

Job Title	Advocacy & Wellness Coordinator
Employer/ Agency	University of Illinois Women’s Resource Center
Job Description	<p><u>Primary Position Function/Summary:</u></p> <p>Reporting to the Director of the Women’s Resources Center, the Advocacy and Wellness Coordinator position is a 100%, full-time, staff member who serves as a leader in the development and implementation of survivor/victim support services. As a designated campus Confidential Advisor, the Advocacy and Wellness Coordinator serves students, faculty, and staff who have experienced sexual misconduct (sexual assault, sexual harassment, sexual exploitation, stalking, and/or dating/domestic violence), as required by Illinois state law.</p> <p><u>Major Duties and Responsibilities:</u></p> <p>Advocacy and Support Service Coordination:</p> <ul style="list-style-type: none"> • Provides and coordinates trauma-informed case management, crisis intervention, and survivor-centered advocacy for student, staff, and faculty survivors of sexual misconduct with regards to all of the legal and administrative options, rights, resources, and referrals for survivors/victims of these forms of harm. • Provides and navigates survivor rights and options with systems of the University (ex: Office of Student Conflict Resolution, Office of Access and Equity, Residence Life, financial aid, Title IX Office, McKinley Health Center, Counseling Center, etc.) and community partners. • Serves as an advisor for those choosing to participate in campus disciplinary processes, and appeals, when requested. • Evaluates summary data to identify trends to better inform outreach and response efforts. • Prepares and delivers presentations and written reports, correspondence, proposals, program assessments and updates, email and other materials for a variety of audiences ensuring compliance with departmental and university guidelines, practices, and principles. <p>Campus and Partner Capacity Building:</p> <ul style="list-style-type: none"> • Evaluates sexual misconduct response and prevention/outreach initiatives, and makes recommendations for improving initiative effectiveness. Collaborates with campus partners to develop and implement campus-wide trainings, products/resources, and healing services for faculty, staff, and students. • Assist other staff with publicizing the services, programs and events of the Women’s Resources Center through written and electronic means. • Serves on relevant committees, task forces, and development groups on campus and in the community.

	<ul style="list-style-type: none"> • Consults on the development of current campus policies and procedures related to sexual misconduct in accordance with VAWA, Title IX, Clery Act, and other federal and state guidelines. • Cultivates and sustains collaborative relationships with a wide array of constituents (staff, faculty, students, community members, and community organizations) in order to accomplish division and departmental goals. • Other duties as assigned
Qualifications	<p><u>Position Requirements and Qualifications:</u></p> <p><u>Education:</u> <u>Required:</u></p> <ul style="list-style-type: none"> • Bachelor's Degree. <p><u>Preferred:</u></p> <ul style="list-style-type: none"> • Master's degree in counseling, social work, psychology, gender and women's studies, public/community health, or a related field. <p><u>Experience:</u> <u>Required:</u></p> <ul style="list-style-type: none"> • One year of experience with crisis intervention or peer counseling/advocacy to college students harmed by sexual assault. • Demonstrated experience providing culturally-relevant services to a diverse array of sexual assault survivors, particularly those that have been historically under-served by anti-violence movements. <p><u>Preferred:</u></p> <ul style="list-style-type: none"> • Demonstrated experience integrating theories of intersectionality and cultural relevance in trauma response services. • Broad knowledge of student development theories and experience working with college students and/or in a college setting. • Experience developing services and programs for historically underrepresented and under-served communities. • Experience developing community and public engagement programs, and public speaking. <p><u>Training, Licenses or Certifications:</u> <u>Required:</u></p> <ul style="list-style-type: none"> • Successful completion of a Sexual Assault or Domestic Violence Crisis Intervention Training (40 hours minimum). – This must be completed within 90 days after hire. The unit will cover the cost of the training. <p><u>Preferred:</u></p> <ul style="list-style-type: none"> • Successful completion of a standalone Domestic Violence Crisis Intervention Training (40 hours minimum), recognized by the state sexual violence coalition in the candidate's state of practice as an advocate. <p><u>Knowledge, Skills, and Abilities:</u></p> <ul style="list-style-type: none"> • Demonstrated ability to make independent judgments, apply discretion, maintain confidentiality, and consult when appropriate in complex and difficult situations that require highly individualized planning. • Broad knowledge of the dynamics of power, privilege, and oppression,

	<ul style="list-style-type: none"> gendered violence, and sexual and relationship violence. • Strong interpersonal communication skills, including conflict management, assertiveness, consensus/team building, group and relationship violence. • Strong interpersonal communication skills, including conflict management, assertiveness, consensus/team building, group facilitation, and cultural awareness and sensitivity. • Organizational and planning skills to achieve progress on multiple, simultaneous projects, to meet deadlines and to maintain a high level of productivity in a dynamic, fast paced environment. <p>Environmental Demands:</p> <ul style="list-style-type: none"> • Office position that includes some overtime and weekend work.
Salary/Hours	\$46,750-\$49,500
Address	616 E. Green Street
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Contact Title	Interim Director
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Application Method	Apply Online: go.illinois.edu/WRCAdvocacy
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.