

Revised

PROTOCOL FOR STUDENTS WHO MAKE LESS THAN 2.5 IN A MAJOR CLASS
(THEATRE)

WITHDRAWN BY DEPT.
 9/22/06
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1. A formal letter will be sent to the student's permanent address reminding him/her of the 2.5 rule and of the consequences.
2. Student will be immediately placed on Probation as a Theatre major. CT
3. Student must retake the class and complete it with a minimum of a 2.5 grade. In the event that the class is not offered the following semester, students will be advised to take another THEA major class of equal level and complete that class with a minimum grade of 2.5. This class may be substituted for the below-standard class, and will remove the student from probation status if completed with a minimum grade of 2.5. When the class for which the student made the low grade comes around in rotation it must be repeated and the student will be required to complete the class with a minimum grade of 2.5. CT
4. While the student is on probation as a Theatre major all involvement in stage productions will cease, whether Main Stage shows, student productions or Albee Workshop productions. No crew credit and no auditioning for upcoming shows will be allowed. If the student has already been cast in any show he/she will be replaced. If the student has been assigned a design project for a show he/she will be replaced from students assigned to current and upcoming assignments. Officers in APO will be absented from their office until the probation status has been lifted. Dance students may not perform in Spring or Fall public concerts while on probation.
5. Chronic absenteeism (regardless of reason) can result in a grade of less than 2.5. During probation, student must adhere to the 3 only absentee rule allowed by the School of Theatre. Chronic absences should result in the student dropping/withdrawing from the class before earning a less than satisfactory grade.
6. An appeals process will be available to students placed on probation. The process will be as follows:

An appeals meeting with the following personnel in attendance:

Director of the School of Theatre,
 Professor or instructor for the class in question,
 Professor who oversees the area of the student's major focus
 Student advisor
 Student

RECEIVED DEC 02 2003

@ 9:54am J

At the meeting every effort will be taken to ensure that the student is able to explain the situation(s) that lead to a less than satisfactory grade.

The appeals meeting must take place before the end of the semester (this includes finals week) and will be separate from the excessive absence appeals meeting. If the student is unable to attend the meeting due to illness or due to an unforeseen emergency situation, the meeting must take place within the first week of the following long semester.

7. Any student placed on probation for 2 long semesters in a row will be dropped as a Theatre major and will not be allowed to take any upper division classes. Absence from the School of Theatre and all activities within the School of Theatre for a semester will follow. Reinstatement of a student into the School of Theatre will require a meeting of the Director of the School of Theatre, the Professor of the area of the student's major focus, the student advisor, a faculty member of the School of Theatre at large and the student. The student will be required to show proof of grades of 2.5 or greater earned in the semester of absence from the School of Theatre. The student should be prepared to support his/her case for reinstatement. If after a successful appeal for reinstatement, a student again is placed on probation, the student will be dropped as a Theatre major.
8. Students placed on probation for two semesters that are not consecutive must be prepared to meet with an appeals committee consisting of the following personnel:
 - a. Director of the School of Theatre
 - b. The Professors or instructors for both the classes in question
 - c. The professor who oversees the major focus area of the student
 - d. Student advisor

At the meeting every effort will be taken to ensure that the student is able to explain the situation(s) that lead to less than satisfactory grades.

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