

Job Title	HIV Case Manager
Employer/ Agency	Houston Housing Management Corporation
Job Description	<p>Manage case Management for 33 residents of small Mid-Town apartment Community.</p> <p>Provide one on one service to each client. Possible interaction with family members, medical professionals, and other service agencies. Complete service notes within agreed upon timeframe. All notes much detailed and maintained according to funding rules and regulations. Files must be kept according to funder standards. Client confidentiality is of the utmost importance.</p> <p>Create service plans with each incoming client to facilitate housing stability. Close observance of progress in critical. Periodic reviews are part of the overall treatment. Position is responsible for data entry in HMIS.</p> <p>Case manager will be an advocate for the client with other agencies and institution. Comprehensive knowledge of existing community services and benefits a must. Ability to assist clients with application and progress for disability income applications as well as other benefits both Federal and local. Meet with each client monthly or more often in crisis situations.</p>
Qualifications	<p>Licensed Social Worker or Case Manager with at least two years of heavy experience.</p> <p>Working knowledge of community resources and special treatment issues for chemical dependency, HIV diseases, the gay, lesbian, bisexual and transgender community, and twelve – step programs.</p> <p>Ability to respond compassionately to persons who are HIV positive and Their partners/family.</p> <p>Ability to develop creative responses to complicated problems involving indigent clients.</p> <p>Knowledge of Social Security, Medicaid, Food stamps, and all other benefits and how to help the clients get them.</p>
Salary/Hours	Full Time Salary TBD
Address	1418 B Preston St.
City, State, Zip	Houston, TX 77002
Contact Person	Linda Holder
Telephone Number	713-526-9470
Fax Number	713-526-1849

Email Address	linda@thehousingcorp.org
Application Method	Email the above address regarding your interest.
Opening Date	Immediately

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