

<b>Job Title</b>	Design and Appreciative Inquiry Manager
<b>Employer/ Agency</b>	BakerRipley
<b>Job Description</b>	<p>BakerRipley is seeking a Manager of Design and Appreciative Inquiry, reporting to the Director of Design and Innovation. This position will lead and manage our annual Program Strategy intern program, planning and directing cross-disciplinary projects to support agency priorities and objectives as well as be the focal point for all Appreciative Community Inquiry and Consensus Building efforts on behalf of the agency.</p> <p><b>The Manager of Design &amp; Appreciative Inquiry will be responsible for:</b></p> <ul style="list-style-type: none"> <li>• Manages Intern cohort and all projects assigned.</li> <li>• Creates annual learning cycle plan. Manages priorities to achieve plan.</li> <li>• Leads Appreciative Inquiry and Equity Framework scope of projects annually. Develops budget and proposal. Collaborates with leadership to achieve buy-in and stakeholder support.</li> <li>• Facilitates design thinking workshops, provides coordination to program and project leads to implement outcomes from design efforts. Clearly documents, archives, and maintains all content developed within workshops.</li> <li>• Develops, recommends, and implements program improvements in collaboration with program staff to demonstrate the agency as a model for community development.</li> <li>• Research best practices in domain of intra-generational socio-economic mobility. Create logic models / Theories of Change and provide insight on how to evaluate and document outcomes most effectively.</li> <li>• Supports ongoing development and maintenance of all CFE documentation and deliverables including but not limited to program business plans, design methodologies and implementation approach.</li> <li>• May conduct training to inform others about concepts, practices, learnings, and best practices to expand staff capacity internally.</li> <li>• Creates and manages professional development plan in coordination with direct manager</li> </ul>
<b>Qualifications</b>	<p><b>Education &amp; Experience</b></p> <ul style="list-style-type: none"> <li>• Bachelor’s Degree required</li> <li>• Typically, 5+ years of prior experience in user centered and experience design for program or services. Preference for experience in public policy, public administration, or social work</li> <li>• All applicants must provide prior work samples in addition to references and prior work experience through resume or CV</li> </ul> <p><b>Computer/Systems/software Proficiency:</b></p>

	<ul style="list-style-type: none"> <li>• Google Suite</li> <li>• Dedoose</li> <li>• Salesforce CRM</li> <li>• Microsoft Office</li> <li>• Sharepoint</li> <li>• Slack</li> <li>• Monday.com project management</li> </ul> <p><b>Bonus Skills:</b></p> <ul style="list-style-type: none"> <li>• Prior experience in customer relationship management platforms such as SalesForce (Force.com platform and dashboard development).</li> <li>• Familiarity with public and private grant requirements, processes and systems preferred</li> </ul>
<b>City, State, Zip</b>	Houston TX 77074
<b>Application Method</b>	Application Link: <a href="https://recruiting.ultipro.com/NEI1004/JobBoard/be77a20f-1de8-2d7b-7b3e-0ee8465a4825/OpportunityDetail?opportunityId=4e57c88f-973d-477f-8f33-2ece40846371">https://recruiting.ultipro.com/NEI1004/JobBoard/be77a20f-1de8-2d7b-7b3e-0ee8465a4825/OpportunityDetail?opportunityId=4e57c88f-973d-477f-8f33-2ece40846371</a>
<b>Opening Date</b>	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.