for students who wish to make Acting their profession.
- Students will take on an intensive four-year training process, which will prove indispensable in helping us to create a cohesive program as a whole. A higher level of undergraduate acting talent will also improve the level of our season productions, which are necessary extensions of the classroom work and serve as a link to our community and to financial donors.
- The four-year curriculum will improve our retention and graduation rates.
- This track will effectively prepare students for success in acting for the professional theatre, film and television.

5. Administrative Unit – Identify where the program would fit within the organizational structure of the university (e.g., *The Department of Electrical Engineering within the College of Engineering*):

The School of Theatre & Dance within the College of Liberal Arts and Social Sciences

6. Proposed Implementation Date – Report the first semester and year that students would enter the program:

Fall 2009

7. Contact Person – Provide contact information for the person who can answer specific questions about the program:

Name: Brian Byrnes

Title: Associate Professor, School of Theatre & Dance
Head of Undergraduate Programs (Director of Undergraduate Studies)

E-mail: bbyrnes@uh.edu

Phone: (713) 743-1788

Program Information

I. Need

Note: Complete I.A and I.B only if preliminary authority for the program was granted more than four years ago. This includes programs for which the institution was granted broad preliminary authority for the discipline.

- A. Job Market Need – Provide short- and long-term evidence of the need for graduates in the job market.

Houston's theatre community continues to grow, and as theatre companies are re-examining budgets, they are looking to hire more "local" talent, and are seeking skilled, well-trained actors for productions. As Houston continues to grow as the fourth largest city in the country, the demand for actors will also increase over the coming years.

On the regional and national levels – theatres, repertory companies, and Shakespeare festivals will continue to seek out strong actors for productions and the UH BFA in Acting will serve this need.

The School of Theatre & Dance continues to develop professional connections via visiting guest artists from around the country including New York theatre directors and professional playwrights. This will afford our students a network into the professional market upon graduation.

B. Student Demand – Provide short- and long-term evidence of demand for the program.

Most of the top high school theatre programs in the state of Texas are located in the Houston area. Currently, the top BFA theatre programs from around the country heavily recruit these Houston-area schools. These institutions outside of Texas currently draw these high-performing students away from our region. We intend to recruit and retain these competitive students for our own UH BFA Acting program.

The addition of a BFA in Acting will raise the profile of our program, which will draw top Acting students (primarily from Texas, but nationally as well) who have already developed a proficient level of skills and talents in rigorous high school training programs.

At recent recruiting events, the majority of Texas students interviewed said they are looking for strong "in-state" actor-training programs. This may obviously be due to economical needs. Because the School of Theatre & Dance has increased its Texas profile through aggressive recruiting and improvements to the program itself, and because UH has one of the most competitive tuition rates (inclusive of the graduation pledge), we are becoming more in demand for students.

C. Enrollment Projections – Use this table to show the estimated cumulative headcount and full-time student equivalent (FTSE) enrollment for the first five years of the program. (*Include majors only and consider attrition and graduation.*)

YEAR	1	2	3	4	5
Headcount	16	30	42	54	54
FTSE	16	30	42	54	54

II. Quality

A. Degree Requirements – Use this table to show the degree requirements of the program. *(Modify the table as needed; if necessary, replicate the table for more than one option.)*

Category	Semester Credit Hours	Clock Hours
General Education Core Curriculum <i>(bachelor's degree only)</i>	42	
Required Courses	86	
Prescribed Electives		
Free Electives		
Other <i>(Specify, e.g., internships, clinical work)</i>	<i>(if not included above)</i>	
TOTAL	128	

B. Curriculum – Use these tables to identify the required courses and prescribed electives of the program. Note with an asterisk (*) courses that would be added if the program is approved. *(Add and delete rows as needed. If applicable, replicate the tables for different tracks/options.)*

Prefix and Number	Required Courses	SCH
THEA 1111:1112	Production (five semesters)	5
THEA 1332	Fundamentals of Theatre	3
THEA 1338, 1339, 2320, 2321, 3320, 3321, 4320, 4321	Acting I, Acting II, * Acting III, * Acting IV, * Acting V, * Acting VI, * Acting VII, * Acting VIII	24
THEA 2332	* Voice & Movement for the Actor I	3
THEA 2335, 2336, 2373	* Scenic Technology, * Lighting and Sound Technology, * Costume Technology	9
THEA 2342	Dramatic Structures & Genres	3
THEA 2344	* American Drama	3
THEA 2350, 3350, 4350	* Movement for the Actor II, * Movement for the Actor III, * Movement for the Actor IV	9
THEA 2380, 3380, 4380	* Voice for the Actor II, * Voice for the Actor III, * Voice for the Actor IV	9
THEA 3322	* Musical Theatre for Actors	3

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THEA 3323	* Makeup for Actors	3
THEA 3332	Directing I	3
THEA 3335, 3336	History of the Theatre I, II	6
THEA 4390	* Acting Showcase: Capstone	3

Prefix and Number	Prescribed Elective Courses	SCH

C. Faculty – Use these tables to provide information about Core and Support faculty. Add an asterisk (*) before the name of the individual who will have direct administrative responsibilities for the program. *(Add and delete rows as needed.)*

Name of <u>Core</u> Faculty and Faculty Rank	Highest Degree and Awarding Institution	Courses Assigned in Program	% Time Assigned To Program
e.g.: Robertson, David Asst. Professor	PhD. in Molecular Genetics Univ. of Texas at Dallas	MG200, MG285 MG824 (Lab Only)	50%
Boone, Carolyn Assoc. Professor	MFA in Acting & Directing University of Houston	THEA 1339, 2320, 2321, 3332	100%
Byrnes, Brian Assoc. Professor	MFA in Acting (additional emphasis in Directing) University of Pittsburgh	THEA 2350, 3350, 4350	50%
* Johnson, Jim Assoc. Professor	MFA in Acting University of Nebraska - Lincoln	THEA 2380, 3380, 4380	50%
Shimko, Robert Asst. Professor	Ph.D. in Theatre History University of Minnesota	THEA 2342, 2344, 3335, 3336	66%
Middents, Jonathan Assoc. Professor	MFA in Scenic Design Florida State University	THEA 1111:1112, 2335, 2336	50%
* Wallace, Steven Full Professor	MFA in Playwriting Trinity University/Dallas Theatre Center	THEA 4321, 4390	25%
New Faculty in Year __1__ <u>(NOTE: this will be a Replacement Hire using reallocated funds)</u>		THEA 3320, 3321	50%

Signature Page

1. Adequacy of Funding – The chief executive officer shall sign the following statement:

I certify that the institution has adequate funds to cover the costs of the new program. Furthermore, the new program will not reduce the effectiveness or quality of existing programs at the institution.

Chief Executive Officer

Date

2. Board of Regents or Designee Approval – A member of the Board of Regents or designee shall sign the following statement:

On behalf of the Board of Regents, I approve the program.

Board of Regents (Designee)

Date of Approval

3. Board of Regents Certification of Criteria for Commissioner of Assistant Commissioner Approval – For a program to be approved by the Commissioner or the Assistant Commissioner for Academic Affairs and Research, the Board of Regents or designee must certify that the new program meets the eight criteria under TAC Section 5.50 (b): The criteria stipulate that the program shall:

- (1) be within the institution's current Table of Programs;
- (2) have a curriculum, faculty, resources, support services, and other components of a degree program that are comparable to those of high quality programs in the same or similar disciplines at other institutions;
- (3) have sufficient clinical or in-service sites, if applicable, to support the program;
- (4) be consistent with the standards of the Commission of Colleges of the Southern Association of Colleges and Schools and, if applicable, with the standards or discipline-specific accrediting agencies and licensing agencies;
- (5) attract students on a long-term basis and produce graduates who would have opportunities for employment; or the program is appropriate for the development of a well-rounded array of basic baccalaureate degree programs at the institution;
- (6) not unnecessarily duplicate existing programs at other institutions;
- (7) not be dependent on future Special Item funding
- (8) have new five-year costs that would not exceed \$2 million.

On behalf of the Board of Regents, I certify that the new program meets the criteria specified under TAC Section 5.50 (b).

Board of Regents (Designee)

Date

School of Theatre and Dance

BFA in Theatre (Track: Acting)		ADDENDUM 4
Major Requirements		CLASS & CORE
Fresh. Fall 15 cr.	1332. Fundamentals of Theatre (Visual & Perf. Arts - 1338. Acting I 2335 or 2336 or 2373. Scenic / Lighting and Sound / Costume Technology	ENG 1303. Comp I MATH 1310. Algebra
Fresh. Spring 16 cr.	1339: Acting II 2335 or 2336 or 2373. Scenic / Lighting and Sound / Costume Tech 3323. Makeup for Actors 1111:1112. Production (2nd Semester Jury/Assessment)	ENG 1304. Comp II Math Reasoning
Soph. Fall 16 cr.	2320. Acting III 2332. Voice & Mvmnt I 2342. Dramatic Structures & Genres 2335 or 2336 or 2373. Scenic / Lighting and Sound / Costume Technology 1111:1112. Production (3rd Semester Jury/Assessment)	Natural Science
Soph. Spring 16 cr.	2321. Acting IV 2350. Movement for the Actor II 2380. Voice for the Actor II 2344. American Drama (Writing in the Disciplines - Core) 1111:1112. Production	Natural Science
Jr. Fall 16 cr.	3320. Acting V 3350. Movement for the Actor III 3380. Voice for the Actor III 3322. Musical Theatre for Actors 1111:1112. Production	HIST 1377
Jr. Spring 16 cr.	3321. Acting VI 4350. Movement for the Actor IV 4380. Voice for the Actor IV 1111:1112. Production	HIST 1378 Humanities
Sr. Fall 15 cr.	4320. Acting VII 3332. Directing I 3335. History of the Theatre I	POLS 1336 Social Science
Sr. Spring 12 cr.	4321. Acting VIII 3336. History of the Theatre II 4390. Acting Showcase: Capstone	POLS 1337
86 Credits in Major		36 in CLASS & CORE

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As of Dec. 16, 2009

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Information: Contact the Division of Academic Affairs and Research at 512/427-6200 for more information.

Administrative Information

1. Institution:

University of Houston

2. Program Name – Show how the program would appear on the Coordinating Board's program inventory (e.g., *Bachelor of Business Administration degree with a major in Accounting*):

Bachelor of Fine Arts degree with a major in Theatre – Acting

3. Proposed CIP Code: 50.0506.00

4. Brief Program Description – Describe the program and the educational objectives:

The Bachelor of Fine Arts degree in Theatre (Acting track) is a pre-professional actor training program, designed to prepare students to move directly into the field upon graduation. This intense, comprehensive four-year program focuses on moving students from fundamental to advanced level actor training, integrating knowledge, understanding, application, analysis, evaluation and synthesis of the art form.

Other information on the program, educational objectives and justifications:

- In keeping with the University of Houston's mission toward Tier One status, a BFA degree in Acting at the UH School of Theatre & Dance will be a desirable and competitive degree within the state of Texas and nationally for students who wish to make Acting their profession.
- Students will take on an intensive four-year training process, which will prove indispensable in helping us to create a cohesive program as a whole. A higher level of undergraduate acting talent will also improve the level of our season productions, which are necessary extensions of the classroom work and serve as a link to our community and to financial donors.
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- This track will effectively prepare students for success in acting for the professional theatre, film and television.

5. Administrative Unit – Identify where the program would fit within the organizational structure of the university (e.g., *The Department of Electrical Engineering within the College of Engineering*):

The School of Theatre & Dance within the College of Liberal Arts and Social Sciences

6. Proposed Implementation Date – Report the first semester and year that students would enter the program:

Fall 2009

7. Contact Person – Provide contact information for the person who can answer specific questions about the program:

Name: Brian Byrnes

Title: Associate Professor, School of Theatre & Dance
Head of Undergraduate Programs (Director of Undergraduate Studies)

E-mail: bbyrnes@uh.edu

Phone: (713) 743-1788

Program Information

I. Need

Note: Complete I.A and I.B only if preliminary authority for the program was granted more than four years ago. This includes programs for which the institution was granted broad preliminary authority for the discipline.

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C. Enrollment Projections – Use this table to show the estimated cumulative headcount and full-time student equivalent (FTSE) enrollment for the first five years of the program. (*Include majors only and consider attrition and graduation.*)

YEAR	1	2	3	4	5
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FTSE	16	30	42	54	54

II. Quality

A. Degree Requirements – Use this table to show the degree requirements of the program. *(Modify the table as needed; if necessary, replicate the table for more than one option.)*

Category	Semester Credit Hours	Clock Hours
General Education Core Curriculum <i>(bachelor's degree only)</i>	36 Note: <u>Equivalent of 42 Sem. Credit Hours in the CORE.</u> (See note below left)	
Required Courses Note: 6 Sem. Credit Hours within the major fulfill CORE requirements including: <u>THEA 1332. Fundamentals of Theatre (Vis.&Perf. Arts); and THEA 2344. American Drama (Writing in the Discipline)</u>	84	
Prescribed Electives		
Free Electives		
Other <i>(Specify, e.g., internships, clinical work)</i>	(if not included above)	
TOTAL	120	

B. Curriculum – Use these tables to identify the required courses and prescribed electives of the program. Note with an asterisk (*) courses that would be added if the program is approved. (Add and delete rows as needed. If applicable, replicate the tables for different tracks/options.)

Prefix and Number	Required Courses	SCH
THEA 1111:1112	Production (three semesters)	3
THEA 1332	Fundamentals of Theatre	3
THEA 1338, 1339, 2320, 2321, 3320, 3321, 4320, 4321	Acting I, Acting II, * Acting III, * Acting IV, * Acting V, * Acting VI, * Acting VII, * Acting VIII	24
THEA 2332	* Voice & Movement for the Actor I	3
THEA 2335, 2336, 2373	* Scenic Technology, * Lighting and Sound Technology, * Costume Technology	9
THEA 2342	Dramatic Structures & Genres	3
THEA 2344	* American Drama	3
THEA 2350, 3350, 4350	* Movement for the Actor II, * Movement for the Actor III, * Movement for the Actor IV	9
THEA 2380, 3380, 4380	* Voice for the Actor II, * Voice for the Actor III, * Voice for the Actor IV	9
THEA 3322	* Musical Theatre for Actors	3
THEA 2323	* Makeup for Actors	3
THEA 3332	Directing I	3
THEA 3335, 3336	History of the Theatre I, II	6
THEA 4390	* Acting Showcase: Capstone	3

Prefix and Number	Prescribed Elective Courses	SCH

C. **Faculty** – Use these tables to provide information about **Core** and **Support** faculty. Add an asterisk (*) before the name of the individual who will have direct administrative responsibilities for the program. (*Add and delete rows as needed.*)

Name of <u>Core</u> Faculty and Faculty Rank	Highest Degree and Awarding Institution	Courses Assigned in Program	% Time Assigned To Program
e.g.: Robertson, David Asst. Professor	PhD. in Molecular Genetics Univ. of Texas at Dallas	MG200, MG285 MG824 (Lab Only)	50%
Boone, Carolyn Assoc. Professor	MFA in Acting & Directing University of Houston	THEA 1339, 2320, 2321, 3332	100%
Byrnes, Brian Assoc. Professor	MFA in Acting (additional emphasis in Directing) University of Pittsburgh	THEA 2350, 3350, 4350	50%
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Middents, Jonathan Assoc. Professor	MFA in Scenic Design Florida State University	THEA 1111:1112, 2335, 2336	50%
* Wallace, Steven Full Professor	MFA in Playwriting Trinity University/Dallas Theatre Center	THEA 4321, 4390	25%
New Faculty in Year _1_ (NOTE: this will be a Replacement Hire using reallocated funds)		THEA 3320, 3321	50%

Name of <u>Support</u> Faculty and Faculty Rank	Highest Degree and Awarding Institution	Courses Assigned in Program	% Time Assigned To Program
deMontmollin, Jackie Instructional Asst. Professor	Masters of Education Concordia University	THEA 1338	33%
Doran, Justin Adjunct	MFA in Acting UCLA	THEA 1332	100%
Curry, George Adjunct	MFA in Costume Production Boston University	THEA 2373	25%
Verheyen, Claremarie Assoc. Professor	MFA in Costume Design California Institute of the Arts	THEA 3323	25%
Ostrow, Stuart Distinguished Professor	Tony Award Winning Broadway Producer	THEA 3322	25%
Young, Jack Associate Professor	MFA in Prof. Actor Training Program University of Washington	THEA 4320	25%
Graduate TA (MFA Actor)	MFA in Acting (pending) University of Houston	THEA 2332	25%

- D. Library – Provide the library director's assessment of library resources necessary for the program. Describe plans to build the library holdings to support the program.

The main requirement is subscriptions to professional/trade-related publications: Back Stage, American Theatre, Stage Directions, Dramatics, Ross Reports and the New York Times online.

- E. Facilities and Equipment – Describe the availability and adequacy of facilities and equipment to support the program. Describe plans for facility and equipment improvements/additions.

We already have renovations underway in our two performance spaces and plans for additional classroom spaces. Our facilities are shared between the graduate and undergraduate courses. We currently have two classrooms available for performance courses and are expecting to have one more available by fall 2009. By the fourth year of the program, we would need two more such classrooms.

One more element is a need for faculty offices for the School of Theatre & Dance. Currently, 2-3 professors share most of our offices. No other department on the UH campus operates under these conditions, and the demands of one-on-one coaching and mentoring (a necessity in a BFA program) are not realistically possible in this situation. At this time, we need at least eight additional faculty offices.

- F. Accreditation – If the discipline has a national accrediting body, describe plans to obtain accreditation or provide a rationale for not pursuing accreditation.

The School of Theatre & Dance is pursuing Full Membership with URTA (University/Resident Theatre Association). Our official application with URTA was submitted in December 2008, and an official file has been opened for the University of Houston School of Theatre & Dance.

We plan to schedule the URTA Campus Review for November 2009. The external review normally requires two days, and occurs when there is a full production in performance for the Review Team to attend. The URTA process models other external reviews including assessment of curriculum, facilities, equipment, dialogue with faculty and students, etc.

III. Costs and Funding

Five-Year Costs and Funding Sources - Use this table to show five-year costs and sources of funding for the program.

Five-Year Costs		Five-Year Funding	
Personnel ¹ (one full-time faculty [Replacement Hire] hired in 1st year of program, using reallocated funds)	\$283,450	Reallocated Funds (reallocate ½ of current faculty line)	\$300,000
Facilities and Equipment (acting studios / classrooms)	\$200,000	Anticipated New Formula Funding ³	\$483,458
Library, Supplies, and Materials (script library materials and storage)	\$5,000	Special Item Funding	\$0
Other ² (recruitment costs, including travel)	\$175,000	Other ⁴ (tuition [\$775,860], differentiated designated tuition [\$69,480], fees [\$49,800])	\$895,140
Total Costs	\$663,450.00	Total Funding	\$1,678,598.00

1. Report costs for new faculty hires, graduate assistants, and technical support personnel. For new faculty, prorate individual salaries as a percentage of the time assigned to the program. If existing faculty will contribute to program, include costs necessary to maintain existing programs (e.g., cost of adjunct to cover courses previously taught by faculty who would teach in new program).
2. Specify other costs here (e.g., administrative costs, travel).
3. Indicate formula funding for students new to the institution because of the program; formula funding should be included only for years three through five of the program and should reflect enrollment projections for years three through five.
4. Report other sources of funding here. In-hand grants, "likely" future grants, and designated tuition and fees can be included.

Signature Page

1. Adequacy of Funding – The chief executive officer shall sign the following statement:

I certify that the institution has adequate funds to cover the costs of the new program. Furthermore, the new program will not reduce the effectiveness or quality of existing programs at the institution.

Chief Executive Officer

Date

2. Board of Regents or Designee Approval – A member of the Board of Regents or designee shall sign the following statement:

On behalf of the Board of Regents, I approve the program.

Board of Regents (Designee)

Date of Approval

3. Board of Regents Certification of Criteria for Commissioner of Assistant Commissioner Approval – For a program to be approved by the Commissioner or the Assistant Commissioner for Academic Affairs and Research, the Board of Regents or designee must certify that the new program meets the eight criteria under TAC Section 5.50 (b): The criteria stipulate that the program shall:

- (1) be within the institution's current Table of Programs;
- (2) have a curriculum, faculty, resources, support services, and other components of a degree program that are comparable to those of high quality programs in the same or similar disciplines at other institutions;
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- (4) be consistent with the standards of the Commission of Colleges of the Southern Association of Colleges and Schools and, if applicable, with the standards or discipline-specific accrediting agencies and licensing agencies;
- (5) attract students on a long-term basis and produce graduates who would have opportunities for employment; or the program is appropriate for the development of a well-rounded array of basic baccalaureate degree programs at the institution;
- (6) not unnecessarily duplicate existing programs at other institutions;
- (7) not be dependent on future Special Item funding
- (8) have new five-year costs that would not exceed \$2 million.

On behalf of the Board of Regents, I certify that the new program meets the criteria specified under TAC Section 5.50 (b).

Board of Regents (Designee)

Date