

Job Title	Part-Time Crisis Hotline Counselor
Employer/ Agency	Houston Area Women’s Center
Job Description	<p>The Part-time Crisis Hotline Counselor is a critical role within the Houston Area Women’s Center that provides real-time support to clients in immediate need. The Part-time Crisis Hotline Counselor conducts intakes and assessments to provide a full spectrum of services in collaboration with programs across the agency. The Part-time Crisis Hotline Counselor is responsible for conducting crisis intervention, emotional support, danger assessment, safety planning, shelter placement, information, and referral to domestic and sexual violence survivors through two 24-hour crisis hotlines.</p> <ul style="list-style-type: none"> • Provide crisis intervention, emotional support, information & referral, education, support, and advocacy to survivors of domestic and sexual violence. • Conducts danger assessments with survivors and creates safety plans based on each client’s individual case and needs. • Provide shelter screenings and coordination of shelter placement and emergency transportation of clients. • Make CPS and APS reports as required and needed. • Keeps accurate client and hotline data/records for monthly reports. • Communicate with program and on-call staff including Supervisors, Crisis Response Advocates, and community partners. • Communicate with HAWC’s answering service to relay and respond to messages. • Communicate with leadership and other Hotline staff on the team regarding case management and other issues. • Attend mandatory monthly meetings and training with the Hotline & Crisis Intervention Services Coordinator, All Department Staff Meetings, and/or meet as assigned. • Other duties/projects may be assigned.
Qualifications	<ul style="list-style-type: none"> • High School diploma or equivalent • Actively enrolled in college with a major in Social Work, Criminal Justice, Sociology, Psychology, Public Health, Counseling, Communications, or Business Administration. • Bachelor’s in social work, Criminal Justice, Sociology, Psychology, Public Health, Counseling, Communications, or Business Administration strongly preferred • A minimum of 6 months of experience in social services, customer service, or call-center setting
Salary/Hours	Saturday & Sunday 3:30 p.m.-1:00 a.m. 19 hours per week

City, State, Zip	Houston, TX
Application Method	Apply Here: https://tinyurl.com/36nmvh4
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.