

Sustainability Advisory Committee

Date: October 12, 2018
 Location: Student Center North 2nd Floor – [SGA Senate Chamber Rm. 204](#)
 Time: 1:00-2:30 PM

Committee Members

X=Attended

Appointed:

xBruce Race, Faculty Senate
 xDonna Pattison, Faculty Senate
 xDiane Burkett, Staff Council
 xReuben Parrish, Staff Council
 Isabel Pen, Student Government Association
 Kyle Price, Student Government Association

Ex Officio:

xEsmeralda Valdez	xStephanie Coates
xMichael Mendoza	Shannon Thomas
xMelissa Halstead	Eric Holamon
xGabriel Durham	xJennifer Rea
Eve Esch	Barbara Duarte
Laura Galloway	xGeorge Hill
Mackenzie Wysong	xEmmett Sullivan
Joujou Zebdaoui	Greg Bugosh
xJacquie Vargas	Monica Phelps
Paul Brokhin	Caroline Hentges
TJ Meagher	xAndrea Trevino

MINUTES

- I. Review Sustainability Learning Outcomes
 - a. Provided updates regarding status of establishing sustainability learning outcomes
 - Reached out to Dean’s, pending response
- II. Committee updates
 - a. Attendees provided sustainability related updates
 - Bruce Race expressed committee members attendance for course presentation
 - Emmett Sullivan expressed desire to advocate sustainability across campus and initiate “green” labs
 - Donna Pattison discussed pending new signage for green roof and pocket prairie
 - Diane Burkett discuss sustainability initiatives regarding contact data collection
 - Gabriel Durham provided information on sustainability upcoming events
 - Andrea Trevino provided updates regarding recycling of K-cups and reported a total of over 360 pounds of recycled coffee grounds over approximately one year. As well as upcoming Student Center lunch and learns

- Office of Sustainability may be able to provide boxes to other departments to encourage k-cup recycling
- AASHE conference wrap up provided by sustainability committee members

III. Round Table Discussion on Committee Function

- a. Provided background regarding SFAC interest in establishing a UH Green and Just Fund and committee's role in establishing program guidelines and governance in preparation for long-term planning/execution
- b. Overview of UH Green and Just Fund was discussed in-depth by reviewing fund definition, student learning objectives and project goals, review and approval process, types of grants, fund process timeline and project examples
- c. Committee feedback included the following comments below:
 - Clearly defining project learning objectives, methods, and outcomes
 - Add language such as stewardship within program objectives/goals
 - Develop Green Fund mission and vision
 - Continue with high level overview of program
 - Establish a subcommittee to oversee and review green fund (members to include paid program manager and marketing student positions)
 - Entire sustainability committee to vote on final projects
 - Provide education tutorial for project budget development such as a video or other tools on sustainability website
 - Certain projects will require faculty or staff advisor
 - Green fund will be completely student driven
 - Department or individual to oversee of funds to be determined
 - Add mid-semester review process for students to report to sustainability committee regarding project status and ensure on track
 - Develop rubric for scoring project selection
 - Discussed potential fees and opt-out
 - Discussed examples of other green funds from other institutions to develop best practices
 - Students would need to define success and background research during application process
 - Possibly providing a workshop to assist students with application process
 - Committee agreed to increase student members for green fund subcommittee

- Micro-grant awards for conferences need to provide product (poster presentation) or other learning outcomes
 - d. Short-term goal to propose pilot project to SFAC and demonstrate successful outcomes
 - e. Long-term goal to develop program guidelines and governance over the academic year
- IV. Action Items
- a. Scheduling of Dr. Race's course presentation
 - b. Reschedule next sustainability committee meeting
 - c. Email committee members Office 360 link to UH Green and Just Fund document for committee review and live edits/feedback
 - d. Provide information regarding glove recycling
- v. Adjourn

Next Meeting

Date: TBD