**Job Title**
Mental Health Support Specialist

**Employer/ Agency**
Communities In Schools of Houston, Inc.

**Job Description**
- Provides supportive counseling (individual, group and family) by incorporating interventions used by licensed professionals designed to help students and/or families to build strengths, develop and maintain pro-social and adaptive behaviors.
- Case staffing and consultation by conferring with interdisciplinary team(s) and/or other professional(s) regarding a case.
- Coordinates health and human services linkages by providing information and referrals to resources within the school or mental health resources within the community.
- Provides case management services to address the needs of students referred for a variety of mental health, emotional developmental, behavioral, and/or social problems.
- Engages in community outreach by collaborating with mental health and/or social service partners.
- Collaborates with the Student Support Manager at school site to coordinate service delivery.
- Confers with the Student Support Manager to complete monthly progress reports, consultations and case staffing.
- Stays current with documentation of service delivery contacts and maintains case folders for targeted students.
- Attends cluster meetings and CIS In-service/Trainings and CIS Program Team Meetings.

**Qualifications**
Licensed Mental Health Professional (LMSW, LCSW, LMFT, LMFT-A, LPC, LPC-A)

**Salary/Hours**
Competitive Salary & Excellent Benefit Package
Monday – Friday 10:30 am – 6:30 pm/ Full-Time Position

**Address**
1111 North Loop West, Suite 300

**City, State, Zip**
Houston, Texas 77008

**Contact Person**
Jessica Reyes

**Contact Title**
Human Resources Manager

**Telephone Number**
713-654-1515

**Fax Number**
713-862-4885

**Email Address**
hrresumes@cis-houston.org

**Application Method**
Please send resume and cover letter to: hrresumes@cis-houston.org
Please visit www.cishouston.org/employment for more information.

**Opening Date**
Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.