

Job Title	PROGRAM ASSISTANT SHAPE (Case Management)
Employer/ Agency	TSU SHAPE Initiative
Job Description	<p>Under general supervision, the TSU SHAPE Initiative CHANGE (Change through Healing, Awareness, Networks, and Gateways to Empowerment) program is a grant-funded university and community-based partnership established to increase engagement in care for racial and ethnic minorities with substance use or co-occurring disorders that are also at-risk for HIV or HIV positive. The TSU SHAPE Initiative Program Assistant (Health Case Manager) provides health screenings, case management services, and conducts community outreach and engagement among Greater 3rd and 5th Ward program participants. Work is performed under the direct supervision of the Project Coordinator and performance is based upon contribution to all program operations.</p> <p>This is a Grant Funded position.</p> <p>SPECIALIZED: Identifies and maintains a database of community resources and social services to address program participant unmet needs. Conducts intake, monthly follow-ups, and discharge assessments face to face, virtually, or by phone. Manages participant caseload in need of monthly social service support, resources, and referrals with consistent follow-up. Serves as program preceptor for field interns assigned to the program, as needed.</p> <p>GENERAL: Conducts HIV, Hepatitis-C, STI screenings with the provision of general health and HIV/STI education and/or referrals to local community agencies as appropriate. Implements evidence-based interventions (EBIs) in accordance with program curriculum. Maintains accountability for program equipment, supplies, confidential client records, and performs quality management and assurance activities. Performs targeted outreach, recruitment, and coordination of on-campus and external program activities and events. Must be comfortable and culturally competent to work with special populations including the Lesbian Gay Bi-sexual Transgender (LGBT) community. Responsible for establishing trusting relationships with community partners and program participants. Attends team meetings and required trainings as scheduled. Provides some administrative/clerical functions and carries out routine office/program procedures. Must have access to reliable and consistent transportation and able to travel locally. Will require schedule flexibility to include some evenings and weekends. Performs other job-related duties as assigned.</p>

Qualifications	Bachelor's degree or higher. Valid Texas Driver's License preferred. Current licensure as a Bachelor or Master-level Social Worker (LBSW or LMSW) in the State of Texas preferred.
Salary/Hours	\$18.28 - \$21.93
Employer/Agency	TSU SHAPE Initiative
Address	3100 Cleburne
City, State, Zip	Houston, TX 77004
Contact Person	Nathan Maxey
Contact Title	Project Coordinator
Telephone Number	713-313-7426
Email Address	Nathan.Maxey@tsu.edu
Application Method	https://jobs.tsu.edu/postings/5075
Opening Date	9/8/2021

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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