

UC 8570 OSF

CBM003 ADD/CHANGE FORM

Undergraduate Council
 New Course Course Change
 Core Category: NONE Effective Fall 2006

or

Graduate/Professional Studies Council
 New Course Course Change
 Effective Fall

RECEIVED OCT 06 2005

APPROVED NOV 16 2005

1. Department: MANA College: BUS
2. Person Submitting Form: Mary Gould Telephone: 34904
3. Course Information on New/Revised course:
 - Instructional Area / Course Number / Long Course Title:
MANA / 4353 / Management Training and Career Development
 - Instructional Area / Course Number / Short Course Title (30 characters max.)
MANA / 4353 / MGMT TRAINING AND CAREER DEVEL
 - SCH: 3.00 Level: SR CIP Code: 5210010016 Lect Hrs: 3 Lab Hrs: 0
4. Justification for adding/changing course: To reflect change in prerequisite course
5. Was the proposed/revised course previously offered as a special topics course? Yes No
 If Yes, please complete:
 - Instructional Area / Course Number / Long Course Title:
 / /
 - Content ID: Start Date (yyyy3):
6. Is this course offered for undergraduate credit only? Yes No
7. Authorized Degree Program(s): BBA
 - Does this course affect major/minor requirements in the College/Department? Yes No
 - Does this course affect major/minor requirements in other Colleges/Departments? Yes No
 - Are special fees attached to this course? Yes No
 - Can the course be repeated for credit? Yes No
8. Grade Option: Letter (A, B, C ...) Instruction Type: lecture
9. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
MANA / 4353 / Management Training and Career Development
 - Start Date (yyyy3): 19953 Content I.D.: 276576
10. Proposed Catalog Description:
Cr. (3-0) Prerequisites: junior standing, MANA 3335 or equivalent, and MANA 4330 or equivalent.
 Description (30 words max.): Practices and trends in training and development in organizations, including skills training, coaching and mentoring, leadership training, and motivational techniques.
11. Dean's Signature: Elizabeth Anderson-Fletcher Date: 9/16/05
 Print/Type Name: Elizabeth Anderson-Fletcher