

Job Title	Navigator
Employer/ Agency	Houston: reVision
Job Description	<p>BASIC FUNCTIONS: Under the supervision of the Director of Youth Services, the successful candidate will be responsible for reaching out to disconnected and gang-affected youth (“clients”) and their families and linking them to services and institutions, providing access to resources, reducing attachment of youth to gangs and gang activities, and assisting in community mobilization in the target area. The incumbent will be a member of and participate in all Intervention Team meetings.</p> <p>SUPERVISION: Supervised by the Director of Youth Services.</p> <p>EXAMPLES OF DUTIES:</p> <ul style="list-style-type: none"> · Manage a caseload of up to 15 clients. · Serve as an advocate for youth in securing social services, education, and job-related opportunities; providing information about services; and assessing needs. · Work with youth on one’s caseload to connect/reconnect to appropriate education whether it is their zoned school, GED program, or higher-level education (certification program, college, etc.) · Work with youth on one’s caseload to provide access to job skills training, information, resources, prosocial role modeling, and encouragement. · Provide outreach services, including street, home, and institutional contacts with youth. · Assess the needs of family members as related to the target youths’ gang involvement, identify gangaffected siblings of target participants, and make referrals to appropriate services. · Provide information on available services for participants’ family members. · Provide appropriate referral and follow up to ensure that youth are aware and able to access services. · Plan and attend social and recreational activities for the youth. · Maintain records of contacts with youth and write reports on status of clients. · Identify community resources to assist in implementation of the project. · Complete documentation as required for contacts with and services provided to youth on a timely basis. · Other duties as assigned.
Qualifications	<p>DESIRED KNOWLEDGE:</p> <ul style="list-style-type: none"> · Familiarity with the community. · Knowledge of gang culture in general. · Culturally Competent with the ethnic cultures present in the target population. · Knowledge of group dynamics and family systems theory. · Knowledge of conflict resolution strategies and confrontation techniques. · Knowledge of local agencies’ programs and services (schools, social services, law enforcement, courts/corrections), local units of government, and grassroots organizations. <p>ABILITIES:</p> <ul style="list-style-type: none"> · Possess strong communication and interpersonal skills. · Work effectively with disconnected youth and their families, organization staff members and service providers. · Work a flexible schedule, including nights and weekends. · Clearly communicate ideas in both written and verbal form. · Understand and relate to the needs of clients with diverse ethnic, cultural, educational,

	<p>and socioeconomic backgrounds.</p> <ul style="list-style-type: none"> · Work effectively with high-risk, gang-involved populations. · Operate a computer to enter data, maintain records, and generate reports. · Network effectively with various types of organizations, including juvenile probation, government agencies, law enforcement agencies, schools, social service agencies, courts, corrections, and grassroots organizations. · Work effectively with community residents, diverse population groups, and youth. · Exercise judgment regarding appropriate information sharing, confidentiality requirements, and human relations. · Prioritize tasks and work independently in the absence of supervision. <p>EDUCATION AND EXPERIENCE:</p> <ul style="list-style-type: none"> · Education: Bachelor's Degree (120 semester hours) in Social Service, Criminal Justice, or other related field. · Experience: At least two years performing clientdirected services in a field such as social service, grassroots organizations, community advocacy, or youth intervention. <p>OTHER REQUIREMENTS:</p> <ul style="list-style-type: none"> · Valid Driver's License. · Valid auto insurance. · Criminal background clearance by the Harris County Juvenile Probation Department.
Salary/Hours	Starting pay \$45,780 plus benefits, 40 hours per week.
Employer/Agency	Houston: reVision
Address	6856 Bellaire Blvd
City, State, Zip	Houston, TX 77074
Contact Person	Carrie Leader
Contact Title	Director of Operations
Telephone Number	(281) 656-6615 x700
Email Address	carrie@houstonrevision.org
Application Method	Please submit cover letter and resume to carrie@houstonrevision.org
Opening Date	Immediate

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