CBM003 ADD/CHANGE FORM

☑ Undergraduate Council
☑ New Course ☐ Course Change
Core Category: NONE Effective Fall 2009

☐ Graduate/Professional Studies Council
☐ New Course ☐ Course Change
Effective Fall __

1. Department: School of Theatre & Dance College: CLASS
2. Faculty Contact Person: Brandy Robichau Telephone: 3-5645 Email: bmrobichau@uh.edu
3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     THEA / 1102 / Fundamentals of Fundraising
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     THEA / 1102 / FUNDAMENTALS OF FUNDRAISING
   - SCH: 1.00 Level: FR CIP Code: 5005070003 Lect Hrs: 1.0 Lab Hrs: 0.0
4. Justification for adding/changing course: To meet instructional needs of students
5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes ☑ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     ___ / ___ / ___
   - Course ID: ___ Effective Date (currently active row): ___
6. Authorized Degree Program(s): ☑ THEA
   - Does this course affect major/minor requirements in the College/Department? ☐ Yes ☑ No
   - Does this course affect major/minor requirements in other Colleges/Departments? ☐ Yes ☑ No
   - Can the course be repeated for credit? ☐ Yes ☑ No (if yes, include in course description)
7. Grade Option: Letter (A, B, C...) Instruction Type: lecture ONLY
   (Note: Lect/Lab info. must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory:
   - Instructional Area / Course Number / Long Course Title
     ___ / ___ / ___
   - Course ID: ___ Effective Date (currently active row): ___
9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 1. (1-0). Prerequisites: Consent of instructor. Description (30 words max.):
   Beginning theory and practice of donor relations, special events and individual giving.
10. Dean's Signature: __________________________ Date: 10/24/08
    Print/Type Name: Dr. Sarah Fishman

- Created on 10/24/2008 10:52:00 AM - 