

Job Title	TRIAL FACT/MITIGATION INVESTIGATOR
Employer/ Agency	Office of the Federal Public Defender, Districts of Colorado and Wyoming The Office of the Federal Public Defender for the Districts of Colorado and Wyoming seeks a full-time Fact/Mitigation Investigator to fill an existing vacancy in our Denver office. We operate under authority of the Criminal Justice Act (18 U.S.C. § 3006A), representing individuals unable to afford counsel and prosecuted in our federal courts. Our office is committed to serving the distinct needs of our clients with a diverse group of dedicated professionals. Applicants of any race, color, religion, ethnicity, national origin, sexual orientation, gender, gender identity or expression, disability, age, veteran status, and other status protected by law are welcome.
Job Description	Our investigators collaborate with our attorneys to provide the best defense for our clients. They conduct field investigations, perform witness interviews, gather/examine evidence, and collect records. They meet with incarcerated clients in county jails and state and federal prisons throughout the state. They are also mitigation experts and prepare both case and mitigation reports and court presentations. They are proficient in forensic and demonstrative litigation software. Case investigation will require travel within and outside the state. Our office environment is positive, collaborative, and client-centered, with opportunities for professional growth and advancement. The office has a telework policy that permits employees to work at home up to two days per week.
Qualifications	Applicants must have a bachelor's degree from an accredited college or university, with at least three years of general experience working in an office or business and at least five years of criminal defense investigation experience. Applicants must demonstrate substantial experience in progressively responsible investigative duties, such as (1) locating and interviewing witnesses; (2) conducting extensive mitigation investigation; (3) drafting well-written reports; (4) collecting and analyzing all types of records; and (5) serving subpoenas. A strong and established work ethic, a demonstrated commitment to criminal defense, a team-oriented, professional demeanor, and a reputation for personal integrity are essential. Preferred but not required: Master's degree in Social Work. Proficiency/fluency in Spanish. Experience in capital defense. Applicants must be United States citizens or eligible to work in the United States. Applicants must have a valid driver's license, reliable personal vehicle, and motor vehicle liability insurance. Employment is subject to a satisfactory background investigation, including an FBI name and fingerprint check and an IRS tax check.
Salary/Hours	This is an "Excepted Appointment," full-time position with federal benefits and salary commensurate with experience and qualifications within the range of JSP Grade 13 (\$117,501 - \$152,753) and JSP Grade 14 (\$138,850 - \$180,504). Among the many benefits are the Federal Employees Retirement System, the Thrift Savings Plan (401k), paid annual and sick leave, 11 paid federal holidays, and health, life, disability, long-term care, dental, and vision insurance.
City, State, Zip	Denver, Colorado
Application Method	Qualified individuals should submit a letter of interest, resume, and an anonymized example of an investigative or mitigation report, combined in .pdf format, to Veronica Knights, Personnel Administrator, at employment@cofpd.org Subject reference should be Trial Investigator Position – Denver.
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.