

Tier One Scholar – Research Stipend Form

Please print and complete this **Research Stipend Form** and obtain the required signature from the faculty/research mentor. In addition, you must include a summary of your individual project using the **Research Project Summary form**.

Both documents should be submitted to Jennifer Hennessy in The Honors College, MD Anderson Library, room 212U. The earliest you may submit the request is 45 days before your start date. However, **you must submit the stipend request no later than 30 days after you begin your research**. Please allow 10 business days in order to process your request. Upon approval, the Office of Scholarships and Financial Aid will post to your myUH account an award in the amount of \$1,000. You will be notified when your award has been posted. Once posted to your account you may request a refund through the 'Self Service Refund Request.' **Your refund amount may be less than your award if you have a prior outstanding balance on your myUH account.** For questions, please contact Jennifer Hennessy by email at jhennessy@uh.edu or phone at 713.743.0112.

Name: _____ Date: _____

Email: _____ Phone: _____

MyUH ID: _____

Name of Faculty/Research Mentor: _____

Name of Mentor Department or Laboratory: _____

Name of Mentor's Institution: _____

Mentor's email: _____

Approximate start date and end date of your research experience: from _____ to _____

Approximate hours per week: _____

Will you receive UH Course Credits for this research experience? YES NO

Will you receive any salary or other payment for your research assistance? YES NO **If YES, explain:**

Will you receive any other type of scholarship or fellowship for this research experience? YES NO

If yes, please list name(s) of scholarship/fellowship/program and funding amount:

_____ \$ _____
_____ \$ _____

I hereby certify that if I am unable to engage in the research experience due to unavoidable circumstances, I will notify Jennifer Hennessy immediately and make arrangements to refund the stipend within 30 days of my planned start date. Please contact Jennifer Hennessy regarding any extenuating circumstances.

Tier One Scholar – Research Project Summary

Signature of Tier One Scholar

Please use this form as a guide to complete your Research Project Summary in consultation with your faculty/research mentor. Type your summary below. All or parts of this summary may be posted on the Tier One Scholars website for public access. Please do not forget to obtain the required signature below.

Once your stipend has been processed, any changes to your faculty/research mentor will require a new submission of your Research Project Summary.

Scholar Name: _____

Name of Faculty/Research Mentor: _____

Name of Mentor Department or Laboratory: _____

Name of Institution: _____

Address the following questions in your summary:

1. *What is the individual research project that you have developed with your mentor?*
2. *What is the research question your research project will be answering?*
3. *What are the methods you will be using to answer this question?*
4. *What is the umbrella research area your individual research project falls under?*
5. *How will your project contribute to your mentor's overall research?*
6. *What impact will their research have on society or the field?*

Enter summary below (approximately 250 words):

Signature of Tier One Scholar

Signature of Faculty/Research Mentor