

MEETING NOTES

Project	UH UC Transformation Project
Project No. / File Code	G11311-00.50A
Meeting Date	11/09/2011
Attendees	<i>See Attached Sign-in Sheet</i>
Subject	Progress Meeting #6

Food Services

1. Update on status of Marketmatch - Esmeralda passed out results of study; two options available; Freshi's is more expensive but large portions that could be halved; grill not decided yet (Aramark working out their agreement with a vendor not on their current list of vendors).
2. Although catering kitchen currently operates out of UC - they will use about 80% outside vendors; need to know what equipment is needed in all kitchens (catering on level 1 and 2 smaller kitchens on second floor).
3. Meeting to discuss food services with UH Aramark and food service consultant -Monday, 14th at 10:00 am; Mei will send out meeting request/WHR will go over to UH to make call with UH development team.

Student Organizations

4. Would like the two stations north of student suites to be lounge instead of work stations.
5. Micah - need to limit access for SPD to rest of UC/building; team is looking at putting in some security/access points.
6. Less work stations shown now than before (Keith)? Would like more work stations than offices; Texas Tech stations perceived as quite large.
7. Mail needs to be closer to reception area; behind desk and monitored.
8. Locker space could be split into two sides.
9. Corridor (east - west) from NE entry (for Melcher Hall folks) needs to be wider to encourage use (at least 8').
10. Remote storage - (Keith) needs to discuss to determine if they need as much as is currently shown.
11. Consider adding views from offices at info center or turning them to back up against the bank and having a long counter (for two people); fire panel behind desk would be good and possibly preferred by UH Fire Marshall; panel needs to be behind a door/secured; temporary lost and found there.
12. Balcony on south side - look at running along entire south length.
13. LGBT could have a second exit; agreed that this might be good.

14. Make the two conference rooms for ISSO/LGBT, etc. into one.
15. SGA - want more space; could share a conference room with Student Publications; need 7 private offices and maybe a shared conference room; senate committee meetings could occur in shared conference space in Student Publications area.
16. Student publications work stations could be smaller/more like computer stations.
17. Look at ways to make student publications, Coog radio and SVN more contiguous; common lobby for all three groups.
18. Need to have a competition for name of new "Cougar Den."

Design Update

19. Creation station needs to be in a higher profile location; look at moving forward.
20. Development team is good with switching out Jonar's for another food concept.
21. Lighter wood possibly; warmer materials appropriate for the south (as opposed to a northeast look and feel).
22. Like the dark and the light.
23. Rock (concrete), wood, glass, titanium/aluminum.
24. Thumbs up on arbor idea.
25. Ground breaking May-June of 2012.
26. Liked the use of warm materials with more modern look (concrete but more warm).
27. University branding and spirit - design team needs idea of what might be featured or incorporated into the new UC; Ohio State did great job with branding the union and with their colors; Memorial alumni hall did a beautiful job of displaying their colors.
28. Historical photos could be incorporated; incorporate UH colors into signage and other subtle ways.
29. Steel from world trade center approx 4000lbs.
30. Outside of building; great place for east side so visitors can find it; signage, contemplative place; where tourists can find it easily; grassy knoll.
31. Consider using reconfigurable wall systems.
32. Next meeting: Wednesday, November 23

This information represents our understanding of items discussed during the meeting. Should anyone's understanding differ, please contact this office immediately, otherwise these notes shall be assumed correct.

Notes prepared by **Marie Hoke, AIA, Principal**
Enclosure **None**
Issued Date **12/22/2011**
cc: **Mei Chang, UH**