

Job Title	Foster Care and Adoption Case Manager
Employer/ Agency	Presbyterian Children’s Homes and Services
Job Description	<p>The Foster Care/Adoption Case Manager provide guidance, training, and assistance to foster/adoptive parents and children in care. The Case Manager is responsible for assessment and coordination of services to each individual child, support and education for the foster/adoptive parents, and available to coordinate services with the child’s biological family if appropriate. Must be knowledgeable of all PCHAS polices, COA policies, TDFPS minimum standards and the Texas Family Codes; and see that these policies are followed.</p> <ul style="list-style-type: none"> • Provides case management services for all assigned clients, working with all other team members for guidance and assistance. Maintains an average caseload of 15-16 clients. • Conducts face to face contact with each foster/adoptive child and foster/adoptive family on a monthly basis (minimally). • Provides overall support, including consultation, individual training (TBRI and other behavior interventions, self-care monitoring, information sharing, and relationship building support for each family and child on the case manager’s caseload. • Maintains accurate documentation of client’s records. Audits case records to meet Minimum Standards, PCHAS Policies, COA policies and Texas Family Codes. • Facilitates the development and ensures the implementation of service plans for each child and family on assigned caseload • Maintains a working relationship with foster/adoptive parents, teachers, therapists, CPS case managers, SSCC representatives, birth family (if allowed), and significant others in order to implement successful treatment for each client.
Qualifications	A Master Degree in Social Work or related field is required. Some experience with families and children is preferred
Salary/Hours	40,000-43,000 Annually
Address	7880 San Felipe St., Suite 111, Houston, TX, 77063
Contact Person	Dana Kramer
Telephone Number	314-474-8749
Fax Number	314-668-7312
Email Address	employment@pchas.org
Application Method	https://recruiting.paylocity.com/recruiting/jobs/Details/1068343/Presbyterian-Childrens-Homes-and-Services/Foster-Care-and-Adoption-Case-Manager
Opening Date	Immediately

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