

Job Title	Case Manager and Support Coordinator
Employer/ Agency	Love Fosters Hope
Job Description	<p>PRIMARY OBJECTIVES</p> <ul style="list-style-type: none"> • Provide coordination of case management services to young adults living in the Love Fosters Hope Home. • Create a safe nurturing environment where each young adult can heal from their trauma and receive assistance in preparing for a successful independent life. <p>AREAS OF RESPONSIBILITY</p> <ul style="list-style-type: none"> • Lead and coordinate the Support Team (Coaches, Skills Team, Therapist, and other volunteers) to formulate a “plan” that promotes moving towards self-sufficiency for each young adult. • Ensure a safe loving home where every young adult is cared for, feels significant, accepted, heard, treated with unconditional regard, and learns their value as a precious child of God • Supervision for young adults in our Home. • Advocate for young adults in situations where they are unable to do so for themselves. This may include medical professionals, social services agencies, legal systems, their families and any other involved parties. ◆ With the Support Team, assist young adults in accessing services and resources. This includes PALS, Medical Insurance, needed documents, Drivers Ed, and Educational facilities. • Point of contact for Care Coordination. ◆ Develop a plan of care for each resident including medical, mental health, and substance abuse recovery support and education. ◆ Discuss and update care plan with other professionals including consulting therapist and Executive Director. ◆ Update the Executive Director of progress and any issues that may arise. ◆ Coordinate with transportation team and or provide transportation for young adults to school, work, medical appointments, activity outings, etc. ◆ Coordinate with Skills Team Volunteers to teach independent living activities, such as learning to cook, cleaning, budgeting. Look for opportunities to implement daily life skills teaching opportunities. ◆ Coordinate and implement, healthy recreational activities promoting fun. Examples: hiking, biking, and trips to the beach. ◆ Coordinate shopping for groceries, Food bank pick-ups, and other house needs. ◆ Coordinate with House Shepherd(s) celebrations with the young adults during key holidays and personal achievements, such as birthdays, Christmas, Easter, Mother’s Day, Father’s Day, graduations, etc. • Support and Accountability ◆ Empower adults to set short term and long term goals and create a timeline with deadlines pertinent to their plan. ◆ Help adults achieve wellness and autonomy. ◆ Track development, achievements, and set-backs. ◆ Maintains files for each Young Adult to include conversations, warnings, progress

	<p>towards goals and documentation of any incidents. Report critical incidents immediately to the Program Director.</p> <ul style="list-style-type: none"> ◆ Develop a transition plan for each young adult so that they are working toward a successful transition from the LFH Home to independent living. • Adhere to professional standards including strict confidentiality of all information of young adults. • Develop a culture that is trauma informed. • Work in collaboration with other programs and agencies. • Create good working relationships with local welfare administrators and other area service providers and support groups to facilitate the access to area resources for the young adult. • Participate in trainings, conferences, meetings, projects, and other events provided by Love Fosters. • Host and oversee volunteers and volunteer groups that assist at the Rescue Home. • Perform other duties as assigned.
Qualifications	<ul style="list-style-type: none"> • Compassionate, authentic, and able to develop trust with young adults. • Ability to lead, organize, and coordinate teams supporting Young adults. • A positive role model for young adults. • Follower of Christ. • Ability to create a positive, safe, loving environment. • Be energetic and engaging. • Must be willing to give and receive constructive feedback for professional development. • Knowledge of Strength Based initiatives. • TBRI training • Problem Solving Skills • Effective Communication Skills • Ability to deal calmly in crisis situations. • Computer skills including Microsoft Word and Excel with the ability to learn new programs. • Strong interpersonal skills with the ability to be compassionate and firm and always maintain confidentiality. • Knowledge of community resources. • Flexible. • Accountability • Conflict Resolution • Counseling Skills • Honesty/Integrity • Teamwork and Collaboration • Bachelor Degree preferred or equivalent in education and experience • Human Services experience a plus • Management or Supervisory experience a plus
Salary/Hours	<p>Salary Range \$39,000-\$46,000</p> <p>Varying between 9am-7pm Monday-Friday</p>
Employer/Agency	Love Fosters Hope
Address	33300 Egypt Lane G420

City, State, Zip	Magnolia, Texas 77354
Contact Person	Cindy Mericle
Contact Title	Executive Director
Telephone Number	832-823-1889
Email Address	director@lovestoreshope.org
Application Method	Please email director@lovestoreshope.org with a letter of interest and your resume.
Opening Date	Immediate

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