

**UC 9277 07S**  
**Received 4/4/07**

TO: Joel Bloom, Chair  
Undergraduate Council

APPROVED APR 18 2007

FROM: Simon Bott  
Academic Policies and Procedures Committee

SUBJECT **UC 9261 07S - Undergraduate Grievance Policy**

DATE: April 4, 2007

Committee members participating in the discussions (including email communication):  
Rebecca Achée Thornton, Charles Peters, Maria Solino, Lane Gauthier, William  
Munson, Kevin Simon for William Chernish, and Simon Bott.

The SACS team put forward this proposal to formalize the policy that is present in the  
catalog.

The UC considered this proposal at the last meeting for inclusion in the Student  
Handbook.

The committee recommends approval of this proposed policy with a slight modification.  
Rather than having two different deadlines for grade-related and non-grade issues, the  
90 day deadline apply to both.

Thus, the proposal language would be as follows. It is best placed on page 64, under  
**Final Grade Reports** replacing the last paragraph.

"Issues of grievance regarding grades, course requirements and classroom  
procedures can occur. The first and best source for resolving the problem is with  
the professor. The university expects most issues to be resolved amicably and  
informally with the professor. In the event that an informal resolution is not  
possible, students may file a written grievance on a General Petition form,  
available in departmental and college offices, and at Registration and Academic  
Records, 128 Welcome Center. These forms must be filed with the professor  
within 90 days of the posting of the final grades for the course. Appeals may be  
considered at the following levels, as necessary: Professor, Departmental Chair,  
College Dean, Senior Vice President (or designated representatives at all levels).  
Faculty are required to retain all evaluated student material for a six month period  
after the end of the last class of the semester evaluated." *not previously returned*

*Calendar*

Because assigning a grade or evaluating a student's work performance involves the faculty's professional  
judgment and is an integral part of the faculty's teaching responsibilities, disagreement with an instructor  
concerning a grade or evaluation is not a justifiable grievance to be considered under this policy  
unless a violation of university, college, or department academic policies or procedures can be shown to  
have affected that grade or evaluation.

Please note that appeals for decisions in the following areas are guided by separate appeal  
or grievance policies and procedures: Affirmative Action, Academic Honesty, Student  
Life, Financial Responsibility.

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