

Job Title	Post Adoption Case Manager – South Texas
Employer/ Agency	Arms Wide Adoption Services
Job Description	Arms Wide Adoption Services is a child and family serving organization with a 45-year history deeply committed to transforming the lives of children in need of safe and nurturing adoptive families in Houston and South Texas. Our transformational programs include foster care, adoption, post adoption and post permanency support. We currently have an opening for a Post Adoption Case Manager. The Post Adoption Case Manager provides information and referral services to post adoption families seeking services, as needed. The Post Adoption Case Manager works to maintain an effective working relationship between all Arms Wide Adoption Services’ programs in order to provide a continuum of service to adopted children and their families.
Qualifications	Experience/Skills Required: <ul style="list-style-type: none"> • Bachelor’s Degree in Social Work, or related area, with one year of child welfare or child placing experience Preferred Qualifications <ul style="list-style-type: none"> ▪ Bilingual in Spanish/English preferred
Salary/Hours	Full-Time
Address	6925 Portwest Drive, Suite 110
City, State, Zip	Houston, TX 77024
Contact Person	Shelly Webster
Contact Title	Director of Compliance, Post Adoption and Post Permanency Services
Telephone Number	713-681-6991 (please no phone calls)
Fax Number	713-681-9089
Email Address	Swebster@armswide.org
Application Method	Please email cover letter and resume to Swebster@armswide.org . For full description, please visit: https://www.armswideadoption.org/careers/
Opening Date	Immediately

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