

Job Title	Intake Specialist-Therapist
Employer/ Agency	Gracewood
Job Description	<p>Gracewood, empowering at risk single mothers and their families through Christian ministry, is designed to provide housing, mentoring, teaching, financial planning, counseling, and access to community resources.</p> <p>We are looking to add intake specialist/counselor to our team. This role will facilitate all client intake/admissions processes--answering calls, providing information and community referrals, conducting family assessments and interviews. Additionally, the Intake Specialist/Therapist will provide counseling support by leading groups, meeting with clients for individual counseling sessions and serving as a member of the treatment team.</p> <p>This is a full time position complete with a robust benefit package including health care plans, retirement plans and more.</p>
Qualifications	<ul style="list-style-type: none"> • Master's degree in social work from an accredited school of social work • Licensure as Social Worker in the State of Texas • LMSW or LCSW
Salary/Hours	<ul style="list-style-type: none"> • Salary depending on experience • 5 days per week (full time), flexible schedule
Employer/Agency	Gracewood
Address	1617 Elmview Drive
City, State, Zip	Houston, TX 77080
Contact Person	Vi White
Contact Title	Program Director
Telephone Number	713-988-9757
Fax Number	713-988-3657
Email Address	Vinicia.white@gracewood.org
Application Method	Please send email/cover letter and resume to Vi White.
Opening Date	Immediate

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