### Job Title
Staff Social Worker LCSW (Inpatient and Outpatient Opportunities)

### Employer/ Agency
The Menninger Clinic

### Job Description
Compliance with policies and procedures of the Outpatient Services Department of the Menninger Clinic, and its Corporate Compliance Committee, the standards of the Joint Commission on the Accreditation of Healthcare Organizations, and other medical record and legal requirements.

- Maintains compliance with Menninger Clinic policies and procedures.
- Documentation and billing procedures are consistent with Corporate Compliance policy.
- Medical Record documentation is completed in timely fashion.
- Secure Releases-of-Information as indicated with the patient’s or the legally authorized representative’s (LAR’s) permission

Perform individual and family intakes as well as social assessments. Provide individual therapy, family therapy and case coordination as indicated in collaboration with other team members for assigned cases.

- Provides individual and/or family assessment and treatment as needed for assigned cases.
- Coordinates with the administrative coordinator to maintain a full schedule in accordance with productivity expectations as determined by the department.
- Provides case coordination services and referrals as needed for assigned cases.
- Contacts associated providers and referrals with the patient’s or the LAR’s permission including the requests for records as needed.
- Conducts assessment interviews with the patients, family members, significant others and collateral clinical personnel as needed for the development of the psychosocial, couples or family assessments as needed.
- Participate and collaborate in assigned comprehensive psychiatric assessments.
- Contribute to team meetings and clinical rounds.
- Present patient cases in conjunction with Baylor faculty and other consultants as part of staff development, education and training.
- Contribute to divisional, discipline and committee meetings as indicated.
- Perform administrative and committee duties consistent with assigned roles
- Participate in professional recruitment/hiring activities.
- Participate in divisional or organizational marketing efforts.

Provide and participate in appropriate training and research opportunities on the assigned service.

- Demonstrates effective mentoring skills with assigned staff or trainees.
- Participates in approved, clinic-based research projects.
- Collaborates effectively with their assigned discipline or clinical head in meeting the goals of supervision and training.
- Give presentations to professional and community audiences as initiated or required by the Administrative or Clinical director.
- Contribute to programming for trainees enrolled in Menninger internships and fellowships
- Engage in ongoing professional development and self-care through in-service training.
supervision, workshops, and grand rounds, and other educational activities.

https://workforcenow.adp.com/mascr/default/mdf/recruitment/recruitment.html?cid=4847f7f7-e646-494e-a39a-b5f63c12d8f9&ccId=19000101_000001&jobId=422453&lang=en_US&source=CC4

<table>
<thead>
<tr>
<th>Qualifications</th>
<th>Education: Completion of accredited master’s degree in social work. License: Licensed Clinical Social Worker (LCSW). Currently licensed as a LCSW in the state of Texas. Experience Required: 1-6 yrs post-master’s experience in a psychiatric or equivalent facility.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary/Hours</td>
<td>M-F 8am to 5pm Free parking</td>
</tr>
<tr>
<td>Employer/Agency</td>
<td>The Menninger Clinic</td>
</tr>
<tr>
<td>Address</td>
<td>12301 Main St</td>
</tr>
<tr>
<td>City, State, Zip</td>
<td>Houston, TX 77008</td>
</tr>
<tr>
<td>Contact Person</td>
<td>Casey Livarchik</td>
</tr>
<tr>
<td>Contact Title</td>
<td>HR Generalist</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:Clivarchik@menninger.edu">Clivarchik@menninger.edu</a></td>
</tr>
<tr>
<td>Application Method</td>
<td>Apply online with Link above or Email resume to <a href="mailto:clivarchik@menninger.edu">clivarchik@menninger.edu</a></td>
</tr>
<tr>
<td>Opening Date</td>
<td>Immediate</td>
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</tbody>
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To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.