

<b>Job Title</b>	Sr. Program Analyst
<b>Employer/ Agency</b>	United Way of Greater Houston
<b>Job Description</b>	<p>SUMMARY:</p> <p>The Sr. Program Analyst works as a member of the Mission &amp; Strategy Team to collect, analyze, interpret and communicate data to demonstrate impact. The incumbent will support Continuous Quality Improvement (CQI) monitoring and training of funded partners. The incumbent will work closely with the Mission and Strategy team to ensure appropriate training and relationship-building across organizations and systems to achieve the highest level of impact within each region of the Integrated Client Journey. An integrated client journey allows a client to create their own customized pathway based on their goals and needs. Rather than working separately to address individual needs, programs are orchestrated to make it easy for clients to engage across services as needed, breaking down barriers and helping ensure clients can be successful. These services include financial stability services, supported by physical and behavioral health care, early childhood education, and youth development, all supported by safety net services that help people take care of their basic and immediate needs like food, shelter, clothing, and other critical needs such as refugee assistance, and freedom from violent situations like domestic abuse and human trafficking.</p> <p>PRINCIPLE DUTIES AND RESPONSIBILITIES:</p> <ul style="list-style-type: none"> <li>• Provide management to the data life cycle for the Integrated Client Journey including design, collection, analysis, interpretation, and visualization. Analyzes and monitors both quantitative and qualitative performance measures to ensure maximum impact. Create interactive and static dashboards for internal and external stakeholders. Assist in the design of evaluation studies, cost benefit analysis studies, and/or outcomes research studies for the Integrated Client Journey. Respond to requests for data or information. Attend and/or present data findings at internal and external meetings. Work collaboratively with other departments within the Agency on the use and interpretation of program and investment data.</li> <li>• Provide oversight and support to agency CQI teams and leadership on questions of program performance and improvement. Develop training curriculum and facilitate training to agency staff. Support funded partners through training and technical assistance for planning, designing, and conducting program improvement activities.</li> <li>• Provide cross-functional collaboration for planning and implementation within Mission and Strategy and other departments: Working collaboratively, utilize data provided to review current implementation plan and methodology and make appropriate recommendations for needed improvements across all areas of Mission and Strategy that will advance our goals for ensuring all members of our community have the opportunity to thrive. Support planning and implementation efforts for</li> </ul>

	<p>data governance, technology, and data sharing. At times, lead various planning and development efforts within Mission and Strategy.</p> <ul style="list-style-type: none"> <li>Continuously improve knowledge and expertise: Seek out and utilize literature, research, and other current information to stay abreast of latest data on ALICE, their challenges, and practices to remove barriers and move towards goals. Utilize this information to inform and educate community partners, stakeholders and colleagues.</li> </ul>
<b>Qualifications</b>	Bachelor's degree from an accredited institution preferred. 5+ years experience with quantitative/qualitative data collection, aggregation, analysis, interpretation, and visualization. In-depth knowledge of evaluation and/or applied research, analysis, and data best practices; database development and maintenance; demonstrated ability to prepare, explain, and monitor performance, manage projects and workload.
<b>Salary/Hours</b>	\$70,000/40
<b>Address</b>	50 Waugh Dr.
<b>City, State, Zip</b>	Houston, Texas 77007
<b>Contact Person</b>	Kenya Patterson
<b>Contact Title</b>	Recruiter
<b>Telephone Number</b>	713-685-2740
<b>Email Address</b>	<a href="mailto:uwghrecruiting@unitedwayhouston.org">uwghrecruiting@unitedwayhouston.org</a>
<b>Application Method</b>	<a href="https://www.unitedwayhouston.org/job-bank/">https://www.unitedwayhouston.org/job-bank/</a>
<b>Opening Date</b>	Immediately

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