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11/16/05 Tabled via

UC 8795 OSF

RECEIVED OCT 19 2005  


**TO: Dr. Lawrence Williams**  
**RE: Proposal to Amend Medical Withdrawal Policy**  
**DATE: October 18, 2005**

During the summer, the Office of Academic Program Management (APM) was presented with requests for Medical Withdrawals from three students who were in the process of Academic Honesty procedures concerning the relevant semester. In one case, the faculty member recommended that APM retain the F that resulted from the Academic Honesty sanction. Another similar case will result in the student's receiving the D that was earned after the Academic Honesty sanction. The final Academic Honesty question was dropped for lack of sufficient evidence.

APM would like to include language in the Medical Withdrawal Policy that states that a Medical Withdrawal may not be granted for a course in which there is an Academic Honesty violation. This prohibition would eliminate confusion or subsequent petitions that Medical Withdrawals might remove grades impacted by Academic Honesty sanctions. This prohibition would also clarify the appropriate course of action if faculty members or instructors are no longer employed by the University of Houston and cannot offer recommendations for the grade assignment.

**CURRENT POLICY**

**Medical Withdrawal**

- A. Policy: Undergraduate and Postbaccalaureate Students
  - 1. The senior vice president for academic affairs (or designated representative) may grant medical withdrawals at any time to students who must withdraw for medical reasons from all courses for which they are registered at the University of Houston. It is expected that the appeal will be filed as soon as possible, no later than the end of the semester following the semester in which the coursework was taken.
  - 2. Students who receive medical withdrawals after the last day to withdraw without receiving a grade shall receive an **I**, a **W**, or an **F** in each course for which they were registered.
  - 3. Students who receive medical withdrawals must obtain permission from the senior vice president for academic affairs (or designated representative) to enroll again at the University of Houston.

## PROPOSED POLICY (Addition in *italics*)

### Medical Withdrawal

- A. Policy: Undergraduate and Postbaccalaureate Students
  1. The senior vice president for academic affairs (or designated representative) may grant medical withdrawals at any time to students who must withdraw for medical reasons from all courses for which they are registered at the University of Houston. It is expected that the appeal will be filed as soon as possible, no later than the end of the semester following the semester in which the coursework was taken.
  2. Students who receive medical withdrawals after the last day to withdraw without receiving a grade shall receive an **I**, a **W**, or an **F** in each course for which they were registered.
  3. *Students may not receive Medical Withdrawals for courses in which they have been found guilty of a violation of the Academic Honesty Policy. If a Medical Withdrawal is completed prior to a guilty finding, the student will become liable for the Academic Honesty penalty, including F grades.*
  4. Students who receive medical withdrawals must obtain permission from the senior vice president for academic affairs (or designated representative) to enroll again at the University of Houston.